

Unit 547 Board of Directors Meeting Minutes
Tuesday, April 1, 2025
Temple Beth Torah

Board Members Present: Raeann Koerner, Bunny Raymond, Kay Mendel, Suzanne Brenner, Craig Kavin, Gerri Knilans, Gary Ansok and Jim Wall.

Guest Member: Mark Eckhout

The meeting was called to order by Raeann Koerner at 10:46 a.m..

Old/Continuing Business

Approval of Minutes - A motion was made by Jim Wall to approve the minutes from March 11, 2025 and 2nd by Craig Kavin, M/S/A.

Treasurer's Report (Kay Mendel)

The approval for the March Treasure Report will take place at our next meeting. Kay will send out the March report later today, so that the board can review prior to our next meeting.

Director Liaison Report (Gary Ansok)

The Director's meeting has not occurred at this time. It was agreed that a Zoom Meeting would suffice, and Gary will attempt to schedule a meeting prior to his upcoming travel plans. The board is in agreement that we would prefer for this meeting to occur sooner, rather than later, due to ongoing issues that have been occurring.

It was suggested due to the difficulty that has occurred trying to connect with the directors, that we request a 24 hour response to all correspondence from the directors when they are contacted. There was discussion that we need to ensure that we have the correct means to best connect with each director.

Gary is beginning a project to clean our existing bridgemates that are experiencing difficulties. The board requested that Gary determine how many bridgemates that we currently have that are operational. Mark Eckhout stated that we need 45 + working bridgemates to facilitate our needs. A motion was made by Craig Kavin to purchase up to five bridgemates if Gary deemed they were necessary for our requirements for the upcoming Strawberry Festival, 2nd by Bunny Raymond, M/S/A.

Club Operations & Management (Jim Wall)

Jim explained that he has not provided a written report because he has needed

Parker Mann in town to be able to assist with what needs to be done. He did report that even without the report, he is able to share that our attendance for our games has been consistent.

Hospitality Tuesday Snack Coordinators (Raeann)

Jim will inquire with the participants from Don's class to see if one or more of the students might be willing to take on Tuesday's for putting out the snacks for the day.

Approval of Rules for Playing at the TBT (Raeann)

Raeann shared her most recent plan for the Guidelines for playing at the Temple. There was further discussion and comments on how to potentially improve the wording in the most positive wording possible, but still cover every needed area of concern. Raeann's goal is to complete this project as quickly as possible.

Saturday or Sunday Game (Raeann)

Raeann would like to pursue the possibility of having a game at the TownHouse on Saturday or Sunday. Our preference would be to have the game on a Saturday. Raeann will follow-up.

New Business

Strawberry Tournament (Mark Eckhout)

Prior to the meeting Mark had emailed the board three handouts. 1 - the Save the Date Flyer, 2- the flyer to be utilized for publicizing the event, 3 - His report for the upcoming event:

Strawberry 2025 Sectional

Ready to Launch

VENUE SEARCH

1. Los Robles Greens - Events Director dismissed me immediately - via email.

"A number of our requirements would not make us a good match"

. I will circle back with her and learn why - could be that they cater their events.

2. Moorepark Facilities are too small for our Open Sectional. May work out for a (smaller) Limited, one day, sectional.

3. Similarly for Conejo Valley, Goebel Center

4. I will formalize my findings. They are excellent facilities and may be used for alternative gigs.

5. Members have done some checking; Jim, Kay. No joy.

6. We will continue looking.

PVRPD

1. Reserved for May 30/31. They are holding it for me but it is not locked in until 50% payment ... this week.
 - a. Setting up for 40 tables (five of ours)
 - b. Reducing kitchen hours - Save \$51/hr for each hr not reserved. Final numbers in process.
 - c. Courtyard reserved for a two hour lunch on Sat, \$67/hr, 2 hr min
 - d. Alternative date, June 20th, is no longer available

ACBL

2. ACBL

- a. Approved Sectional
 - i. DiC John Coulombe - I do not know him
 - ii. I will start discussing the tournament with him - soon.

The GAME

1. Three games, each session. No one else is so aggressive
 - a. Fri, Std: Open, 499, 99
 - b. Sat: Swiss, Open, 199

MARKETING

1. I (Raeann, Pianola) plan to send out the "Save the Date" Flyer immediately upon the Boards approval of the basic structure of the Sectional
2. I plan to finish the design of the Sectional Flyer, fly it by several of you and then submit to ACBL for their approval ... by week's end
 - a. When they approve it, the flyer is immediately posted to the ACBL/Tournaments webpage

Mark will inquire with the director for the event if he will be comfortable working alone, or if he will require an additional director or assistant for the event.

Raeann is checking with the ACBL if someone else may be able to send out a Pianola other than herself. She is hoping that Bunny and/or Mark may be able to do so.

Raeann offered to work on updating the Restaurant and Hotel list that we provide to attendees. Mark also indicated that he would like to provide flyers to the local clubs in our areas. Gerri offered to once again print them as needed.

Possible Sanctions for club member - Raeann

Raeann shared with the board a letter that had been sent to the board regarding a recent incident at the club. The member who had written the letter stated that they would no longer come to our club because of the other member's behavior and the inaction of our board to remediate the member's behavior. Raeann sent an email to the member telling her about the complaint and sent her a copy of our Zero Tolerance Policy. The member stated that they were unaware of what they had done wrong, but was informed that the matter would be discussed at our meeting regarding potential sanctions.

After discussion, it was determined that because there had been multiple complaints about the individual's behavior and with a previous incident that the member was spoken to about, that action would be taken. It was agreed that Raeann and Craig would arrange to meet with the member and explain our position - that the member would be suspended for a 30 day period. If an infraction occurs again when the member returns, that there would be a six month suspension put into place.

Complaints about a club member - (Raeann)

In the letter that was provided for the incident described above, another member was mentioned. Craig Kavin will speak with the member about the incident.

Celebrate Birthdays in April - (Raeann)

The April birthday celebration will be held on Tuesday, April 22. Kay offered to pick up the cake for the event.

Members not receiving emails (Bunny)

Bunny explained that she has learned that there are members that are not receiving emails from our Pianola's blasts or club. She has tried to ensure that we have the correct information and that they have their settings correct, but they are still not having success. Craig provided Bunny a contact at the ACBL to see if they may be able to assist her.

Local Charity Fundraising Game- Request for Ventura Homeless Prevention Foundation

Request to start the game earlier - 12:00 (Raeann)

It was determined that we will attempt to do an informal poll at our games, to determine what the members may prefer.

Special Game - (Susan Lang)

Susan presented a flyer about a possible upcoming special game. A motion was made by Craig Kavin, and 2nd by Kay Mendel that we support the UNO de Mayo / May Day plan presented by Susan.

Next meeting

Our meeting will be on Tuesday, May 13, 2025.

Raeann Koerner, President, adjourned the meeting at 12:1 p.m.

Respectfully submitted by Suzanne Brenner, Secretary.