

Unit 547 Board of Directors Meeting Minutes
Tuesday, December 16, 2025
Temple Beth Torah

Board Members Present: Bunny Raymond, Suzanne Brenner, Gerri Knilans, Gary Ansok, Kay Mendel, and Jim Wall.

Absent: Raeann Koerner and Craig Kavin

The meeting was called to order by Bunny Raymond at 11:02 a.m.

Old/Continuing Business

Approval of Minutes - A motion was made by Gerri Knilans to approve the minutes from November 18, 2025 and 2nd by Jim Wall, M/S/A.

Treasurer's Report

Prior to our meeting Kay had sent her report to the board. In summary:

Sheet 1: Monthly Income and Expense

We had a net gain of \$386.

Sheet 2: TBT detail:

We had a net loss for the month of \$310. This was due partly to fewer tables than usual (122 vs. 128 prior year) and to the higher than usual ACBL fees. We had three days of STaC games and two days of fund games.

A motion was made to accept the Treasurer Report by Suzanne Brenner, and 2nd by Gerri Knilans, M/S/A.

Kay also explained that we had received two donations from members that will be reflected in next month's expense report. Suzanne will send thank you notes to the members on behalf of the Unit. Kay also explained how she has reflected our fixed expenses for the year, as well as how she reflects the large expenses that we incur from the temple in our profit and loss report. She also shared that we have incurred very minimal capital expenses this year.

Director Liaison Report (Gary)

Recruitment of New Directors

Gary shared that at this time Alex is not interested in pursuing becoming a director at this time.

List of substitutes

Gary contacted the ACBL to determine who might be a potential director for our club. At this time Gary will cover the days that Stan is unable to direct. He will check with Chris to see if he might be available to substitute. It was suggested to inquire if Don Cline or Rosemary Reitz might also substitute. Gerri suggested that Gary also ask Jeff Goldberg if he might be available and/or interested.

Club Operations & Management (Jim Wall)

Prior to the meeting Jim sent to the board:

- Attendance Report

Jim reported that the Drop Box had been able to be cleaned out as discussed last month.

Jim confirmed the upcoming events:

Holiday Party on 12/18 at 11:30

No games on 12/24 & 25; and 12/31/ and 1/1/26

Team Game on January 13, 2026, starting at 12:00pm

Glitter Game - 1/7/26

St. Patrick's Game - 3/17/26

Nominating Committee - Bunny

Bunny updated the board on the work the committee has done and shared the information that she had learned about what necessary actions are needed as we proceed. The committee consists of Joy Kobayashi and Rosemary Reitz. They spoke with many members about possibly joining the board and currently have two members that are interested in joining the board.

It is required that the slate of board members to be voted upon needs to be published 15 days prior to the Annual Meeting when the voting will take place. This means that the slate needs to be posted by January 6, 2026. We also need to include the current board members on this slate if they are going to be starting a new two year term, because if they are at the conclusion of the 1st year of a 2 year term they do not have to be voted in at this time. It was suggested that each current board member be asked privately if they would like to continue their participation on the board. Bunny was going to research the status of each board member's tenure to determine if they are concluding their 2-year term, or if they are at the conclusion of their 1st year of their 2 year term.

At the Annual Meeting, nominations to participate on the board may also come from the floor.

It was discussed that the one area that no member has been willing to step-up to coordinate is the area of Hospitality. We have tried to ask for volunteers to take on one day, and we were fortunate that Colin Pitt did take one day, but the other days have been a struggle. After discussion, it was decided that we want the directors to be responsible for the snacks set-up on the day that they work. The board will attempt to streamline this process - Jim Wall will be responsible to purchase the needed snack items, Kay will purchase any needed paper goods and cutlery, and Bunny will consolidate all items in one area for ease of putting items out. Members are welcome to supplement the snacks for any day, but will be asked to please take home/ and/or clean up what they bring. Directors will be compensated an additional \$20.00 for their efforts.

Status of the Saturday game - Bunny

There is no new update at this time. It was noted from the September 2025 minutes,

“ Mark shared that the small room at the Senior Center in Camarillo might be an option for a 3 month commitment. After discussion, it was agreed that we would like to pursue this option beginning in January of 2026, with the understanding that this could be a financial loss, but worth the effort to offer as an option for our current and potential future players.”

The board was in agreement by January 1, 2026 if we have no new update that we would like a board member or another member representative to begin the process to determine if we can move forward with Camarillo Park and Recreation Center.

Edgar follow up - Bunny

It was determined that there was no update needed.

Follow-up letter to suspended player (Raeann)

Raeann was to send a letter to this member, but it is not known if this took place.

New Business

Annual Meeting

The date for the Annual Meeting will be on January 21, 2026, beginning at 11:15. Lunch will be provided, as well as a free play that day for each member of our unit. A motion was made by Suzanne Brenner, and 2nd by Gerri Knilans for the budget for the event to be increased to \$500.00, M/S/A. A motion was made by Jim Wall, and 2nd by Gerri Knilans for the

free play for our members that day, M/S/A.

Last month the minutes included “members will be asked to wear any shirt or hat won at a tournament from any year to be a part of group photo. “ This will need to be announced and/or added to the website.

District 22 Write-up - Gerri

Gerri was nominated to write the column for the District 22 newsletter, and she graciously did not decline. She did request that if anyone has suggested information that should/could be included in the newsletter, that they send her the information.

Dates for Sectional Tournaments (Mark)

We had no information to share with the board. It was expressed that determining these dates was important to do for our board planning purposes and for planning to publicize these dates as soon as possible.

Review of Board Member Duties

We have agreed to meet on February 3, 2026 at Bunny's or Suzanne's, in the evening - a time yet TBD - if this date will work for Raeann.

It was agreed that a separate meeting from our regularly scheduled board meeting would be beneficial to provide adequate time for discussion of the ACBL job responsibilities list, our current By-Laws, and any other pertinent discussion items.

January Birthday Celebrations

It was decided that the birthday celebration would be held on January 21, 2026, the date of our Annual Meeting.

January Board Meeting

The meeting will be held on January 13th at 10:30am. The early start time is to accommodate the early start time of our Team game that day at 12:00.

Bunny Raymond, Vice President, adjourned the meeting at 12:08 p.m.

Respectfully submitted by Suzanne Brenner, Secretary.

