

Unit 547 Board of Directors Meeting Minutes
Tuesday, January 13, 2026
Temple Beth Torah

Board Members Present: Raeann Koerner, Bunny Raymond, Suzanne Brenner, Gerri Knilans, Gary Ansok, and Jim Wall.

Absent: Craig Kavin, Kay Mendel

Guest: Mark Eckhout

The meeting was called to order by Raeann Koerner at 10: 42 a.m.

Old/Continuing Business

Director's Report

Gary reported that at this time that there is nothing new to report regarding finding new directors or the creation of a script to assist with the scoring of ACBL games on line which has been requested by some potential returning directors that may sub for us at this time.

He also reported that he had been in contact with Stan, and though he is doing better, he will still need more time to recuperate.

Suzanne made a motion that on behalf of our unit, that we will send him a get-well gift, not to exceed \$100.00, and the motion was 2nd by Jim Wall, M/S/A.

Gary shared that Nancy Hall is willing to sub as a director if needed, but due to her physical limitation would require an assistant. Rosemary Rietz has offered to do that. If Nancy does direct a game and Rosemary assists her, we will compensate Rosemary $\frac{1}{2}$ of the regular director's compensation.

Gary shared that the first person that will be contacted to direct when needed will be Chris Gilman.

Discussion clarified the role of the director that was voted on last month regarding putting out snacks,

making coffee, and the clean up at the conclusion of the game for an additional \$20.00 per game. Colin Pitt has been responsible for Tuesday's and will be asked if he would like to continue in this role. Raeann intends to ask for volunteers to be responsible for the snack set-up/clean-up for Wednesday's and Thursday's at the Annual Meeting.

Once the board decides if we will proceed with a Saturday game, Gary will then look for directors to work these games.

Approval of Minutes - A motion was made by Bunny Raymond to approve the minutes from December 16, 2025 and 2nd by Gerri Knilans , M/S/A.

Treasurer's Report

Prior to our meeting Kay had sent her report to the board. In summary:

Sheet 1: Monthly Income and Expense

We had a net gain of \$1408. This is partly due to the \$750 bank interest for the year and to a \$600 donation from Robert Deal.

Sheet 2: TBT detail:

We had a net gain for the month of \$95. This is due partly to generous donations of \$388 (includes party donations of \$145 but not the \$600 from Robert Deal). The holiday party expenses were low and the donations high, resulting in a net gain for the party of \$17.

A motion was made to accept the Treasurer Report by Suzanne Brenner, and 2nd by Gerri Knilans, M/S/A.

Club Operations & Management (Jim Wall)

Prior to the meeting Jim sent to the board:

- Attendance Report
 - Attached is the December Attendance Report. December totals for Wednesday are down. There were two Wednesdays where we didn't have games due to the holidays, Raeann clarified via email prior to the meeting.

- Unit 547 In & Out Report
 - In the letter, ACBL clarified that “The final standings of the Mini McKenney and Helen Shanbrom Ace of Clubs races will be announced in mid-February. We do not process the final masterpoint totals for 2025 until February in order to allow all clubs to submit their final reports.”

Jim stated that he believed that there was a potential error in the data for the Wednesday game, but he will review and report back.

Suzanne thanked Jim for his diligent efforts in setting up the game environment every week, as well as key participation in the take down as well.

Glitter Game

It was agreed that the Glitter Game was a huge success. We agreed that Susan's efforts were appreciated by all in attendance. It was discovered that the requirement for our games to end on Wednesdays for our group to vacate the room by 4:00pm, had only been known by Stan. Gary is now aware and can inform any other director as necessary.

The next theme game is to be the St. Patrick's day game on March 17th, but due to Susan's changed travel plans, Sue Houk has volunteered to be responsible that day.

Game Scheduling - (Mark Eckhout)

Prior to the meeting Mark sent the following report for us to review prior to the meeting.

SECTIONALS

DATES:

Strawberry Sectional, the Auditorium at PVRPD, on Friday & Saturday, May 29 & 30, 2026.

Harvest Sectional, the Auditorium at PVRPD, on Friday & Saturday, Sep 18 & 19, 2026.

DIC:

Strawberry Sectional = Brandon Sheumaker

Harvest Sectional - TBAssigned

I will start by asking Brandon as to the requirements for a second director. We have

two certified Local Sectional Directors.

I will also confirm that we will have two stations for accepting payments.

I will look into the requirements for pre-paying - with ACBL's help
District Tournament Coordinator: Janet Crossley, recently assigned

SATURDAY GAMES in CAMARILLO

I followed up with Cheryl at PVRPD this past week. The Library Room, the small room to the left upon entry to the Senior Center, will handle six tables 'comfortably.'

- The rental rate is \$27/hr. No extra charge for a weekend. A turnkey operation. They set up and take down all of our tables and chairs. We would rent on a quarterly basis.
- How long is a session? 24 or 27 boards? 30 minutes to set up? Coffee in small pots, not big urns? 30 minutes to clean up?
- As stated previously, there is no storage available to us. Everything is packed in for each game.

Mark expressed his desire to have our club purchase the appropriate photo backdrops to allow us to take photos of players at our theme games and tournaments.

The dates for the two tournaments have been approved by the ACBL for us to proceed. Gerri Knilans made a motion that we proceed with the plans for the two tournaments as presented, and 2nd by Jim Wall, M/S/A.

Mark will investigate the requirements for an assistant to work at the tournaments with the director assigned, and will clarify with Gary if he has the necessary qualifications to do so.

The discussion moved to the prospect of holding a Saturday game in Camarillo at the PVRPD library, with the option to move the game into a classroom if more space is required due to the number of players interested. We will begin in the smaller area in the library which will hold 6 tables. We will attempt to have players sign-up/ register in advance to ensure space for those planning to attend. We anticipate that we will contract for a 5 hour period (1 hour for set-up, 3 ½ hours for the game, and a 30 minute clean-up). Mark will follow-up with the center regarding the contract.

Raeann and Mark will discuss with Gary about the director, and the required supplies and equipment needed to hold the game. Gerri offered to donate a large, 30 cup coffee maker to assist with coffee needs, as did Bunny.

We would like to hold the first game on Saturday, March 7th. We also need to determine the appropriate start time for the game. It was suggested that the game begin at 10:30 or 11:00am.

A motion was made by Bunny that we proceed with the starting of the Saturday game on March 7, with the information that was provided today by Mark Eckhout, and with all other requirements met (director, equipment, materials needed, etc.), 2nd by Suzanne Brenner, M/S/A.

New Business

All new business items were tabled until the next meeting.

The next meeting will be on January 20, 2026 at 10:30 am.

President, Raeann Koerner, adjourned the meeting at 11:45 a.m.

Respectfully submitted by Suzanne Brenner, Secretary.