

**Unit 547 Board of Directors Meeting Minutes**  
**Tuesday, December 17, 2024**  
**Temple Beth Torah**

Board Members Present: Raeann Koerner, Bunny Raymond, Kay Mendel, Suzanne Brenner, Sue Houk, and Jim Wall.

Absent Members: Gerri Knilans, Craig Kavin, and Gary Ansok

Guest Member: Susan Lang

The meeting was called to order Raeann Koerner at 11:04 a.m..

## **Old/Continuing Business**

**Approval of Minutes** - A motion was made by Kay Mendel to approve the minutes from November 12, 2024 and 2nd by Bunny Raymond , M/S/A.

### **Treasurer's Report ( Kay Mendel)**

Sheet 1: Monthly Income and Expense

We had a gain of \$302 this month. Included in the Rent Expense is the written off \$400 Crosspointe deposit.

Sheet 2: TBT Detail

We had a gain of \$12 for the month.

A motion was made to approve the Treasure Report for November by Suzanne Brenner and 2nd by Jim Wall, M/S/A.

### **Club Operations & Management (Jim Wall)**

Jim had sent the attendance report prior to the meeting.

### **Director Liaison Report (Gary Ansok)- not attending**

Agenda items that need to be addressed:

- The need to fix the dealing machines
- Directors meeting with Craig on procedures at the table ( At the November meeting

Gary said he thought this would occur in January)

- Director's playing in the open game - this occurred last week and we would like for this not to occur. Gary can discuss expectations with all directors.

There was discussion that there are some specific boards that need to be replaced. It was requested that Gary determine what board by number needs to be replaced to determine if Raeann may have boards that can be utilized.

### **White tables - (Kay Mendel)**

Kay was in contact with the company that we had purchased our tables from and in fact our tables are out of warranty. The company did offer a one-time 20% discount on any purchase with no expiration. She also learned that possibly we could place the tables face-to-face when we stack them for storage as a preventative measure.

### **Birthdays - (Sue Houk)**

Birthdays for December will be celebrated on December 17th and 18th this month. There has been positive feedback about the current practice.

### **ACBL Money - (Jim Houk)**

Jim reported that a gift certificate of \$100.00 towards a purchase with Baron's came from ACBL. More information was needed about the specifics, but it was discussed that we should ask Gary to evaluate our supply needs currently and through the Valentine's Sectional in case we can use this promotion appropriately.

## **New Business**

### **Holiday Party December 19th**

Sue and Kay have planned the event, and the cost for the game will be the normal fee.

### **New Year Glitter Game (Susan Lang)**

The game is planned for January 2 with the typical fanfare of a "Susan Theme Game". She did ask for the board to "talk up" the event and participate.

### **Valentine Sectional (Raeann)**

The event will be held on February 22 & 23 at Pleasant Valley Auditorium in

Camarillo.

Mark said he would give Raeann a flyer today so that she would be able to send out a Pianola to a larger audience than our typical distribution audience.

At our next meeting we should be prepared to discuss the event and determine if all necessary aspects for the event are accounted for: volunteers, schedules, supplies, equipment, etc.

We also hope that some type of prepayment for table fees can be established.

### **Holiday Gifts (Raeann)**

We will give a holiday gift to Camillo and Martha as a thank you for their assistance with our club. Kay will give Suzanne the cash and cards to complete for them.

### **Annual Meeting (Raeann)**

Will be held on January 30th at 11:15. Lunch will be provided and game fees will be waived.

We did not have time to finalize the agenda/plan for the meeting at this meeting. If you have suggestions as to what should be discussed / shared please share with Raeann or the board prior to the meeting so that discussion and final plans can be made at our next meeting on January 14th at 11:00.

We discussed that Kay will present the financial plan for the past year, and it was suggested that we share our plan for the upcoming year.

It was suggested that we determine where we need volunteers in the upcoming year and request our members to participate if at all possible. We could have sign-up lists for people to utilize that day and ongoing.

Also suggested that thank you's are expressed to those individuals that have made donations to our club funds during this past year.

### **Recruitment of new members for the board (Raeann)**

The specific positions that Raeann is wanting to address is for Hospitality and Education. She indicated that we do need to have a nominating committee to move forward appropriately.

### **Rules/Policies (Raeann)**

Raeann will create a document that can be used as a handout for our current members and new members/students, as well as an attachment to our website. She will send it to the board for review once completed.

**Other:**

Tabled until the next meeting free plays for Cline's.

**Next meeting**

Our January meeting will be on the 14th.

Raeann Koerner, President, adjourned the meeting at 12:18 p.m.

Respectfully submitted by Suzanne Brenner, Secretary.