

Minutes Unit 547 Board Meeting

Thursday, February 8, 2024

Attending Members: Margie Butler, Kay Mendel, Craig Kavin, Sue Houk, Gerri Knilans, Gary Ansok, Suzanne Brenner

Absent Members: Raeann Koerner and Jim Wall

Guests: Parker Mann, Bob Gruber, and Richard Fox

Meeting was called to order by Margie at 10:49 am.

Welcome of New Members to the board

Election of Officers 2024/2025 – all members currently holding positions agree to continue in those positions for the upcoming year.

Margie Butler– President

Raeann Koerner – Vice President

Kay Mendel – Treasurer

Suzanne Brenner- Secretary

Jim Wall- Club Manager

Discuss Open Positions

Prior to the meeting, Margie had emailed to the board job descriptions for the positions of Membership and Publicity. At the meeting the descriptions were discussed by each specific responsibility.

Membership – Bob Gruber has been volunteering to do many of the responsibilities that require updating the ACBL. Bunny Raymond volunteered for part of 2023 primarily interfacing with new members and sending correspondence to our members as needed. We do not have one individual to be responsible for all of the duties at this time. Suzanne Brenner volunteered to assist with welcoming new members, and will follow up with Bob Gruber regarding that portion of the duties.

Publicity – Margie Butler has been responsible for many of the responsibilities, and additionally Susan Lang assists as well. We did not come to conclusion at this time for one individual to assume all of the job descriptions.

Special Games – It was decided that we did not need someone to be responsible for this role, since the Club Manager takes care of this for the Unit.

Old Business

Approval of January 11, 2024 Minutes

Craig Kavin made a motion to accept the minutes, Kay Mendel, 2nd the motion. All approved. (M/S/A)

Treasurer Report

Prior to the meeting, Kay sent to all members of the board the treasurer's report to review. This included:

Sheet 1 – Monthly Income and Expense Report

We had a gain in January of \$1410, primarily due to annual income from ACBL for our portion of membership dues.

Sheet 2 – TBT Detail

We had a loss for the month of \$244. There was an additional cost of \$501 for the Annual Meeting.

Sheet 3 – Towne House Detail

We had a loss of \$27.

Suzanne Brenner made a motion to accept the Treasurer's Report, and was 2nd by Craig Kavin. All approved. (M/S/A)

Club Operations & Management (Parker Mann on behalf of Jim Wall)

Prior to the meeting Jim Wall sent the Attendance Report to review.

Prior to the meeting Parker Mann had sent to the board an email with the following information:

Special Games Chart

Virtual Specials Games Calendar

ACBL Cooperative Advertising Program

Lapsed Member List

New Business

Richard Fox requested that the board purchase 4 tables for use at TBT. It was decided that Sue Houk would look at what tables we have in storage and see if those tables would meet our current needs instead of purchasing tables at this time. It was discussed

that we need to determine the layout of the room to determine how many tables we can actually accommodate in the space that we are authorized to utilize.

Richard also requested that the board consider running an advertisement in the Ventura Star again. Richard's efforts were acknowledged for attracting interested individuals to the game of bridge with our club. The board is in agreement that increasing interest in our games is important, and that focusing on the increasing interest in the Saturday is a priority.

Bridgemates

Bob Gruber informed the board that Nancy Hall has the Bridgemates that had been used with the Guys and Dolls group, and she would bring them to the club the next time that she came. Gary Ansok will take inventory of the Bridgemates at the Towne House to determine how many working units exist.

Tournaments

Kay reported that Mark Eckhout is still investigating potential locations that we might be able to host a tournament at in the future.

The meeting was adjourned at 11:58 PM by Margie Butler.

Minutes are submitted by Suzanne Brenner.