

**Unit 547 Board of Directors Meeting**  
**Thursday, June 13, 2024**  
**Temple Beth Torah**

Board Members Present: Margie Butler, Raeann Koerner, Kay Mendel, Jim Wall, Gary Ansok, Craig Kavim, Sue Houk, Gerri Knilans, and Suzanne Brenner

Guests Present: Susan Lang

The meeting was called to order Margie Butler at 10:47 a.m..

## **Old/Continuing Business**

**Approval of Minutes** - A motion was made by Craig Kavim to approve the minutes from the May 9, 2024 and the May 29, 2024 meeting, and 2nd by Jim Wall, M/S/A.

### **Treasurer's Report (Kay Mendel)**

Prior to the meeting, Kay had emailed her report to the board for review. In summary:

Sheet 1: Monthly Income and Expense

We had a loss of \$46 this month. A line was added below the Net Cash Income/Loss showing 2023 for comparison.

Sheet 2: TBT Detail

We had a loss of \$68 for the month.

Sheet 3: TH Detail

We had a loss of \$144. This shows we need a minimum of 5 tables to break even and we obtained that on only one of the four days we had games.

She also included the 2024 check register in case it was helpful for anyone on the board.

A motion was made by Suzanne Brenner to approve the Treasurer Report for May 2024, and 2nd by Craig Kavim, M/S/A.

### **Club Operations & Management (Jim Wall)**

Jim had sent the attendance report prior to the meeting. There is still a concern

about the low turnout for the Saturday game. The goal is to increase attendance, but minimally to break even in order to cover our costs. It was suggested that our director at the Thursday game should announce a reminder of the Saturday game. It was decided that we should not have expensive special games on Saturday due to their higher costs.

Jim shared that he had participated in a Zoom ACBL meeting recently and the topic was about how to attract new members to a club. One suggestion he shared was possibly offering a bridge-like game to participants that may be intimidated by the game of bridge. Raeann suggested possibly going to hosted game nights by other organizations to introduce players to the game. Also possibly teaching a lesson prior to the Saturday game, to entice players from the Towne House to try playing duplicate bridge. It was agreed that there are definitely bridge players in our area, but that many do not want to play anything other than in a social game. Margie is going to check with Tina about advertising the Saturday game at the Monday game at the Ventura Senior Center. Margie confirmed that at this time it did not appear that the advertising done in the *Ventura Breeze* had brought in any new players.

Jim also reported that he had tried to connect with Jason Schroeder about his potential project, but had not been able to reach him.

### **Zero Tolerance issues & Ethics Committee ( Margie)**

Our current Zero Tolerance policy is now attached on our website. When an issue does arise, it will be communicated to Craig Kavin. The committee will consist of Gary Ansok and Raeann Koerner.

Gary will coordinate with the directors a meeting date to include Craig to formulate a written procedure of how directors should handle situations at the table when there is an issue.

### **New Business**

#### **Proposed Events ( Susan Lang)**

It was agreed that the board is appreciative of Susan's efforts to keep our games fun and exciting, and support her planning upcoming events. She will proceed with a possible Ice Cream Social event to be held at the Towne House on July 20 or 27th. She will contact the Towne House about the possibility. Susan also offered to plan a special activity on a Thursday in effort to increase attendance at Thursday's game.

#### **Tuesday Table Setup (Sue Houk)**

Sue had spoken with Doug and he will not be available to set up for the games as usual on June 25, July 2, and July 9th. He also indicated that he may not be able

to continue doing the setup on a regular basis in the future. Jim will ask two of our newer members, Dereck and Ray, who participate in Tuesday's class and game if they might be willing to assist with this task. Raeann will ask Jeff if he might assist as well in the future. Kay will also check in with Doug to clarify his longer term intentions. It was agreed that if one or two people do the set up, that they will get a free play.

This discussion brought up the three areas that typically need volunteers: the room set up, the front door before play/classes, and snacks setup and cleanup. It was agreed that we would like to have a person at the front door by 11:45 a.m. and that individual will receive a free play. If there is a class before that time that requires the door to be regularly opened, the person in charge of the class is responsible for ensuring that the door is covered. Margie has been coordinating the door responsibility, and will do so until the end of July.

It was suggested that the responsibility of coordinating the effort of these three duties be done by the Club Manager, but it was not decided at this time.

The Guaranteed Partner program is currently coordinated by Kay. It was discussed that there have been some challenges to this program, and if anything were to occur in the future it should be brought to the attention of the director. It was stated that the director could inform a player requesting a GP that they may be playing with an individual with limited experience to give them notice before the game begins.

### **President Moving ( Margie)**

Margie announced her intent to move some time after July. She is willing to continue working on the club website and the Pionala account until we have a replacement. Raeann agreed to assume the position of President at the time Margie leaves. The board meeting day may be changed to accommodate Raeann's bridge class time. Raeann will confirm availability with TBT.

### **New Chairs ( Raeann)**

Raeann suggested that we were in need of a couple more of the chairs used by individuals with physical issues. Suzanne Brenner made motion that two additional chairs should be purchased, and 2nd by Jim Wall, M/S/A. Raeann will order the chairs.

Margie Butler, President, adjourned the meeting at 12:00 p.m.

Respectfully submitted by Suzanne Brenner, Secretary.