

Job Description
VUBC Unit 547 Special Games Coordinator

The Club Special Games Coordinator shall:

- Be a member of the Board.
- Envision, and recommend to the board, special club games that might create additional interest by our club players. These are games such as ProAms, Swiss Pairs, Swiss Teams, GNTs, NAPs, etc.
- Upon approval by the board, coordinate the scheduling and special director requirements for such games.
- Create flyers to promote these games and publicize them by coordinating with the Publicity Chair, the Webmaster and the Email Coordinator.
- Assist in the implementation of these games as required..

Reference Material and Electronic Source Files:

1. ACBL Handbook of Rules and Regulations
<http://web2.acbl.org/Handbook/handbook/ACBLHandbook.pdf>