**CHECK LIST FOR INDIAN PREFERENCE FIRMS**

1. Verification of enrollment of federally recognized tribe.
2. Copy of company Insurances with owner’s name(s).
3. Copy of an updated Blackfeet Tribal Business License.
4. Proof of ownership (copy of taxes or letter from bank).
5. Copy of vehicle registration/insurance.
6. Cover letter (Should include information requested in Section III Management A, 1-7).

\*All parts of the application must be filled out and all attachments

must accompany application. If it does not apply to you then put

NA (not applicable) so that I know that you have seen the question.

\*Should you use your SS# for tax purposes, please present proof of

your SS# at intake so that it may be verified. The Blackfeet TERO does

not keep a copy anyone’s SS# on file.

\*Incomplete Applications will not be accepted.

 ****

**APPLICATION FOR CERTIFICATION AS**

**AN INDIAN PREFERENCE FIRM**

1. FIRM IDENTIFICATION

Name of firm (exactly as you want it to appear on all documents)

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Submission:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Single Business:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Joint Venture:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applying for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 100% Indian Owned Certification**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 51% Indian Owned Certification**

**Contact Person:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone Business:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Type of Business (Check all that apply).**

**Residential Construction Flooring Carpentry**

**Carpentry Plumbing HVAC**

**Dirt Work Surveying Fire Suppression**

**A & E Cultural Consultant Landscaping**

**Water & Sewer Oil & Gas Services Welding**

**EPA Consulting Building Construction Road Construction**

**Concrete Hydro Seeding Gravel**

**Trucking Logging Traffic Safety**

**Crusher Painting Weed Spraying**

**Fencing Roofing**

**Federal Identification Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Number of Employees: \_\_\_\_\_\_\_\_\_\_\_\_Number of Indian Employees: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Year Business was Established: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **OWNERSHIP**
2. **Type of Ownership (check one)**

**Sole Proprietorship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Partnership \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (attach copy of any partnership agreement with amendments**

 **since creation of partnership).**

 **Corporation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (attach copy of the certificate**

 **of incorporation, article of**

 **incorporation, and by-laws,**

 **including all amendments since**

 **creation of the corporation.**

1. **Percent of Indian Ownership: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **For each Indian owner to provide name, address, tribal affiliation, enrollment #, percent of ownership, amount of investment in the firm, method of investment, (cash, equipment, loan or promissory note indicating who the loan is from, percent of voting control and position in the firm.**

**d. For each non Indian owner, list name, address, percent of ownership amount of investment in firm, method of investment (cash, equipment, loan or promissory note indication who the loan or note is from, percent of voting control, position in firm, name of all other firms owner holds in other than publicly-held corporations and similar ownerships solely for investments, or a management position in.**

**III Management**

1. **For each owner of more than 50% interest, all senior management**

**personnel and members of the Board of Directors provide the following:**

 **1. Name, address and social security number. If Indian, tribe and**

 **enrollment number**

 **2. Present position (description of all duties).**

**3. Previous business experience.**

1. **Previous work experience in areas in which firm intends to engage.**

1. **Other previous work experience.**
2. **Education and training.**
3. **Other jobs presently held.**
4. **Control of Company. Identify by name, race, sex and title on company those individuals (owners and non-owners) who are responsible for day-to-day management, including, but, not limited to those with prime responsibility for:**

 **1. Financial decisions.**

 **2. Management decisions, such as:**

* + 1. **Marketing and sales;**
		2. **Hiring and firing;**
		3. **Purchase of major equipment of supplies:**
		4. **Supervision of field personnel.**

**2. CAPITAL AND EQUIPMENT**

1. **Equipment**

**List all equipment (costing $300 or more when new)**

**QUANTITY DESCRIPTION PRICE BOOK VALUE HOW OBTAINED**

 **(purch. prov. by owner)**

1. **Capital**
	1. **Attach a current balance sheet.**
	2. **Identify amount and source of original and present capital (e.g., contributed by owner, bank loan, if loan, indicate name(s) of those legally bound to repay if other than corporation).**
2. **Additional Submissions**

**Each applicant must submit with this application the following:**

* 1. **Lists of officers, principals stockholders, and directors, with post**

**office addresses and number of shares held by each.**

* 1. **A sworn statement of the proper officer showing:**
		1. **The total number of shares of the capital stock actually issued and the amount of cash paid into the treasury on each share sold; or, if paid in property, the kind, quantity and value of the same per share.**
		2. **Of the stock sold, how much remains unpaid and subject**

**to assessment.**

* + 1. **The amount of cash the company has in its treasury and**

**elsewhere.**

* + 1. **The property exclusive of cash, owned by the company**

**and it’s value.**

* + 1. **The total indebt ness of the company and the nature of its**

**Obligations.**

**3. CERTIFICATION**

**I hereby certify that the information provided in this application is true and complete to the best of my knowledge and belief. I further hereby certify that I have read the applicable TERO ordinances, criteria and procedures and do hereby submit to the jurisdiction provided for therein.**

**Name of Firm:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(signature)**

**Name (please type of print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title (please type or print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**INDIAN PREFERENCE FIRM**

**OWNED EQUIPMENT INVENTORY**

Attach all copies of titles, registration, and insurances in the company and/or owner name

 **ITEM DESCRIPTION PURCHASE BOOK VALUE SERIAL #**

|  |  |  |  |
| --- | --- | --- | --- |
| **1.**  | $  | $  |  |
| **2** | $  | $  |  |
| **3.**  | $ | $  |  |
| **4**.  | $  | $  |  |
| **5**.  | $  | $  |  |
| **6.**  | $  | $  |  |
| **7.**  | $ | $  |  |
| **8.** | $ | $ |  |
| **9.** | $ | $ |  |
| **10.** | $ | $ |  |
| **11.** | $ | $ |  |
| **12.** | $ | $ |  |
| **13.** | $ | $ |  |
| **14.** | $ | $ |  |
| **15.** | $ | $ |  |
| **16.** | $ | $ |  |
| **17.** | $ | $ |  |
| **18.** | $ | $ |  |
| **19.** | $ | $ |  |
| **20.** | $ | $ |  |
| **21.** | $ | $ |  |
| **22.** | $ | $ |  |
| **23.** | $ | $ |  |
| **24.** | $ | $ |  |
| **25.** | $ | $ |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Company Official Date

**LEASED EQUIPMENT INVENTORY**

Attach all copies of lease agreements

**Item Description Serial # Leased from Where**

|  |  |  |
| --- | --- | --- |
| **1.**  |  |  |
| **2.**  |  |  |
| **3.**  |  |  |
| **4.**  |  |  |
| **5.**  |  |  |
| **6.**  |  |  |
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| **22.** |  |  |
| **23.** |  |  |
| **24.** |  |  |
| **25.** |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Company Official Date