



Basic Items needed for processing.

Please select the appropriate items needed for your borrower and submit with your setup sheet

- Correct email address for each borrower
- Cell phone for each borrower
- Signed Authorization (I will send to your borrower ('s) for e signature)
- Picture ID (ex: Current Driver's License, Passport, Visa)
- Paystubs (most recent covering 30-day period)
- 2020 & 2021 Federal Tax returns, all pages, and schedules (no State Returns)
- If Self Employed: If incorporated or partnership, 2020 & 2021 Federal Bus returns, all pages
- All W-2 and/or 1099 forms for 2020 & 2021
- 2 months' bank account statements, all accounts, all pages even if blank
- 2 most recent months of 401k, IRA, mutual fund, retirement statements all pages
- Home owner's insurance declarations page (on all properties owned)
- Mortgage statement (on all properties owned)
- Current tax bills (on all properties owned)
- Social Security Award letter for 2021
- Divorce decree, all pages
- DD214 -VA

Please feel free to contact me with any questions prior to submission



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