



Guidelines for Writing Recommendation Letters

P.E.O. Chapter BD Arkansas River Valley Scholarship

In your **Recommendation Letter**, please include all information you think is relevant and based on the following information and criteria:

General Information

The P.E.O. Chapter BD Arkansas River Valley Scholarship award provides assistance to women so they can complete their educational goals by recognizing their academic and leadership activities.

The Award

P.E.O. Chapter BD recommends award recipients receive \$1,000 (USD) annually. The P.E.O. International Foundation funds the financial awards and pays the recipients directly.

Who is Eligible?

Women of all ages who are residents of the Arkansas River Valley area (Sebastian, Franklin, Crawford, Logan, or Scott counties) are eligible to apply. Applicants must be enrolled fulltime in a specific and defined major, classified as a junior or senior (or completed 60 hours/credits), and have a 2.5 cumulative GPA based on a 4-point scale. Applicants need to show financial need based on annual family income according to current Free Application for Federal Student Aid (FASFA) and demonstrate leadership and community service activities.

Submission

Place your **Recommendation Letter** in a sealed envelope and give it directly to the applicant who will forward it to the Scholarship Committee.

Thank you for recommending a woman in our area and for helping her achieve future success by empowering her with an education. - P.E.O. Chapter BD Scholarship Committee