Queensland Government

Patient Travel Subsidy Scheme (PTSS)
Application

Your personal information: Personal information collected by Queensland Health is handled in accordance with the Information Privacy Act 2009. Your personal information is being collected in order to assess whether you are eligible to receive an accommodation subsidy under the patient travel subsidy scheme. The personal information provided by you will be securely stored and made available to appropriately authorised officers of Queensland Health. Personal information recorded on this form will not be disclosed to other parties without your consent, unless required by law. For information about how Queensland Health protects your personal information, or to learn about your right to access your own personal information, please see our website at ww.health.qld.gov.au

Important: Patient Travel Subsidy Scheme (PTSS) applications must be submitted to the patient's closest public hospital or health facility for assessment prior to travel. Where available, copies of the referral and / or appointment letter relating to this application are to be attached.
Please **retain a copy** of the completed form and supporting documents (where applicable) for your own records.

Section 1: Patient details

• **Patient** to complete

Title	Given name(s)	Family name	
Preferred name (if applicable)		Date of birth	Contact number
Residential address		Suburb / Town	Postcode
Postal address (if different to residential address)		Suburb / Town	Postcode
Email address			

Are you of Aboriginal and / or Torres Strait Islander origin? ☐ Yes ☐ No

Please tick if any of the following apply to you:
☐ I have received a PTSS accommodation subsidy within the last financial year (1 July to 30 June)
☐ I am accessing treatment as a private patient or through private health cover
☐ I have lodged / intend to lodge a third party or Workers Compensation Claim relating to this treatment

Concession / Benefit card (tick one if applicable):
☐ Department of Veterans Affairs (Gold / White)
☐ Centrelink Health Care Concession Card
☐ Pensioner Concession Card
☐ Commonwealth Seniors Health Card

Card number

Expiry date (MM / YY)
/

Medicare card number	Expiry date (MM / YYYY) /

Section 2: Appointment

• **Patient**, **referring clinician** (or clinician's nominated representative) or **approving hospital** to complete
• If completed by patient, evidence of appointment must be provided (e.g. copy of confirmation letter or appointment card)

Date	Time	Patient will be treated as a Public or Private patient? ☐ Public ☐ Private

Section 3: Patient declaration

• **Patient** and / or **Guardian / Carer** to complete

The information that I have provided is true and accurate at the time of application. I give my permission for hospital staff to obtain information about my medical condition for the purposes of this application and provide to the treating facility as required. I give permission for hospital staff to forward transport and accommodate on details to relevant providers as is required. I consent for the subsidy to be provided directly to my transport and / or accommodation provider under a bulk-billing arrangement if available. I certify that any subsidies provided to me will be used for the purposes of travelling to access the stated specialist service.

Patient signature		Date
Guardian / Carer name	Signature	Date

Section 4: Referral

- **Referring clinician** (or clinician's nominated representative) to complete
- Complete if referral letter / appointment letter does not contain the below information

Patient name	Date of birth

Specialist name	Specialty type

Reason for travel (patient diagnosis / current condition)

Facility name	Facility location

Is this the nearest specialist? ☐ Yes ☐ No
If no, provide reason.
Reason

Clinically recommended mode of travel:
☐ Rail ☐ Bus ☐ Air ☐ Private motor vehicle ☐ Other

Clinical reason for mode of travel

Does the patient require special travel requirements?
☐ Wheelchair ☐ Oxygen ☐ Other ☐ No

Does the patient require accommodation? ☐ Yes ☐ No
If yes, provide reason.
Reason

Does the patient require an escort? ☐ Yes ☐ No
If yes, provide reason.
Clinical reason

If clinically approved, complete escort details.
Escort name Escort date of birth

Does the escort require accommodation? ☐ Yes ☐ No

Referring clinician (or clinician's nominated representative) declaration

I certify that the information above is correct. I give permission for Hospital and Health Service staff to contact the referring facility regarding this application.	Provider stamp / label
Name	
Signature	
Contact number / Date	

Section 5: Assessment and approval (admin use only)

- **Approving officer** to complete

☐ Proof of residency sighted ☐ Concession card sighted

Patient	Date form	Date to	Type	Approved	Not approved
PTSS				☐	☐
Accommodation			☐ Commercial ☐ Private / Family	☐	☐

Transport			☐ PMV ☐ Train ☐ Bus ☐ Flight ☐ Ferry ☐ Other	☐	☐
Escort	Date form	Date to	Type	Approved	Not approved
PTSS				☐	☐
Accommodation			☐ Commercial ☐ Private / Family	☐	☐
Transport			☐ PMV ☐ Train ☐ Bus ☐ Flight ☐ Ferry ☐ Other	☐	☐

PTSS approval (or delegate)
I authorise that this travel / accommodation is medically required.

Name	Signature	Date

Financial delegate approval
I authorise that this travel / accommodation is medically required.

Name	Signature	Date

PTSS not approved: provide reason for non-approval

Office use only

Facility / Unit record number	Vendor number	PTSS application number

Notes