

CONFLICT OF INTEREST CODE

NAPA/SOLANO AREA AGENCY ON AGING OVERSIGHT BOARD

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Napa/Solano Area Agency on Aging Oversight Board (Agency)**.

Individuals holding designated positions shall file their statements of economic interests with the **Agency**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the **Solano County Registrar of Voters** on behalf of the **Agency**.

Appendix A
Designated Positions

<u>Designated Positions</u>	<u>Category</u>
1. Members of the Oversight Board	1, 2, 3
2. Executive Director	1, 2, 3
3. Project Manager	1, 2
4. Staff Analyst	1, 2
5. Accountant	
6. Consultants/New Positions	*

*Consultants/new positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Executive Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008.)

Appendix B

Disclosure Categories

Category 1: Investments in business entities, and income (including receipt of gifts, loans and travel payments) from sources (including non-profit organizations) of the type that contract with the Agency to provide services, supplies, materials, equipment, or transportation vehicles.

Category 2: Investments in business entities, and income (including receipt of gifts, loans and travel payments) from sources (including non-profit organizations) of the type to contract with the Agency to assist the Agency in carrying out the Older Americans Act programs sponsored by the Agency, such as congregate meals served at senior centers; home delivered meals; transportation services; supportive services (i.e. homemaker services); senior legal services; Long Term Care Ombudsman services (advocates for seniors in residential care facilities and assisted living facilities); health insurance counseling and advocacy programs and family caregiver support programs (i.e. respite, support groups, etc. for family caregivers).

Category 3: Interests in real property located within the Agency's jurisdiction of the type leased by the Agency for its use.