

Napa/Solano Area Agency on Aging Oversight Board Meeting Minutes February 25, 2019

Location: Solano County Board of Supervisors Chambers
675 Texas Street, Fairfield CA 94533
Date: Monday, February 25, 2019
Time: 10:00 am – 12:00 pm (noon)

Attendees: Monica Brown, Brad Wagenknecht, Heather Stanton, Steven Sillen, Xavia Hendriksz, Liz Alessio, staff reports from Bela Matyas, Joyce Goodwin, Elaine Clark

Call to Order – 10:05 am; roll call, quorum present

Action Items

- Motion by Heather Stanton to approve December 10, 2018 Minutes: Motion Seconded by Steve Sillen. December 10, 2018 Minutes approved.
- Motion by Heather Stanton to approve January 30, 2019 Minutes: Motion Seconded by Steve Sillen. January 30, 2019 Minutes approved.
- Select several Oversight Board members to work with N/S AAA staff in the review for members of the N/S AAA Advisory Board. Monica Brown volunteered to be the Solano Representative. Heather Stanton volunteered to be the Napa Representative to review nominations for the Advisory Board.
- Joyce Goodwin discussed obtaining permission to continue using WellSky through June 30, 2020. Motion made by Steve Sillen to approve extension. Seconded by Heather Stanton. Motion passed.
- Board discussed formalizing attendance at the Advisory Council on Aging by assigning one person from the Oversight Board. Board agreed to keep this item on agenda.
- Board discussed approving cost for the following meetings to be held in the Solano County Board of Supervisors Chambers where they can be recorded. Meeting dates are April 22, 2019; June 24, 2019; August 26, 2019; and October 28, 2019. Motion by Steve Sillen for approval. Heather Stanton Seconded. Motion passed.

Reports

- Joyce Goodwin reviewed recruiting status for Advisory Council on Aging. Six applications received. Joyce asked for help to increase the number of applicants. Goal is to hold first meeting in May.
- Girlie Jarumay presented the budget in a new format, showing funding by category and by contractor, including charts. Board members voiced their approval of the new format. Monica Brown, Heather Stanton, and Steve Sillen voiced their approval of the new format. Liz Alessio asked for a year over year comparison.
- Outstanding form 700s were handed to individuals needing to complete.
- Year 4 of the Area Plan was discussed and the date of presentation to the community was set for March 25th for both Napa and Solano. The Napa presentation will be held at 10:00 during the Oversight meeting. The Solano County meeting will be held at 3:00 in the Board of Supervisors Chambers. Public comments will be recorded and considered in the final plan due to the California Department of Aging in April. Board Members do not need to attend but are invited. Motion by Heather Stanton for Public Hearing in Napa and Solano on March 25, 2019, Steve Sillen Seconded. Motion passed.
- Elaine Clark discussed Nutrition Satisfaction Survey. Guidelines for survey questions are from California Department on Aging and must be conducted annually. Surveys are going out now and being collected by meal providers. A full report will be given to the Oversight Board in March. Data will be used understand needs/concerns of meal service recipients and take action if needed.
- Monica Brown asked the AAA staff to create a Doodle Poll for the May meeting as the meeting falls on a holiday.

Public Comments

Father Robert Fuentes, Executive Director Faith & Action, voiced concern about roles of the Senior Coalition and the Advisory Council on Aging. Bela Matyas responded that the organizations serve different purposes. Anyone living in Napa or Solano County may apply for appointment to the Advisory Council on Aging, even if they are a member of the Napa or Solano Senior Coalitions.

Meeting adjourned at 10:45 am