

LENAWEE COUNTY EQUALIZATION DEPARTMENT
TREY CLEMENTS, DIRECTOR
COURTHOUSE, 301 NORTH MAIN STREET
ADRIAN, MICHIGAN 49221
(517) 264-4526

LAND DIVISION APPLICATION

Date: _____

Raisin Charter Township Supervisor,

As required by the contractual agreement between Raisin Charter Township and the Lenawee County Equalization Department, the signature below indicates that the Equalization Department has researched this parcel for compliance with the Land Division Act and has determined that the split is

COMPLIANT / NON-COMPLIANT

Signed: _____

Parent Parcel Number / Acreage: _____

New Number(s) / Acreage: _____

New property number(s) are **tentative** and will be processed when Raisin Charter Township gives overall approval of land division request.

Fee: \$_____ (make check payable to Raisin Charter Township)

RECEIVED: CHECK # _____ CASH _____

THIS APPROVAL COVERS ONLY THE LAND DIVISION COMPONENT OF A RAISIN CHARTER TOWNSHIP LAND DIVISION REQUEST.

OVERALL APPROVAL MUST BE OBTAINED FROM RAISIN CHARTER TOWNSHIP.



LAND DIVISION APPLICATION

Raisin Charter Township

5525 S. Occidental Hwy. / Tecumseh, MI 49286 / 517-423-3162

You **MUST** answer all questions and include all attachments or this application will be returned to you. Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and not just a property line adjustment.

Where You Want This Form Sent When Review Is Completed:	
Name:	This form is designed to comply with the applicable local zoning land division ordinances and 109 of the Michigan Land Division Act (formerly the subdivision control act P.A. 288 of 1967 as amended – Particularly by P.A. 591 of 1996. MCL 560.101 et seq.)
Address:	
City/State/Zip	

1. Location of Parent Parcel to be Split:	
Address:	
Township/City	Parent Parcel
2. Property Owner Information:	
Name	Phone #
Address	
3. Applicant Information (if not owner):	
Name	Business Name
Address	Phone

4. Proposals – Describe the Divisions Being Proposed:		
Number of new parcels:	Intended Use (residential, commercial, etc.):	
The Division of the parcel provides access to an existing public road by (check one):		
☐ Each new division has frontage on an existing road	☐ A new PUBLIC road – proposed name:	☐ A new PRIVATE road or easement – proposed name:
☐ A recorded easement (driveway – cannot service more than one potential site)		
☐ Attach legal description of the proposed new road, easement, or shared driveway		
☐ Attach legal description for each proposed new parcel		

5. Future Divisions:
Divisions that might be allowed but not included in this application?
The number of future divisions being transferred from the parent parcel to another parcel? Identify the other parcel: (See section 109(2) of the statute. Make sure your deed includes both statements as required in section 109(3) and 109(4) of the statute).
6. Development Site Limits. Check each that represents a condition which exists on the parent parcel. (any or part of parcel).
☐ Lake or river front parcel ☐ Includes wetland ☐ Includes beach ☐ Within floodplain ☐ Includes slopes more than 25% (a 1:4 pitch or 14-degree angle or steeper). ☐ Is on muck soils or soils known to have severe limitations for on-site sewage systems ☐ Is known or suspected to have an abandoned well, underground storage tank or contaminated soils.
7. Attachments
A survey, sealed by a professional surveyor of proposed land division(s) of parent parcel. OR Map/drawing to scale of proposed division(s) of parent parcel and the 45 day time limit is waived: Signature: _____ The survey map must show: ➤ Current boundaries (as of March 31, 1997) ➤ All previous divisions made after March 31, 1997 (Indicate when made or none) ➤ Proposed division(s) ➤ Dimensions of the proposed division(s) ➤ Existing and proposed road/easement right-of-way ➤ Easements for public utilities from each parcel to existing public utility facilities ➤ Any existing improvements (Building, wells, septic system, driveways, etc.) ➤ Any of the features checked in section 6
☐ If under 1 acre: A soil evaluation of septic system permit for each proposed parcel prepared by the Health Department for each proposed parcel or is serviced by a public sewer system.
☐ If under 1 acre: An evaluation/indication of approval will occur or a well permit for potable water for each proposed parcel prepared by the Health Department or each proposed parcel is serviced by a public water system.

☐ Indication of approval or permit from the County Road Commission, MDOT or respective city/village street administrator for each proposed new road, easement or shared driveway.

☐ A copy of any transferred division rights (109(4) of the Act) in the parent parcel.

☐ A fee of \$ _____

☐ Other: _____

8. Improvements:

Describe an existing improvement(s) (buildings, well, septic, etc.) Which are on the parent parcel or indicate none.

9. Affidavit and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true and if found not to be true, this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for the officials of the municipality, county and State of Michigan to enter the property where this parcel division is proposed for the purposes of inspection to verify that the information on the applications is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance and the State Land Division Act (formerly the Subdivision Control Act, PA 288 of 1967, as amended (particularly by PA 591 of 1996, MCL 560.101 et seq.) And does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time and if changed, the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to the laws are made.

Property Owner's Signature: _____ Date: _____

Reviewer's Action

☐ Approved: Conditions, if any: _____

☐ Denied: Reasons (cite): _____

Equalization Signature: _____ Date: _____

Township Supervisor Signature: _____ Date: _____

LENAWEE COUNTY TREASURER

Erin Van Dyke, Treasurer
Brittany Kurutz, Deputy Treasurer

301 N. Main Street, Adrian, MI 49221
p: 517-264-4554 | f: 517-264-4556
lenawee.mi.us



LAND DIVISION TAX PAYMENT CERTIFICATION FORM

Name: _____ Phone: _____

Owner Address: _____

Owner City, State, Zip: _____

Property Address: _____

Property City, State, Zip: _____

Parcel ID Number: _____

Attach a description of the parcel to be divided

☐ CERTIFICATION DENIED

The Lenawee County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: _____

☐ CERTIFICATION APPROVED

Pursuant to House Bill 4055, the Lenawee County Treasurer's Office certifies that all property taxes and special assessments due on the above parcel subject to the proposed division for the five years preceding the date of the application have been paid. This certification does not include taxes, if any, now in the process of collection by the City, Village or Township. **EXCEPTION: this certification being subject to any Board of Review, Tribunal, and/or Principal Residence Exemption Denial.**

☐ DATED ON OR AFTER MARCH 1, _____

The return of current year delinquent taxes are not available for examination.

Certified by: _____ Date Certified: _____

Certification Fee of \$5 collected: Check ____ Cash ____