

MINUTES – Raisin Township Cemetery Advisory Committee Meeting
Raisin Township Hall – Tuesday, May 19, 2026, 9:00 a.m.
Present: Donna Andre, Kathy Smith, and Heather Franco

Action Items:

1. Create RTCAC mailing to be printed with Raisin Township tax mailing by mid June.
Include: - General RTCAC information
- June 17th workday
- Info on posted veteran's list
- Facebook invitation
2. Work request to buy mulch to be spread at Chandler?
3. Donna will use white tape to cover outdated directions and phone number on the signs posted at the cemeteries.
4. Embed Veterans List on R.T. Website

Deb Brousseau and Adam Cesarez were present for parts of the meeting:

Deb Brousseau reported:

- An article was in the Herald last week regarding the upcoming Bicentennial anniversary planned by Shelley Hunt, Kelly Williams, and Blaine MacDonald, trustees on the township board. It is planned for Sunday, August 9th from 2:00-4:00 p.m. A banner will be purchased and placed in the yard of the township office and a tree will be planted in commemoration of the event.
- The township website must become compliant with ADA regulations by late 2027. Anything our committee links on the website must also be ADA compliant.
- Mark Tommelein's cemetery maintenance position with the township has been terminated for business/financial reasons. The township maintenance crew will take over his duties. Deb will be the sextan for the cemeteries.
- Deb will soon have a conversation with the Chandler Cemetery neighbor regarding gaining a few feet of property for the driveway.
- Surveys are still needed for McLain and Sutton cemeteries.
- Deb said there are two benches moved from Patterson School that may be used in the cemeteries.
- Five veteran emblems were located from the vault. We will find appropriate veterans who need flag holder/emblems.
- Agreed that we should find another person to join our Raisin Township Cemetery Advisory Committee to replace Mark Tommelein.

Adam Cesarez reported:

- Adam has a box of new small flags and will replace those that are torn. Large flags at driveways and small flags at veteran stones will be placed today (5/19) or tomorrow (5/20). Memorial Day is Monday, May 25th.
- Adam will be asking for 3 bids for stump removal where needed.

Discussions

Workdays:

1. For the summer months, our committee will have a scheduled workday on-site at the R.T. cemeteries on the 1st and 3rd Thursdays beginning at 1:00 p.m.
2. A community workday was scheduled for Wednesday, June 17th from 6 – 8 p.m.

Memorial Day/Veterans List

1. Monday, May 25th is Veterans Day. Flags to honor each veteran will be placed. Large flags will be placed at the entrances of the Holloway Presbyterian Cemetery, the Raisin Center Friends Cemetery, and the McLain Cemetery. Donna will place the Memorial Day wreaths at each of these locations.
2. The updated Veterans List is almost complete. We will ask Sarah to help us post a link on the R.T. website. We will welcome additional information provided by the public regarding these veteran's service. Comments will be directed to the R.T. email address.
3. We will place emblems (found in the vault) at appropriate veteran gravesites.
 - 3 gold "U.S. Veteran" emblems
 - 1 "Vietnam Veteran" emblem
 - 1 "U.S.A. Veteran of WW1" emblem
 - 1 "USA Veteran – 1917-18" emblem

Our next meeting is scheduled for Tuesday, June 16th at 9:00 a.m. at the Raisin Township Office.

Respectfully submitted,

Kathryn Smith