



**REGULAR MEETING  
RAISIN CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
AUGUST 10, 2026 AT 6:00 P.M.**

The Township Board met for a pre-meeting session at the Raisin Community Center at 6:00 pm.

Members present: Debra Brousseau, Susan Bunch, Dale Witt, Shelley Hunt, Cheryl Witt, Kelly Williams, Blaine McDonald  
Members absent: None

Public Comment: Public Comment was offered. No public comment

The following items were discussed:

- Painting of Playground Equipment at Mitchell Park
- Raisin Township Bi-Centennial

**The Township Board began the regularly scheduled meeting at 6:30 P.M.**

**1. CALL TO ORDER:** Meeting called to order by Supervisor Debra Brousseau.

**2. WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.

**3. ROLL CALL**

**Members Present:** Debra Brousseau, Susan Bunch, Dale Witt, Shelley Hunt, Cheryl Witt, Kelly Williams, Blaine McDonald

**Members Absent:** None

**4. COMMUNICATIONS:** None

**5. PUBLIC COMMENT:** was offered. No public comment.

**6. CONSENT AGENDA**

**6.1 Previous Months Minutes**

**6.2 Reports**

**6.3 Financial Reports**

Motion D. Witt, support Bunch to approve consent agenda pulling out Fire Department Report and Budget. M/C all.  
Discussion regarding new hires to the Fire Department. Request to change the Budget column headings by the Treasurer. Motion D. Witt, support Hunt to approve consent agenda. M/C all.

APPROVAL OF PAYMENT OF BILLS:

Accounts Payable:       \$   **65,286.97**  
Payroll:                   \$   **95,150.55**  
Total Payables & Payroll: \$   **160,437.52**

**7. APPROVAL OF AGENDA**

Motion by Bunch, Support Williams to approve agenda with the addition of 9.6 Overtime pay in Excess of 12 hours on Election Day for Deputy Clerk. M/C all

**8. UNFINISHED BUSINESS:**

**8.1 Generator**-getting additional quotes

**8.2 BS&A upgrade**-scheduled to go live February 2027

**8.3 RCC front door**-doors have been ordered, install likely Mid-September

**8.4 Proposal for Audit Service**-Treasurer working on

**8.5 Repairs for the Fire Dept garage ceiling**-on hold

**8.6 Repairs to Fire Dept 3 entry doors**-parts have been ordered

**8.7 Master plan update**-Planning Commission to review at their August meeting

**8.8 Keller Toma Update**-no change

**8.9 Tornado Siren**-working on quotes, considering alternatives

**8.10 Colonial Life**-no change

**8.11 Headlee Millage**-to be addressed at the Board of Trustees Meeting September 14, 2026

**9. NEW BUSINESS:**

**9.1 Approval of liquor license**- Motion Brousseau, support D. Witt to approve transfer of liquor license for TEC TPS, LLC from Tecumseh City to Raisin Township. Roll call vote: Yeas McDonald, D. Witt, C. Witt, Brousseau. Nays: Hunt, Bunch, Williams M/C

**9.2 FOIA Denial Appeal:** On July 17, 2026, FOIA request 26-15 was received from Sean Murphy requesting a PDF copy of a background check performed on McDonald prior to his appointment, either as a trustee or ordinance enforcement officer. On July 23, 2026, a Notice of Denial of FOIA Request was sent to Mr. Murphy citing the information is exempt from disclosure based on MCL 15.243 (1) (a) Invasion of Privacy and MCL 15.243 (1) (d) Exempt from Disclosure By Statute. Mr. Murphy filed an Appeal of Denial.

McDonald requested to be recused from the discussion. Motion Bunch, Support Hunt to accept McDonald's request.

Mr. Murphy was not present. Township Board members received an email from Mr. Murphy expressing his position. The FOIA request, FOIA denial, and Mr. Murphy's communications were reviewed by the Board of Trustees. Motion Brousseau, Support D. Witt to uphold the FOIA Denial. Roll Call Vote: Yeas Hunt, Bunch, Brousseau, D. Witt, C. Witt, Williams. Nays none. M/C all.

**9.3 Approval of adding Kristen Phenicie to the park committee:** Motion Hunt, Support D. Witt to appoint Kristen Phenicie to the Park Committee. M/C all

**9.4 Planning Commission update to Ordinances:** Planning Commission has begun discussions on ordinance updates. No Board Action

**9.5 2026 Payroll Correction:** Motion Hunt, Support Bunch to leave payroll as stands for pay period 12.22.25-01.04.2026 Yeas: 5, Nays:2 M/C

**9.6 Overtime pay in Excess of 12 hours on Election Day for Deputy Clerk:** Motion Bunch, Support Hunt to pay Deputy Clerk Overtime for Hours in Excess of 12 on Election Days. Amended Motion by Bunch: All hourly employees who are mandated by the state to work in excess of 12 hours per day to be paid overtime. Amended motion failed support. Motion: Dead  
Original Motion: Yeas: 1 Nays: 6 Motion Failed.

## **10. UPCOMING EVENTS:**

Planning Commission Meeting August 11, 2026 6:30 p.m. Raisin Community Center  
Cemetery Committee Meeting August 18, 2026 9:00 a.m. Township Conference Center  
Park Committee Meeting August 17, 2026 9:00 a.m. Township Conference Center

## **11. ADJOURN MEETING:** Meeting adjourned at 8:21 p.m.

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Debra Brousseau, Supervisor

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Susan Bunch, Clerk