REGULAR MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
OCTOBER 12, 2026 AT 6:00 P.M.

The Township Board met for a pre-meeting session at the Raisin Community Center at 6:00 pm.

Members present: Debra Brousseau, Susan Bunch, Dale Witt, Cheryl Witt, Kelly Williams, Blaine McDonald
Members absent: Shelley Hunt

Public Comment: Public Comment was offered. No public comment

The following items were discussed:

- Dump Day
- Trunk or Treat
- Tennis court refurbishing
- Grant Opportunities
- Township Office parking lot sealcoating
- Park Committee Christmas community event

The Township Board began the regularly scheduled meeting at 6:30 P.M.

1. CALL TO ORDER: Meeting called to order by Supervisor Debra Brousseau.

2. WELCOME, PLEDGE, INVOCATION: Pledge and moment of silence.

3. ROLL CALL
Members Present: Debra Brousseau, Susan Bunch, Dale Witt, Shelley Hunt, Cheryl Witt, Kelly Williams, Blaine McDonald
Members Absent: None

4. COMMUNICATIONS: None

5. PUBLIC COMMENT: was offered. No public comment

6. CONSENT AGENDA
6.1 Previous Months Minutes
6.2 Reports
6.3 Financial Reports

Motion Bunch, Support D. Witt to approve consent agenda, pulling out Fire Department Ambulance Quote M/C all.

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Discussion of possible ambulance purchase. No action taken.

APPROVAL OF PAYMENT OF BILLS:

Accounts Payable:	**$**	**132,574.65**
Payroll:	**$**	**152,484.11**
Total Payables & Payroll:	**$**	**285,058.76**

7. APPROVAL OF AGENDA

Motion by Bunch, Support C. Witt to approve agenda with the addition for 9.6 FOIA #26-25 Appeal

8. UNFINISHED BUSINESS:

8.1 Generator-obtaining bids
8.2 BS&A upgrade-on track for February 2027 roll-out
8.3 RCC front door-will be scheduling end of October or early November
8.4 Proposal for Audit Service-moved to New Business
8.5 Repairs for the Fire Dept garage ceiling-anticipated project for December 2026
8.6 Master plan update-PC working with Region 2, obtaining updated maps
8.7 Keller Toma Update-Will review current Employee Manual
8.8 Tornado Siren-Fire Chief to meet with Wacker and other local businesses
8.9 Colonial Life-low interest

9. NEW BUSINESS:

9.1 Approval for PA 116 for Kurowski RA0-124-4550-00: Motion Bunch, Support D. Witt to approve PA 116 Application for Kurowski RA0-124-4550-00 pending approval from Lenawee County Planning Commission (Region 2) and Lenawee Conservation District M/C all

9.2 Land Split for DJW RA0-104-1525-00: Motion Brousseau, Support D. Witt to approve the Land Split of Parent Parcel RA0-104-1520-00 (5.49 acres per survey; 4.61 acres per assessment;) into RA0-104-1570-00 (Parcel A .56); RA0-104-1575-00 (Parcel B .56 acres); RA0-104-1585-00 (Parcel C .5 acres); RA0-104-1580-00 (Parcel D .5 acres) pending Health Department approval of well and septic permits. M/C all

9.3 Second reading of Ordinance #106-01 Storage of Dismantled or Inoperable Motor Vehicles or Parts Thereof: Motion Brousseau, Support C. Witt to adopt Ordinance 160-01 M/C all.

9.4 Approval of Mr. McDonald's resignation from the Raisin Charter Township Zoning Board of Appeals. Motion Brousseau, Support Bunch to accept the resignation of McDonald from the ZBA effective immediately. M/C all. Of Note: McDonald did not attend any ZBA meetings so there has been no conflict of interest during his role as Zoning Enforcement Officer and ZBA Board Representative

Motion Brousseau, Support Bunch to appoint Williams as Board Representative to the ZBA M/C all.

9.5 RFP review – Audit Services: Raisin Charter Township sent RFP for audit services to several firms and received proposals from 4 companies. The proposals were distributed to board members for review. No action taken.

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9.6 FOIA #26-25 Fee Appeal and Of Information Received vs. Requested: An appeal of timesheet information requested as well as the fees charged for FOIA #26-25 was received from Sean Murphy.

Timesheet FOIA Request: Timesheets for McDonald from June to August were requested. June and July timesheets were sent to Murphy. Murphy notified to Township he intended for the request to include August. August timesheets will be provided.

FOIA Fees Charged: Murphy appealed the good faith estimate of fees for FOIA #26-25. The Board was informed of the possible number of files and time involved to provide the information requested. After review of the facts, motion Hunt, Support D. Witt to uphold the good faith estimate as reasonable and deemed it reasonable to request the allowed 50% deposit. M/C all.

10. UPCOMING EVENTS:

Planning Commission Meeting Oct. 13th @ 6:30pm at the RCC
Cemetery Committee Meeting Oct 20th @ 9:00am in the Township Office Conference Room
Park Committee Meeting Oct. 20th @ 6:30 at the RCC

11. ADJOURN MEETING: Meeting adjourned at 7:50 p.m.

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Debra Brousseau, Supervisor Susan Bunch, Clerk

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