



**SPECIAL MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
3266 GADY RD.
ADRIAN, MI 49221
November 24, 2025 AT 10:00 a.m.**

The Township Board began the special meeting at 10:05 a.m.

1. CALL TO ORDER: Meeting called to order by Supervisor Deb Brousseau.

WELCOME, PLEDGE, INVOCATION: Pledge and moment of silence.

2. ROLL CALL

Members Present: Dale Witt, Shelley Hunt, Kerry Smith, Cheryl Witt, Susan Bunch, Deb Brousseau

Members Absent: None

3. PUBLIC COMMENT: was offered

4. PURPOSE OF MEETING

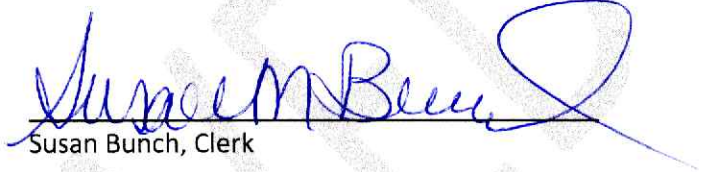
- a. **(1) Review Raisin Works Employee Classification:** Motion by D. Witt, Support Smith to amend the previously adopted motion passed June 9, 2025 for meeting agenda item 9.2 by striking the word **exempt** and inserting **non-exempt** for correcting the employment status/classification for the position effective January 1, 2026. M/C all.
- a. **(2) Back-Up Building Inspector Pay Rate:** Motion D. Witt, Support Smith to change the back-up building inspector pay to match the equivalent hourly pay rate of the building inspector for duties performed effective November 1, 2025. M/C all.
- b. **Approve Renewal of HealthEquity:** Motion Smith, Support D. Witt to renew HealthEquity HRA for 2026 at the current rates. M/C all.
- c. **Procedure for appointing new Trustee:** Procedure will follow same format as Supervisor replacement. Information packets to be emailed to candidates. Must be received by the clerk by December 11, 2025, at 3:00 pm. Interviews to be held at a Special Meeting December 16, 2025 at 6:30 with a possible follow-up date of December 18, 2025 at 6:30.
- d. **Township Christmas Tree:** Motion by Brousseau, Support Bunch to spend up to \$250 on Township Christmas Tree and decorations. M/C all.

e. **Review the 2026 Budget:** Continued budget discussions

Meeting adjourned at 11:28 a.m.

A handwritten signature in blue ink, reading "Deb Brousseau", written over a horizontal line.

Deb Brousseau, Supervisor

A handwritten signature in blue ink, reading "Susan Bunch", written over a horizontal line.

Susan Bunch, Clerk