



# TOWN OF MELBOURNE VILLAGE

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## REGULAR COMMISSION MEETING MINUTES

Tuesday February 25, 2025

6:30 PM

AHF Hall

- I. Call to Order: 6:30 PM
- II. Pledge of Allegiance: Led by Mayor Ditty
- III. Roll Call: present were Commissioners Anderson, Calenda, Muzzone, Perrine, Yorio, Vice Mayor Foster, and Mayor Ditty.
- IV. Mayor's Report: Mayor Ditty read in full
- V. Additions/Deletions and Re-ordering: under Consent Agenda, 5) Proclamations/Resolution: Proclamation of Flood Awareness Week moved to New Business, letter A, and subsequent items renumbered accordingly.
- VI. Correspondence, Appearances, Presentations:
  - A) Mr. Purden, 386 Dayton Blvd, re: Savannah Culvert, expressed his disagreement with the use of bags of concrete for the culvert head, instead of using Quikrete brand's Rip Rap product, which he stated should've been used.
  - B) Paula Bailey, re: Solicitor Town Code. Ms. Bailey asked if the current town code regarding door-to-door solicitors was being enforced. Mayor Ditty stated that the current code needs to be changed. Residents can use "No Solicitors" signs and BCSO will enforce if called.
- VII. Public Forum (3-minute limit each):

Mr. Finch (Savannah Dr.) stated he was angry that his neighbor sold their home to a land management company and the property would be occupied by renters. Attorney John Cary stated that the Supreme court made a ruling 50 plus years ago stating that there is nothing that can be done, as the property management company has the right to purchase property and rent it out.
- VIII. Department Reports
  - A) Public Safety – Sheriff's Department Lt. Gish read in full
  - B) Public Works– Jeff Conklin, Public Works Supervisor read in full
  - C) Code Enforcement – Camille Moore, Code Enforcement Official – Mayor Ditty read in full
  - D) Administration/Treasurer's Report – Heather Roberts, Town Clerk read in full
  - E) Building Department – Heather Roberts, Town Clerk (in Finance Packet) read in full
  - F) ARPA Report – Heather Roberts, Town Clerk (in Finance Packet) read in full

IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

- A) Opportunity for Audience input regarding Consent Agenda
- B) Opportunity for Commission to Remove Items from Consent Agenda
- C) Recommended Actions:
  - 1) Approval of Minutes: For Filing
    - (a) Regular Commission Meeting – January 28, 2025
    - (b) Finance Committee Meeting – January 21, 2025
    - (c) Town Review Board Meeting – December 21, 2024
    - (d) Beautification Meeting – January 21, 2025
  - 2) Acceptance of Financial Statements – January
  - 3) Approval of Reports: *FOR FILING ONLY*
    - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department
  - 4) Appointments & Resignations: Leslie Fay appointment to the Beautification Committee.

Vice Mayor Foster made a **MOTION** to accept Leslie Fay's appointment to the Beautification Committee. Commissioner Perrine seconded the **MOTION**. All were in favor. **MOTION** passed.

- 5) Proclamations/Resolution: Proclamation of Flood Awareness Week moved to New Business, letter A.

Commissioner Calenda made a **MOTION** to accept the consent agenda as stated. Vice Mayor Foster seconded the **MOTION**. All were in favor. **MOTION** passed.

X. New Business:

- A) Proclamation of Flood Awareness Week - Mayor Ditty read the Proclamation of Flood awareness week, which is March 3<sup>rd</sup> through March 9<sup>th</sup>.

Vice Mayor Foster made a **MOTION** to accept the Proclamation of Flood Awareness as read. Commissioner Anderson seconded the **MOTION**. All were in favor. **MOTION** passed.

- B) Discussion on Commission Meeting Location – greater than 20 attendees, will revisit at May meeting
- C) Review of Capital Strategy Group Contract: current contract ends 5/31/2025, Town Clerk, Heather Roberts is going to request pricing to renew the contract.
- D) Waste Pro Recycling Day changed to Thursday starting March 10, 2025
- E) Founders' Day organization will be handled by Vice Mayor Foster. Commissioner Yorio will assist with pre-planning.
- F) Crane Rd pass-through was discussed regarding the closing of that intersection for about six months. The town will post no cut-through signs if needed.
- G) Business Tax License for Serene Lawns.

Vice Mayor Foster made a **MOTION** to approve Serene Lawns' application for Business Tax License. Commissioner Perrine seconded the **MOTION**. All were in favor. **MOTION** passed.

XI. Unfinished Business: None

XII. Commission & Verbal Committee Reports:

A) SCLOC Dinner- February 10, 2025, Hosted by the City of Rockledge

B) SCLOC Dinner – March 10, 2025, Hosted by the Cities of Malabar & Grant-Valkaria

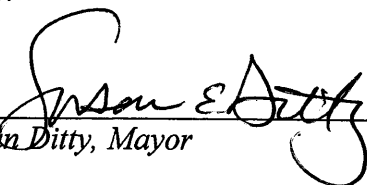
C) SCLOC – Co-hosting in June, discuss responsibilities

Mayor Ditty asked the commission to come up with ideas for Melbourne Village's presentation and to consider volunteering for either the pledge or the invocation. Will discuss again in the near future.

XIII. Action Item Review: Reviewed by Mayor Ditty

XIV. Adjournment: 9:07 PM

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*

  
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Susan Ditty, Mayor

ATTEST:

  
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Heather Roberts, Town Clerk