

# TOWN OF MELBOURNE VILLAGE Tree Removal Application and Permit

(Applicant please complete areas A and B and draw diagram on reverse locating & numbering trees. Area C to be completed after inspector's review.)  
Once Approved, This Permit MUST be posted at the job site while tree removal work is performed.

APPLICANT INFORMATION			FOR TOWN USE ONLY		
Address of Site:	Lot #:		Inspector Notified:	Tree(s) Inspected:	
Owner's Name:	Owner's Phone #:	<p>The applicant is authorized to remove those trees noted below as approved for removal, subject to payment of any fees and planting of any replacement trees as indicated. Trees noted as not approved shall not be removed. Applicant may appeal any denial of permit, under the process in Town Code.</p>			
Owner's Address (if different from Site):		<p style="text-align: center; font-size: 2em; opacity: 0.5;">A</p>			
Contractor's Name and Phone # (if selected):		<p>Inspector Signature: _____ Date: _____</p>			
Contractor's Address:		<p><b>Removal of Debris</b> – If a homeowner removes a tree the debris may be placed for removal with yard trash. If a homeowner contracts for removal of a tree by a licensed tree service or landscape service, the provider of that service shall be responsible for removal of the related debris, either by removing it or by contracting with a waste removal service to do so. Violation of this shall subject either or both the homeowner and the contracting service provider to code enforcement action and penalties. In no event may any debris be placed in drainage swales or ditches.</p>			
Do you authorize inspector to enter onto your property to inspect trees? (If inspector must contact you to inspect trees, permit approval may be delayed.) YES <input type="checkbox"/> CALL FIRST <input type="checkbox"/>		<p><b>TREE COVERAGE: Minimum Requirements Met? YES NO</b></p> <p>LOT SIZE: _____ # Needed: _____ Tree Count: _____ 40% Coverage Alt: _____</p>			
PROPOSED TREE REMOVAL			TREE PERMIT INFORMATION		
Tree #	Species (common name)	Reason for removal	Approved for Removal?	Replacement Required?	Fee Amount
<p><b>Applicant's Certification:</b></p> <p><b>I certify that the above information is correct.</b></p>			<p>Applicant's Acceptance of Terms of Permit: I agree to plant the required replacement tree(s) as specified above. I have read, understand, and agree to comply with the requirements above for height of stumps and debris removal.</p>		
Signature:		Date:	Signature:		Date:

**DIAGRAM OF LOCATION OF TREES PROPOSED FOR REMOVAL**

**(Please number trees and show location in relation to house or other fixed landmark.)**

A large, empty rectangular box with a black border, intended for the user to draw a diagram showing the location of trees on their property. The box is currently blank.

**For timely action on your application, please mark the actual trees on your property with a ribbon or paint, so the inspector can easily identify them on site.**