

TOWN OF MELBOURNE VILLAGE
AGENDA
Regular Commission Meeting
Tuesday, November 28, 2017
7:00 PM - Town Office

- I. Call to Order
 - II. Pledge of Allegiance
 - III. Roll Call
 - IV. Mayor's Report – (At Table)
 - A) Annual Raise for Town Clerk Gail Griswold
 - V. November Transition
 - A) Approval of Minutes for Filing
 - 1) Regular Commission Meeting – Oct 24, 2017 (At Table)
 - B) Oath of Office for Commissioners Gerda Murphy, Valerie Calenda, and Sommer Lourcey
 - C) Election of Vice Mayor
 - D) Selection of Space Coast League of Cities Delegate and Alternate
- Break for Refreshments and Pictures*
- VI. Additions/Deletions and Re-ordering
 - VII. Business Tax Receipt Applications/Appearances/Presentations – None
 - VIII. Public Forum
 - IX. Correspondence –
 - A) League of Women Voters Thank You for donation on behalf of Pricilla Griffith
 - B) Annual Rate Adjustment Waste Pro
 - X. Commission & Verbal Committee Reports
 - XI. Review of Previously Assigned Action Items – None
 - XII. Department Reports
 - A) Police Department – Chief Jack King
 - B) Public Works – Town Supt. George Tompkins
 - C) Administration – Town Clerk, Gail Griswold
 - 1) Annual Office Open House, 29 December – 12-3 pm
 - 2) Decorating Street Sign with Christmas Ribbons
 - D) Treasurers' Report – Treasurer, Gail Griswold
 - E) Building Department – Deputy Town Clerk Amber Boerner
 - XIII. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

 - A) Opportunity for Audience input regarding Consent Agenda
 - B) Opportunity for Commission to Remove Items from Consent Agenda
 - C) Recommended Actions:
 - 1) Approval of Minutes: For Filing: Handled earlier in the meeting
 - 2) Acceptance of Financial Statements – October - SUBJECT TO AUDIT
 - 3) Approval of Reports: FOR FILING ONLY
 - (a) Department Reports: Public Works, Police Department, Building Department
 - (b) Board of Adjustments – 30 Oct 17
 - (c) Finance Committee – 27 Nov 2017 (at table)
 - (d) Town Review Board – 1 Nov 2017
 - (e) *No Meetings this month* - Town Beautification Committee Neighboring Relations Committee, Planning and Zoning, Permit & Inspection Committee
 - 4) Appointments & Resignations – Charles Wymer : Code Enforce. Brd, P&Z Brd & TRB (as P&Z)

- 5) Proclamations/Resolutions – None
- XIV. Unfinished Business –
 - A) Ordinance 2018-01 – Budget Amendment FY17/18 – Final Reading
- XV. New Business - None
- XVI. Approval for Payment – None
- XVII. Review of Newly Assigned Action Items
- XVIII. Adjournment

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.