

**TOWN OF MELBOURNE VILLAGE  
COMMISSION &  
TOWN BEAUTIFICATION COMMITTEE WORKSHOP**

**Tuesday November 22, 2016  
6:30 PM - Town Office**

Business: Presentation by Town Beautification Committee

Attending were Commr Calenda, Lourcey, Murphy, Vice Mayor McCoy, Mayor Carroll

Kim Zarillo gave a presentation for the Town Beautification Committee. Copies of the presentation and audio tape of the proceedings are available in the Town Office.

**TOWN OF MELBOURNE VILLAGE**  
**MINUTES**  
**Regular Commission Meeting**  
**Tuesday, November 22, 2016**  
**7:30 PM - Town Office**

- I. Called to Order at 7:40pm by Mayor Carroll
- II. Pledge of Allegiance led by Mayor Carroll
- III. Roll Call: Present were Commr Calenda, Lourcey, Murphy, Vice Mayor McCoy, Mayor Carroll;  
Excused were Commr Gaul and Commr Sinton

**PUBLIC HEARING** - Final Public Hearing on 2016/17 Millage Rate and Budget

- A) Public Input on millage rate and budget
  - Mayor Carroll and Town Treasurer Griswold explained need for re-hearing and outlined tax base and proposed millage rate.
  - Mayor Carroll opened the public hearing and asked if anyone wished to address the Commission.
  - No requests to speak were made.
  - Mayor Carroll closed the public hearing and proceeded with adoption of the millage rate and budget.
- B) Commission's discussion of millage rate and budget
  - None
- IV. Resolution 2016-02 - Adopting Millage Rate for FY 2016/17
  - Motion by Vice Mayor McCoy to adopt res. 2016-02. 2<sup>nd</sup> by Commr Calenda
  - Roll Call Vote: Voting Yes were Commr Calenda, Lourcey, Murphy, Vice Mayor McCoy, Mayor Carroll; Voting No were None
  - Vote was 5 Yes 0 No
  - Motion Approved
  
  - Ordinance 2016-02 – Budget for FY2016/17 – 3rd and Final Reading
  - Motion by Vice Mayor McCoy to read Ord 2016-02 for third reading by title only, 2<sup>nd</sup> by Commr Murphy.
  - Motion Approved
  - Mayor Carroll read Ord by title only
  - Motion by Commr Murphy to adopt Ord 2016-02 on third reading. 2<sup>nd</sup> by Vice Mayor McCoy
  - Roll Call Vote: Voting Yes were Commr Calenda, Lourcey, Murphy, Vice Mayor McCoy, Mayor Carroll; Voting No were None
  - Vote was 5 Yes 0 No
  - Motion Approved
- V. Mayor's Report
  - Mayor Carroll noted an agreement he and Superintendent Tompkins arrived at with a resident on West Pine, Mr. Dagley, to share the cost of cutting down some overgrown plants in the town ditch area next to Mr. Dagley's house which are leaning over the house.

Mayor Carroll also briefly discussed the memorial service held for Jean Henderson. She will be missed.

VI. November Transition

A) Approval of Minutes for Filing

1) Regular Commission Meeting – Oct 25, 2016

Motion by Commr Murphy to approve the minutes. 2<sup>nd</sup> by Commr Lourcey

Motion Approved

B) Oath of Office for Commissioners Scott McCoy, David Sinton and Steve Gaul and Mayor/Commissioner Rand Carroll

The oath of office was delayed to the December meeting due to the absence of two members

C) Election of Vice Mayor

Commr Murphy nominated Commr McCoy.

No other nominations were heard.

Commr McCoy was elected Vice Mayor by acclamation.

D) Selection of Space Coast League of Cities Delegate and Alternate

It was agreed that Mayor Carroll and Vice Mayor McCoy will remain the delegate and alternate.

VII. Additions/Deletions and Re-ordering - none

VIII. Business Tax Receipt Applications/Appearances/Presentations – None

IX. Public Forum - none

X. Correspondence – None

XI. Commission & Verbal Committee Reports

Katherine Merry reviewed the Beautification Committee report

XII. Review of Previously Assigned Action Items

Lane markers have been installed on South Drive at Hammock.

XIII. Department Reports

A) Police Department – Chief Jack King

Chief King reviewed his report and gave an update on the situation with the house on Ward Parkway whose residents have been causing some concern in the area.

B) Public Works – Town Supt. George Tompkins

Town Superintendent Tompkins reviewed his report

- C) Administration – Town Clerk, Gail Griswold
  - 1) Discuss moving Dec 27 Commission meeting  
It was decided to move the meeting to the 20<sup>th</sup> of December.
  - 2) Annual Office Open House, 30 December – 12-3 pm  
Noted
  - 3) Decorating Street Sign with Christmas Ribbons  
Several people volunteered.
- D) Treasurers’ Report – Treasurer, Gail Griswold
  - 1) TRIM Report on Millage  
Noted
- E) Building Department – Deputy Town Clerk Amber Boerner  
Rpt noted

XIV. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda  
None
- B) Opportunity for Commission to Remove Items from Consent Agenda  
None  
Motion by Vice Mayor McCoy to approve. 2<sup>nd</sup> by Commr Lourcey
- C) Recommended Actions:
  - 1) Approval of Minutes: For Filing: Handled earlier in the meeting
  - 2) Acceptance of Financial Statements – October - SUBJECT TO AUDIT
  - 3) Approval of Reports: FOR FILING ONLY
    - (a) Department Reports: Public Works, Police Department, Building Department
    - (b) Town Beautification Committee – 21 Nov 2016
    - (c) Finance Committee – 24 Oct and 21 Nov 2016
    - (d) Town Review Board – 3 Nov 2016
    - (e) *No Meetings this month* - Neighboring Relations Committee, Planning and Zoning, Board of Adjustment, Permit & Inspection Committee
  - 4) Appointments & Resignations – None
  - 5) Proclamations/Resolutions – None
 Motion Approved

XV. Unfinished Business –

- A) Ordinance 2017-01 – Budget Amendment FY15/16 – Final Reading  
Motion by Vice Mayor McCoy to read Ord 2017-01 for second reading by title only, 2<sup>nd</sup> by Commr Calenda.  
Motion Approved  
Mayor Carroll read Ord by title only  
Motion by Commr Calenda to adopt Ord 2017-01 on 2nd reading. 2<sup>nd</sup> by Commr Murphy  
Roll Call Vote: Voting Yes were Commr Calenda, Lourcey, Murphy, Vice Mayor McCoy, Mayor Carroll; Voting No were None  
Vote was 5 Yes 0 No  
Motion Approved

XVI. New Business – None

XVII. Approval for Payment –

A) AmeriGas Invoice – for Propane for Town Generator - \$1,117.51

Motion by Vice Mayor McCoy to approve. 2<sup>nd</sup> by Commr Calenda.

Roll Call Vote: Voting Yes were Commr Calenda, Lourcey, Murphy, Vice Mayor McCoy, Mayor Carroll; Voting No were None

Vote was 5 Yes 0 No

Motion Approved

XVIII. Adjournment: meeting adjourned at 8:50 pm

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Rand Carroll – Mayor

Attest:

~~~signed~~~

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Gail E Griswold – Town Clerk/Treasurer