

**TOWN OF MELBOURNE VILLAGE**  
**MINUTES**  
**Regular Commission Meeting**  
**Tuesday, May 23, 2017**  
**7:00 PM - Town Office**

- I. Called to Order at 7:01 pm by Mayor Carroll
- II. Pledge of Allegiance led by Mayor Carroll
- III. Roll Call: Present were Commr Calenda, Gaul, Murphy, Sinton, Vice Mayor McCoy, Mayor Carroll; Excused was Commr Lourcey
  
- IV. Mayor's Report – Mayor Carroll reported on a very successful Founders' Day and thanked everyone who helped with it.
  
- V. Additions/Deletions and Re-ordering  
Add Town Beautification Committee minutes to Consent Agenda  
Katherine Merry reviewed the committee's report
  
- VI. Business Tax Receipt Applications/Appearances/Presentations – None
  
- VII. Public Forum – None
  
- VIII. Correspondence – None
  
- IX. Commission & Verbal Committee Reports – none
  
- X. Review of Previously Assigned Action Items (Action Items List At-Table)  
The Action Item list was reviewed
  
- XI. Department Reports
  - A) Police Department –  
Chief Jack King reviewed his report
    - 1) FDLE Audit Results  
Department passed
  
  - B) Public Works –  
Town Supt. George Tompkins reviewed his report  
Dayton culvert project is on hold – having trouble finding contractors interested in job
  
  - C) Administration – Town Clerk, Gail Griswold  
Comms asked about options for ethics course – Town Clerk/Treasurer Griswold will send out information about on-line options
  
  - D) Treasurers' Report – Treasurer, Gail Griswold
    - 1) Audit Update  
Audit is on track and going well
  
  - E) Building Department – Deputy Town Clerk Amber Boerner  
Report reviewed

XII. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda - None
- B) Opportunity for Commission to Remove Items from Consent Agenda  
Commr Sinton pulled the HWCH workshop reports

Motion by Commr Gaul to approve Consent Agenda as amended, 2<sup>nd</sup> by Vice Mayor McCoy

C) Recommended Actions:

- 1) Approval of Minutes: For Filing
  - (a) Regular Commission Meeting – April 25, 2017 (At Table)
- 2) Acceptance of Financial Statements – APRIL- SUBJECT TO AUDIT
- 3) Approval of Reports: FOR FILING ONLY
  - (a) Department Reports: Public Works, Police Department, Building Department
  - (b) Finance Committee – May 22, 2017 (At Table)
  - (c) Town Beautification Committee  
*No Meetings this month* - Planning and Zoning, Neighboring Relations Committee, Board of Adjustment, Permit & Inspection Committee, Town Review Board,
- 4) Appointments & Resignations – None
- 5) Proclamations/Resolutions –
  - (a) Proclamation –High School Graduates Class of 2017
  - (b) Proclamation – Jean Henderson Day, April 29, 2017 (Previously approved)

Motion Approved

XIII. Unfinished Business – None

XIV. New Business

- A) Hester Wagner Comm. House Workshops, Mar 29; Apr 4, 12, 19, 26; May 2, 2017  
Commr Calenda reviewed the discussions and status of project.

XV. Review of Newly Assigned Action Items

- Ethics Information to Commission – TC
- Review ABI drainage history – TC

XVI. Approval for Payment – None

XVII. Adjournment: meeting adjourned at 8:30 pm

~~~signed~~~  
Rand Carroll – Mayor

Attest:

~~~signed~~~  
Gail E Griswold – Town Clerk/Treasurer