

**TOWN OF MELBOURNE VILLAGE**  
**AGENDA**  
**Regular Commission Meeting**  
**Tuesday March 27, 2018**  
**7:00 PM - Town Office**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayor's Report – (Given Verbally at Table)
  - A) Founders' Day Update
- V. Additions/Deletions and Re-ordering
- VI. Business Tax Receipt Applications/Appearances/Presentations
  - A) Business Tax Receipt – A/. Van Catterton – 223 Jeannie Drive - Attorney
- VII. Public Forum
- VIII. Correspondence –
  - A) Letter from Chuck Parkel – Requested detail of Flooding / Live Oak Ave
- IX. Commission & Verbal Committee Reports
  - A) Commr. Jones – Drainage Update and Renewed Requests Letter
- X. Review of Previously Assigned Action Items
- XI. Department Reports
  - A) Police Department – Chief Jack King
  - B) Public Works – Town Supt. George Tompkins
    - 1) Tree Removal Permit for 510 Hammock Road
  - C) Administration – Town Clerk, Gail Griswold
    - 1) Appointment of new Deputy Town Clerk
  - D) Treasurers' Report – Treasurer, Gail Griswold
    - 1) Audit Update
  - E) Building Department – Deputy Town Clerk Amber Boerner
- XII. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

  - A) Opportunity for Audience input regarding Consent Agenda
  - B) Opportunity for Commission to Remove Items from Consent Agenda
  - C) Recommended Actions:
    - 1) Approval of Minutes: For Filing
      - (a) Regular Commission Meeting – February 27, 2018 (At Table)
    - 2) Acceptance of Financial Statements –FEBRUARY - SUBJECT TO AUDIT
    - 3) Approval of Reports: FOR FILING ONLY
      - (a) Department Reports: Public Works, Police Department, Building Department
      - (b) Finance Committee – March 26, 2018 (At Table)
      - (c) Town Beautification Committee – March 7, 2018 (At Table)
      - (d) Town Review Board – February 22, March 8, and March 22, 2018 (At Table)

*No Meetings this month* – Hester Wagner Comm. House Workshop, Planning and Zoning, Drainage Ad-Hoc Committee, Neighboring Relations Committee, Permit & Inspection Committee

- 4) Appointments & Resignations –
  - (a) Resignation: Susan Brown – Town Beautification Committee
  - (b) Appointment: Heather Clock – Town Beautification Committee
- 5) Proclamations/Resolutions –
  - (a) Gopher Tortoise Day – April 10, 2018

XIII. Unfinished Business - None

XIV. New Business – None

XV. Review of Newly Assigned Action Items

XVI. Approval for Payment –

- A) Invoice from Brevard County for Hurricane Irma Debris Removal - \$4,136.72
- B) Florida Municipal Insurance Trust (FMIT) – 3rd Installment Billing 17/18 - \$13,870.50
- C) Sage Annual Premium Subscription Renewal - \$1658.81

XVII. Adjournment

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*