

TOWN OF MELBOURNE VILLAGE
MINUTES
Regular Commission Meeting
Tuesday January 23, 2018
7:00 PM - Town Office

- I. Called to Order at 7:04 pm by Vice Mayor McCoy
- II. Pledge of Allegiance led by Vice Mayor McCoy
- III. Roll Call: Present were Commr Calenda, Gaul, Sinton, Vice Mayor McCoy; Excused were Commr Lourcey and Mayor Carroll; Commr Murphy was delayed and arrived at 7:10 pm

- IV. Mayor's Report – The death of Georgia Phillips of Rockledge was noted

- V. Oath of Office for Commissioner Sommer Lourcey - skipped
- VI. Additions/Deletions and Re-ordering - none
- VII. Business Tax Receipt Applications/Appearances/Presentations –
 - A) Waste Pro, Platt Loftis – CPI, Fuel, Change in Cost of Doing Business
The new rate is \$15.93, up from \$15.73.
Motion by Commr Gaul to approve, 2nd by Commr Sinton
Motion Approved

- VIII. Public Forum

Dana Ferrell raised some questions about the tree ordinance which Vice Mayor McCoy answered.

Richard Jones expressed belief that work needs to progress on drainage and Town should move forward on obtaining equipment needed.

- IX. Correspondence – None

- X. Commission & Verbal Committee Reports

The Drainage RFP Committee has completed a rough draft and hopes to have the draft at the next meeting.

- XI. Review of Previously Assigned Action Items – Noted

- XII. Department Reports
 - A) Police Department – Chief Jack King reviewed his report
 - 1) Tendered conditional offer to Reserve Officer Frank Sarivola
Motion by Commr Calenda to approve appointment of Frank Sarivola as a reserve officer subject to background checks, 2nd by Commr Gaul
Motion Approved

- B) Public Works – Town Supt. George Tompkins reviewed his report and thanked volunteers for helping with drainage ditches
 - 1) Possible Tree Code violation at 6691 Towhee Drive
After extensive discussion, the Commission expressed a desire to see this case go to the Code Enforcement Board.
- C) Administration – Town Clerk, Gail Griswold
- D) Treasurers’ Report – Treasurer, Gail Griswold
Audit progress noted
- E) Building Department – Deputy Town Clerk Amber Boerner - noted

XIII. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda - none
- B) Opportunity for Commission to Remove Items from Consent Agenda – none
Motion by Commr Gaul to approve, 2nd by Commr Calenda
- C) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – December 19, 2017
 - 2) Acceptance of Financial Statements –DECEMBER - SUBJECT TO AUDIT
 - 3) Approval of Reports: FOR FILING ONLY
 - (a) Department Reports: Public Works, Police Department, Building Department
 - (b) Finance Committee – January 22, 2018
 - (c) Town Beautification Committee – January 16, 2018
 - (d) Town Review Board – January 11, 2018
 - (e) Drainage Ad-Hoc Committee – January 16, 2018
No Meetings this month –, Planning and Zoning, Neighboring Relations Committee, Permit & Inspection Committee, Hester Wagner Comm. House Workshop
 - 4) Appointments & Resignations –
 - (a) Reappointments effective January 2018
 - (1) Planning & Zoning/LPA (for 1 year term): Peter Frontiero, Joe Lourcey, David Bennett
 - (2) Code Enforcement (Reconfirm for 3 year term): Bill Moon
 - (3) Beautification Committee (1 year term): Kathryn Merry, Steve Pepper, Susan Brown, Barbara Simpson, Kim Zarillo
 - 5) Proclamations/Resolutions – None
Motion Approved

XIV. Unfinished Business – None

XV. New Business –

A) Discussion of Building Official Daryl Munroe’s fees

Motion by Commr Sinton to pay a permit review fee of \$10/permit and to set a minimum call-out rate, including inspections and meetings, of \$40. 2nd by Commr Calenda.

The understanding is that the effect of the call-out minimum is that if the Building Official is called out to review a permit or permits at a time when there is no inspection or meeting (for which he gets \$40 each) he will be paid a minimum of \$40 even if there are fewer than 4 permits to review. This will not apply if he drops by without a call having been placed.

Roll Call Vote: Voting Yes were Commr Calenda, Gaul, Sinton, Vice Mayor McCoy; Voting No were None

Vote was 4 Yes 0 No

Motion Approved

B) Agenda Item Request – Tom Kjerluff – County Request to Clear ALL Vegetative Growth from L-5 Canal – postponed as Mr. Kjerluff was not present.

XVI. Review of Newly Assigned Action Items

A. Waste Pro Contract on agenda for April or May

B. Tree violation – to code enforcement

C. Building Official permit review fee – set up with Building Official

D.

XVII. Approval for Payment – None

XVIII. Adjourned at 8:38 pm

ATTEST:

Rand Carroll
Mayor

Gail E. Griswold
Town Clerk/Treasurer