

TOWN OF MELBOURNE VILLAGE
MINUTES
Regular Commission Meeting
Tuesday, August 28, 2018
7:00 PM - Town Office

I. Called to Order at 7:12 pm by Mayor Carroll

II. Pledge of Allegiance led by Mayor Carroll

III. Roll Call: Present were Commr Calenda, Jones, Murphy, Mayor Carroll; Excused were Commr Gaul, Vice Mayor McCoy and Commr Sinton

IV. Mayor's Report – Given Verbally at Table

V. Additions/Deletions and Re-ordering
None

VI. Public Forum

Mary Jane Moon – expressed concern about Public Works Department getting pushback from residents about swales as well as status of Minutes Action Items from November, 2017 and posting on Town Website.

John and Theresa Backes – residents on Savannah who flooded last year. Requested information about status of meeting with engineers regarding flooding and meeting with all flooded homeowners.

VII. Correspondence

A) Residents Rights Month Proclamation (At Table) – Motion to Approve: Commr Calenda; 2nd by Commr Murphy; Passed: unanimous.

B) Resignation of Town Attorney - Motion to Approve: Commr Calenda; 2nd by Commr Murphy; Passed: unanimous. Action Item: write Nick Tsamoutales, recognize and thank him for his service.

VIII. Commission & Verbal Committee Reports

A) Beautification Committee: Kathryn Merry presented July Minutes, and requested that request for Part Time worker be changed to request for a contractor with a landscaping company.

IX. Review of Previously Assigned Action Items
Reviewed and updated. Hudsons still pending;

X. Department Reports

A) Police Department – Chief Jack King reviewed his report. Will propose State bid for SUV at September meeting. Cost estimated to be \$30,000 and not more than \$32,000 with all gear.

- 1) Recommended Approval to Hire Reserve Officer Scarlett
Motion to approve by Commr Calenda; 2nd by Commr Jones
Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy; Mayor Carroll; Voting No were None
Vote was 4 Yes, 0 No
Motion Approved
- 2) Payment Authorization – Body Armor for Officers Cataldo and Radig; \$1,652.62
Motion by Commr Jones, 2nd by Commr Calenda
Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy, Mayor Carroll; Voting No were None
Vote was 4 Yes, 0 No
Motion Approved

B) Public Works – Town Supt. George Tompkins – reviewed his report.

- 1) Full time temp employee Isaiah Rivera –
Motion to approve continuing employment through September as needed. by Commr Jones 2nd by Commr Calenda.
Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy, Mayor Carroll; Voting No were None
Vote was 4 Yes, 0 No
Motion Approved

C) Administration – Town Clerk, Gail Griswold

- 1) TRIM information posted
- 2) Update on Investment Fund
- 3) Discussion initiated by Commr Jones regarding 565 Acacia culvert; homeowner will need to purchase culvert. Commr Jones request Town Superintendent contact homeowner.

D) Treasurers' Report – Treasurer, Gail Griswold – reviewed her report.

E) Building Department - Town Clerk, Gail Griswold – no report.

XI. Consent Agenda

A) Opportunity for Audience input regarding Consent Agenda
None

B) Opportunity for Commission to Remove Items from Consent Agenda
None

Motion to approve by Commr Jones 2nd by Commr Calenda

C) Recommended Actions:

- 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – July 24, 2018

- 2) Acceptance of Financial Statements – JULY- SUBJECT TO AUDIT
- 3) Approval of Reports: FOR FILING ONLY
 - (a) Department Reports: Public Works, Police Department, Building Department
No Meetings this month – Beautification, Planning and Zoning, Neighboring Relations Committee, Permit & Inspection Committee, Town Review Board, Hester Wagner Comm. House
- 4) Appointments & Resignations – None
- 5) Proclamations/Resolutions – None

Motion Approved

XII. Unfinished Business

- 1) Budget Draft 2 (At Table)

XIII. New Business – None

XIV. Review of Newly Assigned Action Items

- 1) Website and Bulletin Board showing drainage work - George
- 2) Add Missing Minutes and Agenda to website – Gail
- 3) Culvert issue at 565 Acacia Ave - George
- 4) Trim Notice information filed – Gail
- 5) Contact AHF about use of Hall after storms – Mayor Carroll
- 6) Send Commr Calenda budget and workshop information

XV. Approval for Payment

- 1) FMIT \$13,553.25

Motion to approve payment by Commr Calenda Jones 2nd by Murphy.

Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy, Mayor Carroll; Voting No were None

Vote was 4 Yes, 0 No

Motion Approved

XVI. Adjournment – adjourned at 8:50 pm

ATTEST:

Rand Carroll
Mayor

Gail E. Griswold
Town Clerk/Treasurer