

TOWN OF MELBOURNE VILLAGE
MINUTES
Regular Commission Meeting
Tuesday, April 24, 2018
7:00 PM - Town Office

- I. Call to Order at 7:02 pm by Mayor Carroll
- II. Pledge of Allegiance led by Mayor Carroll
- III. Roll Call: Present were Commrs Calenda, Jones, Murphy, and Sinton, and Mayor Carroll; Excused were Commr Gaul and Vice Mayor McCoy

- IV. Mayor's Report – (Given Verbally at Table)
 - A) Founders' Day Update – Founders' Day went very well. Mayor Carroll recapped the events. After some discussion it was decided to consider setting a specific weekend for Founders' Day. To be discussed at May meeting.

- V. Additions/Deletions and Re-ordering: Add Proclamation on Parental Alienation to Consent Agenda

- VI. Business Tax Receipt Applications/Appearances/Presentations – None
- VII. Public Forum
 - Discussion of Part time worker for Public Works
 - Discussion about Building Official

- VIII. Correspondence – None
- IX. Commission & Verbal Committee Reports
- X. Review of Previously Assigned Action Items
 - Brief discussion about Dayton Rd. bridge

- XI. Department Reports
 - A) Police Department
 - Chief King reviewed his report
 - 1) Received Letter of Resignation from Sergeant Mike Schrum
 - Motion by Commr Jones to accept with regret, 2nd by Commr Calenda
 - Motion Approved
 - 2) Recommend Officer Gary Loos to be promoted to Sergeant
 - Motion by Commr Jones to promote with new pay rate of \$17.25/HR and 6 mos probation in position, 2nd by Commr Calenda
 - Roll Call Vote: Voting Yes were Commrs Calenda, Jones, Murphy, and Sinton, and Mayor Carroll, Voting No were None
 - Motion Approved
 - 3) Appointment of Reserve Officers Taran Radig, Kyle Barnhardt, Michael Veina , Robert Combs and Carl Cataldo.
 - Motion by Commr Jones to appoint 5 reserve officers, 2nd by Commr Calenda
 - Motion Approved
 - B) Public Works –
 - Town Superintendent George Tompkins reviewed his report
 - Extensive discussion of drainage – discussion of ditch from Erna Nixon Park to Cajeput Circle and of the pipe under the tree on Live Oak at the Metcalf's. George will contact the Metcalf's about a new culvert. Also discussed was rental of equipment to try out in one or two places.
 - C) Administration – Town Clerk, Gail Griswold
 - D) Treasurers' Report – Treasurer, Gail Griswold
 - 1) Audit Update – update given

E) Building Department – Town Clerk, Gail Griswold

XII. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda - None
- B) Opportunity for Commission to Remove Items from Consent Agenda- None
Motion by Commr Calenda to approve, 2nd by Commr Murphy
- C) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – March 27, 2018
 - 2) Acceptance of Financial Statements – MARCH- SUBJECT TO AUDIT
 - 3) Approval of Reports: FOR FILING ONLY
 - (a) Department Reports: Public Works, Police Department, Building Department
 - (b) Finance Committee – April 23, 2018 (At Table)
 - (c) Town Beautification Committee- March 7, 2018
No Meetings this month - Neighboring Relations Committee, Board of Adjustment, Permit & Inspection Committee, Town Review Board, Planning and Zoning
 - 4) Appointments & Resignations – Amber Boehmer, Deputy Town Clerk retired; Michele Rutledge named new Deputy Town Clerk
 - 5) Proclamations/Resolutions –
 - (a) Proclamation – Municipal Clerks Week May 6 – May 12, 2018
 - (b) Proclamation – Public Works Week May 20 – May 26, 2018
 - (c) Proclamation – Parental Alienation Awareness Week

Motion Approved

XIII. Unfinished Business

- A) Waste Pro contract renewal discussion – the Commission requested a rep from Waste Pro attend the May meeting and give general presentation on services and plans.

XIV. New Business – None

XV. Review of Newly Assigned Action Items

- 1) Founders' Day Date – on May Agenda – Gail
- 2) Research Traffic Control for possibility of Sign on Bridge – Gail
- 3) Contact the Metcalf's about culvert – George
- 4) Tryout rental excavator – George
- 5) Have discussion with building inspector – Mayor Carroll
- 6) Part time PW employee – Mayor Carroll and George

XVI. Approval for Payment – None

XVII. Adjournment – Adjourned at 9:40 pm

ATTEST:

Rand Carroll
Mayor

Gail E. Griswold
Town Clerk/Treasurer