

TOWN OF MELBOURNE VILLAGE
MINUTES
Regular Commission Meeting
Tuesday September 25, 2018
7:00 PM - Town Office

I. Called to Order at 7:05 pm by Mayor Carroll

II. Pledge of Allegiance led by Mayor Carroll

III. Roll Call: Present were Commr Calenda, Jones, Murphy, Sinton, Vice Mayor McCoy, Mayor Carroll

IV. Mayor's Report – (Given Verbally at Table)

Mayor Carroll reported that the AHF has agreed to discuss the use of the AHF hall after storms.

He also reported on discussions with potential town attorneys – He will request CV's from them for the Commission's review.

V. Additions/Deletions and Re-ordering

Removed TRB Sept. 5th minutes from consent agenda – not received yet

VI. Public Forum

Mary Jane Moon commented on the status of posting of prior minutes on the website, and asked about the status of ABI drainage. George Tompkins reported that no record can be found that St. John's approved the drainage system so the homeowners are still responsible for this system.

VII. Correspondence

none

VIII. Commission & Verbal Committee Reports

Commr Sinton reported on County plans to conduct a soil overlay study. The results of this could affect status of septic systems.

Kathrine Merry reported on the beautification committee:

- 1) They are looking for a contractor to assist with maintenance of committee landscaped areas.
- 2) Donation of tree in memory of Priscilla Griffith – discussion of options and locations – Commission suggested that a bench be considered.

IX. Review of Previously Assigned Action Items – (At Table)

X. Department Reports

A) Police Department – Chief Jack King reviewed his report

1) Special Projects – New Police Vehicle

Motion by Commr Sinton to approve purchase in the new fiscal year starting Oct. 1, 2018, of a new police vehicle as quoted by Duval Ford for not to exceed \$25,842 plus \$4200 for equipment and installation, and sale of the 2004 car #2. 2nd by Vice Mayor McCoy.

Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy, Sinton, Vice Mayor McCoy, Mayor Carroll; Voting No were None

Vote was 6 Yes 0 No

Motion Approved

B) Public Works – Town Supt. George Tompkins reviewed his report

- 1) Maintenance – culverts and swales
Motion by Commr Jones to engage engineer to a plan for the Moon recharge area. 2nd by Commr Calenda.
Motion Approved
- 2) Full time temporary hire
Motion by Commr Jones to extend temp position through October. 2nd by Commr Calenda
Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy, Sinton, Vice Mayor McCoy, Mayor Carroll; Voting No were None
Vote was 6 Yes 0 No
Motion Approved

C) Administration – Town Clerk, Gail Griswold
Discussion of upcoming election – Town will publish an election issue Cardinal and ask the League of Women Voters to moderate a Candidate Forum.

D) Treasurers’ Report – Treasurer, Gail Griswold
Motion by Commr Sinton to approve transferring surplus funds in the General Fund to the State SBA Account. 2nd by Vice Mayor McCoy.
Motion Approved

Commr Jones recommended that the Finance Committee review the Town’s investments at every meeting.

E) Building Department – Town Clerk, Gail Griswold – no report

XI. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda - None
 - B) Opportunity for Commission to Remove Items from Consent Agenda – None
- Motion by Commr Calenda, 2nd by Commr Sinton to approve Consent Agenda

C) Recommended Actions:

- 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting - August 28, 2018
 - (b) Special Commission Meeting (Budget) – September 4, 2018
- 2) Acceptance of Financial Statements – AUGUST - SUBJECT TO AUDIT
- 3) Approval of Reports: FOR FILING ONLY
 - (a) Department Reports: Public Works, Police Department, Building Department
 - (b) Finance Committee – September 24, 2018 (At Table)
 - (c) Meetings this month: Town Beautification Committee (July 16, 2018 and September 5, and 17, 2018 Minutes)

No Meetings this month – Planning and Zoning, Neighboring Relations Committee, Permit & Inspection Committee, Town Review Board, Hester Wagner Comm. House Workshop

- 4) Appointments – Stephen Gaul to Finance Committee
- 5) Resignations – None
- 6) Proclamations/Resolutions – None

Motion Approved

XII. Unfinished Business

A) Ordinance 2018-02 – An Ordinance amending the fee schedule for services 18 – 2nd and Final Reading
Motion by Commr Calenda to read. 2nd by Vice Mayor McCoy
Motion approved

Mayor Carroll read ordinance by title only

Motion by Commr Calenda to adopt, 2nd by Vice Mayor McCoy

Motion to amend by Commr Jones to increase PW equipment costs – increase \$75 to \$150 and increase \$30 to \$50. 2nd by Commr Sinton

Motion to amend approved

Motion by Commr Jones to amend HWCH rates for Friday evening to same as Saturday evening. 2nd by Commr Sinton

Motion to amend approved

Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy, Sinton, Vice Mayor McCoy, Mayor Carroll; Voting No were None

Vote was 6 Yes 0 No

Motion Approved

Ordinance 2018-02 was adopted

B) Budget Discussion

Brief discussion of 2018-19 budget

XIII. New Business

A) Ordinance 2018-04 Amended 2017-18 Budget

Motion by Commr Calenda to read Ord. for 1st reading. 2nd by Vice Mayor McCoy

Motion Approved

Mayor Carroll read ordinance

Motion by Vice Mayor McCoy to adopt on 1st reading. 2nd by Commr Calenda

Roll Call Vote: Voting Yes were Commr Calenda, Jones, Murphy, Sinton, Vice Mayor McCoy, Mayor Carroll; Voting No were None

Vote was 6 Yes 0 No

Motion Approved

XIV. Review of Newly Assigned Action Items

XV. Approval for Payment -None

XVI. Adjournment at 9:28 pm

ATTEST:

Rand Carroll
Mayor

Gail E. Griswold
Town Clerk/Treasurer