

TOWN OF MELBOURNE VILLAGE
MINUTES
Regular Commission Meeting
Tuesday, November 27, 2018
7:00 PM - Town Office

- I. Called to Order by Mayor Carroll at 7:02 pm
- II. Pledge of Allegiance led by Mayor Carroll
- III. Roll Call: Present were Commr Calenda, Gaul, Jones; Murphy, Sinton, Vice Mayor McCoy, Mayor Carroll
- IV. Mayor's Report – Mayor Carroll summed up his terms in office, thanked the Commission for their work, and made a few announcements
- V. November Transition
 - A) Approval of Minutes for FilingMotion by Commr Gaul to Approve all minutes listed, 2nd by Commr Calenda

Special Commission Meeting – September 27, 2018
Regular Commission Meeting – October 23, 2018
Special Commission Meeting – November 9, 2018

Motion Approved

- B) Presentations:
 - Mayor Carroll presented certificates of appreciation to Outgoing Commissioner Scott McCoy and Commissioner Steve Gaul.
 - Incoming Mayor Heidi Salmon presented a certificate of appreciation to Mayor Carroll.
- C) Oath of Office for Mayor Heidi Salmon, Commissioner Grayson Dix and returning Commissioners Richard Jones and David Sinton was administered by Deputy Clerk Rutledge
 - Seated at this time were Mayor Salmon, and Commrs Calenda, Dix, Jones, Murphy, and Sinton.
- D) Appointment of Commissioner to fill vacant seat
 - Lyle Zody voiced interest in serving. A resident mentioned Peter McCharles as a possible candidate.
 - Mayor Salmon opened the floor to nominees.
 - Commr Jones nominated Rand Carroll
 - Commr Calenda nominated Lyle Zody
 - Hearing no more nominations Mayor Salmon closed nominations and called for a vote. Rand Carroll received 5 votes and Lyle Zody received 1 vote.
 - Rand Carroll was appointed to serve the remaining year of the seat and was sworn in.
- E) Election of Vice Mayor
 - Mayor Salmon opened nominations for Vice Mayor
 - Commr Jones nominated Commr Carroll
 - No further nominations were heard. Mayor Salmon closed nominations and announced that without opposition Commr Carroll was deemed to be elected Vice Mayor by acclamation.
- F) Selection of Space Coast League of Cities Delegate and Alternate
 - Motion by Commr Jones that the Mayor and Vice Mayor be the delegate and alternate, 2nd by Commr Calenda.
 - Motion Approved
- E) Banking Resolution 2018-04
 - Motion by Commr Jones to approve the resolution, 2nd by Commr Sinton

Motion Approved

The Meeting was recessed at 7:35pm and reconvened at 7:55 pm

VI. Mayor Salmon – Incoming Mayor’s Report

Mayor Salmon read her report, thanking all volunteers for their service and briefly outlining the directions she hopes to take with her administration.

VII. Additions/Deletions and Re-ordering

Swapped New Business and Old Business

Noted addition of Karl Bohne’s CV for Town Attorney position.

VIII. Occupational License/Appearances/Presentations

1) Morris Richardson

Mr. Richardson addressed the Commission outlining his plans and stated that he has authorization from the West Melbourne Council to represent another local government. His rate would be \$125/Hr. He would not require a retainer, and would submit a simple contract for consideration.

Motion by Commr Sinton to hire Morris Richardson as Town Attorney, 2nd by Commr Dix
Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, and Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None
Vote was 7 Yes 0 No
Motion Approved

2) Brianne Linder Photography, LLC application for BTR
Motion by Commr Calenda to approve, 2nd by Commr Dix
Motion Approved

IX. Public Forum

Sue Ditty – urged the Commission to spread the word about committee vacancies

X. Correspondence -

A) Email from Patricia Peebles regarding speeding concerns

Clifford Finch explained the traffic problems faced on Dayton by bicyclists.

Carol Dobson noted that a car had passed her illegally on Dayton.

Suggestions for traffic calming devices were made including speed bumps, signs, chickens, etc.

Mary Jane Moon noted that this is not only a problem on Dayton – Acacia provides a long straight stretch as well.

Motion by Commr Jones to set up a traffic committee, 2nd by Calenda
Motion Approved

XI. Action Item Review

Briefly reviewed – letter to residents about drainage work discussed

XII. Department Reports

A) Police Department – Chief Jack King reviewed his report

1) Commendation Letter for Sergeant Wallace and Officer Radig - noted

2) Shop with a Cop Program – Town has received \$1500 from Target –

Motion by Vice Mayor Carroll to accept the donation and spend it as intended for children to shop for Holiday gifts. 2nd by Commr Calenda

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, and Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None

Vote was 7 Yes 0 No

Motion Approved

- B) Public Works – Town Supt. George Tompkins reviewed his report
 - 1) Resignation of temporary worker Isaiah Rivera, effective 29 October 2018
Motion by Commr Jones to accept, 2nd by Commr Calenda
Motion Approved
 - 2) Maintenance of ditches, swales and Town Property – reviewed
 - 3) Miscellaneous - Commission indicated approval of sign on wall of office building
Brief discussion of land on Hall road – will be on agenda when and if we get a proposal from the AHF
- C) Administration – Town Clerk/Treasurer Gail E. Griswold
 - 1) Approve closing of office for floating holiday – December 24, 2018
Motion by Commr Jones to approve, 2nd by Commr Sinton
Motion Approved
 - 2) Set date of the December Commission Meeting – currently scheduled for December 25, 2018
Motion by Commr Jones to set for December 18th, 2nd by Commr Calenda
Motion Approved
 - 3) Discussion of Laserfische update - not needed
 - 4) Investment Fund
Motion by Commr Jones to accept the Finance Committee rec. to split 30% day to day fund, 70% short term bond fund, 2nd by Commr Dix
Motion Approved

Motion by Commr Jones to set limit on the checking account balance, requiring a transfer to the Florida Prime account at Approx \$75,000, 2nd by Vice Mayor Carroll.
Motion Approved
- D) Building Department – Town Clerk Gail E. Griswold – AT TABLE
Noted

XIII. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda – none
- B) Opportunity for Commission to Remove Items from Consent Agenda – none

Motion to approve by Commr Calenda, 2nd by Commr Sinton

C) RECOMMENDED ACTIONS:

- 1) Acceptance of October Financial Statements
- 2) Approval of Reports: FOR FILING ONLY
 - (a) Public Works Department
 - (b) Police Department
 - (c) Town Clerk/Treasurer
 - (d) Building Department
 - (e) Town Beautification Committee – November 16, 2018
 - (f) Town Review Board – October 29, 2018

No Meetings this month – Planning and Zoning, Board of Adjustments, Hester Wagner Comm.

House

- 3) Appointments & Resignations –
 - (a) Appoint Scott McCoy to Planning and Zoning
 - (b) Appoint Steve Gaul to Finance Committee
- 4) Proclamations/Resolutions – 2018 – 03 Breastfeeding
Motion Approved

XIV. New Business –

A) Renewal of Health First Plan – No Rate Change

Extensive discussion

Mayor Salmon relinquished the chair to the Vice Mayor and Moved that the policy be renewed for this year, but that we get quotes for next year, 2nd by Commr Sinton

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, and Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No was Commr Murphy

Vote was 6 Yes 1 No

Motion Approved

B) Raises/COI

Postponed to next month

XV. Unfinished Business

Ordinance 2018-04 – Revision of 2017-2018 Budget – 2nd and final reading

Motion by Commr Sinton to read by title only, 2nd by Commr Calenda

Motion Approved

Mayor Salmon read by title

Motion by Commr Sinton to adopt on 2nd reading, 2nd by Commr Calenda

Motion by Commr Calenda to amend to numbers presented in packet, 2nd by Commr Sinton

Motion to Amend Approved

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, and Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None

Vote was 7 Yes 0 No

Motion Approved

XVI. Approval for Payment – None

XVII. Adjournment at 10:54 pm

Heidi A Salmon, Mayor

ATTEST:

Gail E. Griswold, Town Clerk/Treasurer