

TOWN OF MELBOURNE VILLAGE
Minutes
Regular Commission Meeting
Tuesday December 18, 2018
7:00 PM - Town Office

- I. Called to Order at 7:08 pm by Mayor Salmon
- II. Pledge of Allegiance led by Mayor Salmon
- III. Roll Call: Present were Commr Calenda, Dix, Jones, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon
BRIEF RECESS to listen to local Carolers
- IV. Mayor's Report – Mayor Salmon reviewed her meetings and contacts for the past month
- V. Additions/Deletions and Re-ordering
Correspondence - AHF Request for use of Town Office 10 January 2019, 7:30 pm
Commissioner Reports - Commissioner Sinton: Peacocks in the Village
New Business – Indian River Lagoon agreement
Unfinished Business – Morris Richardson – new town Atty.
- VI. Business Tax Receipt Applications/Appearances/Presentations – None
- VII. Public Forum

Mary Jane Moon asked questions about the status of the website
- VIII. Correspondence

AHF request to use town office on Jan. 10th
Motion by Commr Jones to approve, 2nd by Commr Calenda
Motion Approved
- IX. Commission & Verbal Committee Reports

Peacocks – Commr Sinton – 2 peacocks were wandering through the village – questioned whether we wanted to do anything to discourage them, given the protection the status of the town as a bird sanctuary provides them? Discussed but no action taken at this time.

Beautification Committee – possible KBB grant but would be short notice. Committee would need a statement of support from the Commission to apply.
Motion by Commr Dix to apply and accept grant. 2nd by Commr Calenda
Motion Approved
- X. Review of Previously Assigned Action Items
Items reviewed
Commr Calenda requested that the Action Item list format be revised to be more readable.
- XI. Department Reports
A) Police Department – Chief Jack King reviewed his report.
The town will explore borrowing a speed trailer form West Melbourne.
1) Donated traffic signs – Motion by Commr Jones to refer to traffic committee – motion failed for lack of 2nd.
No action taken on signs

- B) Public Works – Town Supt. George Tompkins reviewed his report
- 1) Maintenance of ditches, swales and Town Property reviewed
 - 2) New Mower – it would cost \$800 to \$1000 to fix the 22 year old mower
Motion by Commr Dix to approve purchase of 48” Scag for \$7300, waiving the review by the Finance Committee due to urgency of issue. 2nd by Commr Sinton

Motion by Commr Jones to table to January meeting. 2nd by Commr Calenda
Motion to Table approved.

- C) Administration – Town Clerk, Gail Griswold
Noticed holiday office schedule
- D) Treasurer’s Report – Treasurer, Gail Griswold
Discussion – it was determined that a monthly investment review would be added to the Finance Committee agenda.
- E) Building Department – Town Clerk, Gail Griswold
Noted

XII. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda – None
- B) Opportunity for Commission to Remove Items from Consent Agenda – None

Motion by Commr Jones, 2nd by Commr Calenda to approve.

C) Recommended Actions:

- 1) Approval of Minutes: For Filing
 - a) Regular Commission Meeting – November 27, 2018 – AT TABLE
- 2) Acceptance of Financial Statements –NOVEMBER - SUBJECT TO AUDIT
- 3) Approval of Reports: FOR FILING ONLY
 - a) Department Reports: Public Works, Police Department, Building Department
 - b) Finance Committee – December 17, 2018 – AT TABLE
 - c) Town Review Board – 5 Dec 2018 Minutes
 - d) Town Beautification Committee – 10 Dec 2018 Minutes
No Meetings this month – Planning and Zoning, Neighboring Relations Committee, Permit & Inspection Committee, Hester Wagner Comm. House Workshop
- 4) Appointments & Resignations – None
- 5) Proclamations/Resolutions – None

XIII. Unfinished Business

- 1) Waste Pro Contract – Platt Loftis of Waste Pro presented changes they would like to see in a renewed contract.
After extensive discussion it was agreed that Mr. Loftis and Atty Richardson would confer on changes and bring to next meeting
Motion by Commr Sinton to schedule next month, 2nd by Commr Calenda
Motion Approved
- 2) Contract/agreement with Morris Richardson –
Motion by Vice Mayor Carroll to approve, 2nd by Commr Sinton.
Motion to amend by Commr Dix, 2nd by Commr Sinton
Motion to amend approved
Motion as amended approved

XIV. New Business

- 1) Playground sign repainting proposal
Within Mayor’s spending limit – She will approve

- 2) Donated traffic signs
Handled earlier
- 3) Founders' Day 2019 – weekend of April 26- 28
Vice Mayor Carroll – Ice Crème Social
Commr Murphy will contact vendors
- 4) Indian River Lagoon agreement –
Motion by Commr Dix to approve, 2nd by Commr Calenda
Motion Approved
- 5) Traffic Committee
Motion by Commr Sinton, 2nd by Commr Jones to appoint an ad hoc committee consisting of Patricia Peebles, Cliff Finch, Alan Robbins, Dyer Matlock, Ed Jorgensen, and Kathryn Merry.
Motion Approved

XV. Review of Newly Assigned Action Items

XVI. Approval for Payment –

- 1) Florida Municipal Insurance Trust (FMIT) – 2d Installment 18/19 Fund Year – 13,553.25
Motion by Commr Sinton to approve, 2nd by Commr Murphy
Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, Sinton, Vice Mayor Carroll,
Mayor Salmon; Voting No were None
Vote was 7 Yes 0 No
Motion Approved
- 2) Municipal Code Corporation (MCCi) – Laserfiche Support Renewal - \$2,264.25

Motion by Commr Calenda to approve, 2nd by Commr Dix
Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, Sinton, Vice Mayor Carroll,
Mayor Salmon; Voting No were None
Vote was 7 Yes 0 No
Motion Approved

XVII. Adjournment 9:27 pm

Heidi A Salmon, Mayor

ATTEST:

Gail E. Griswold, Town Clerk/Treasurer