

TOWN OF MELBOURNE VILLAGE
MINUTES
Regular Commission Meeting
Tuesday March 26, 2019
7:00 PM - Town Office

- I. Called to Order at 7:00 pm
- II. Pledge of Allegiance led by Mayor Salmon
- III. Roll Call: Present were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon;
Excused was Commr Jones
- IV. Mayor's Report –
Mayor Salmon announced that there would be a program of painting plastic flamingos on Apr. 6 at the AHF hall to raise awareness for the Clear Water program.

She will be meeting with officials from the County regarding ideas for replacing/improving the Dayton Blvd. bridge on April 10 and will hope to have details next month.

- A) Founders' Day Weekend (April 27 and 28, 2019) Update
Lyle Smith is coordinating the Avenue of Toys
A Cardinal issue will come out before the event.

- V. Additions/Deletions and Re-ordering
None

- VI. Business Tax Receipt Applications/Appearances/Presentations
None

- VII. Public Forum
None

- VIII. Correspondence
 - A) AHF Letter proposing deeding property at end of Hall Rd to the Town.
Motion by Commr Sinton, 2nd by Commr Calenda, that the Commission accept the offer of land off Hall Road for a pole barn, subject to receipt of an offer from the Board of Trustees.
Motion Approved

- IX. Commission & Verbal Committee Reports
HWCH Remodeling – work is scheduled to begin week of April 15.

Beautification Committee – Held work day on March 25th, installed plants on South Drive at Dayton Blvd, completing grant requirements.

- X. Review of Previously Assigned Action Items
Hudson Furniture site – code enforcement will proceed on failure to maintain planting as required per site plan.

XI. Department Reports

A) Police Department – Chief Jack King reviewed his report

The new car will be here April 7th.

- 1) Sgt. Tommy Wallace, Village Award for Brevard County Officer of the Year
Noted

B) Public Works – Town Supt. George Tompkins reviewed his report

1) Drainage/Culverts/Swales

Property on South Drive at Dayton Blvd. – Wall encroaches into Town right-of-way. Atty Richardson noted that there may not be a code enforcement action, may need to take to court. The Commission agreed that the next step is to send a letter to the owner asking him to remove the wall.

Letter about a property monument on Carissa – Town Superintendent Tompkins said the Public Works department is not responsible for this. He has spoken to the owner.

- 2) 658 N. Wildwood Lane request - Issue was discussed – Public Works will level out any humps between this property and Acacia along the swale.

C) Administration – Town Clerk, Gail Griswold

1) Resignation of Michele Rutledge, Deputy Clerk

Motion by Commr Sinton to accept with regrets and best wishes. 2nd by Commr Calenda.
Motion Approved

2) Appointment of new Deputy Town Clerk

Position has been advertised and interviews are underway.

D) Treasurers' Report – Treasurer, Gail Griswold

- 1) Audit Update – brief update given

E) Building Department – Town Clerk, Gail Griswold

XII. Consent Agenda

A) Opportunity for Audience input regarding Consent Agenda - None

B) Opportunity for Commission to Remove Items from Consent Agenda – None

Motion by Commr Dix to approve, 2nd by Commr Calenda

C) Recommended Actions:

1) Approval of Minutes: For Filing

(a) Regular Commission Meeting – February 26, 2019

2) Acceptance of Financial Statements – FEBRUARY - SUBJECT TO AUDIT

3) Approval of Reports: FOR FILING ONLY

(a) Department Reports: Public Works, Police Department, Building Department

(b) Finance Committee – March 25, 2019 (At Table)

- (c) Town Beautification Committee – February 25, 2019
- (d) Town Review Board – February 22 and March 12, 2019
- (e) Hester Wagner Comm. House Workshop – March 14, 2019
- (f) Traffic Committee – March 13, 2019

No Meetings this month – Planning and Zoning, Permit & Inspection Committee

- 4) Proclamations/Resolutions – None

Motion Approved

XIII. Unfinished Business – None

XIV. New Business – None

XV. Review of Newly Assigned Action Items - None

XVI. Approval for Payment –

- A) Florida Municipal Insurance Trust (FMIT) – 3rd Installment Billing 18/19 - \$13,553.25

Motion by Commr Sinton to approve, 2nd by Commr Calenda

ROLL CALL VOTE: Voting YES were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon ; Voting NO were None.

Vote was 6 Yes, 0 No.

Motion Approved

XVII. Adjournment : meeting adjourned at 8:58 pm

ATTEST:



Gail E. Griswold, Town Clerk/Treasurer



Heidi A. Salmon, Mayor