

**TOWN OF MELBOURNE VILLAGE**  
**MINUTES**  
**Regular Commission Meeting**  
**Tuesday October 22, 2019**  
**7:00 PM - Town Office**

- I. Called to Order at 7:10 PM by Mayor Salmon
- II. Pledge of Allegiance: Led by Mayor Salmon
- III. Roll Call: Present were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Excused was Commr Jones
- IV. Mayor's Report  
Mayor Salmon gave her report and updated the status of the bridge project.
- V. Additions/Deletions and Re-ordering  
None
- VI. Business Tax Receipt Applications/Appearances/Presentations  
Lobbyist Bill Barrett presented information about 2 appropriation programs and 2 mitigation grants he recommended applying for.  
  
Motion by Commr Sinton to approve filing for the recommended programs and grants. 2<sup>nd</sup> by Commr Calenda  
Motion Approved
- VII. Public Forum  
None
- VIII. Correspondence  
A) Comm. Jones – Traffic Proposal  
Referred to Traffic Committee  
  
B) Dave Bennett – Tree Code Review/Revision  
Mr. Bennett was not present – no discussion or action  
  
C) Van Catterton – West Wind Roads – additional handout with packet  
Mr. Catterton presented a brief discussion of the issue.  
Commission discussion determined that the first step to addressing the problem must be to get some cost information and engineering advice. Mayor Salmon will contact the Town engineer and start this process.
- IX. Commission & Verbal Committee Reports  
A) HWCH will have a report next month  
  
B) Traffic Committee is working on a proposal

X. Review of Previously Assigned Action Items

List reviewed

XI. Department Reports

A) Police Department

Chief Gary Loos reviewed his report.

Motion by Commr Sinton to proceed with radar purchase not to exceed \$2000. 2<sup>nd</sup> by Commr Calenda

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None.

Vote was 6 Yes 0 No

Motion Approved

B) Public Works

Town Supt. George Tompkins was out with an injury. Bradley Ward presented the report.

1) Quotes for concrete slab and storage building for equipment

Town will schedule a workshop meeting about the property on Hall Rd. when Mr. Tompkins has returned in December.

2) Hire Temp employee Ryan Pylman at \$10/hr until Mr. Tomkins can resume regular duties.

Motion to approve by Commr Sinton, 2<sup>nd</sup> by Commr Calenda

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None.

Vote was 6 Yes 0 No

Motion Approved

C) Administration

Town Clerk/Treasurer Gail Griswold gave her report

D) Treasurers' Report – investment rates reviewed

E) Building Department – Noted

XII. Consent Agenda

A) Opportunity for Audience input regarding Consent Agenda

B) Opportunity for Commission to Remove Items from Consent Agenda

Motion by Commr Sinton to Approve, 2<sup>nd</sup> by Commr Calenda

C) Recommended Actions:

1) Approval of Minutes: For Filing

(a) Regular Commission Meeting – September 26, 2019 – at table

(b) Special Commission Meeting – October 17, 2019 – at table

- 2) Acceptance of Financial Statements – SEPTEMBER - SUBJECT TO AUDIT
  - 3) Approval of Reports:
    - (a) Department Reports: Public Works, Police Department, Building Department
    - (b) Finance Committee – October 21, 2019 – at table
    - (c) Town Review Board – September 16, 2019
    - (d) Traffic Committee – October 15, 2019

*No Meetings this month* – Board of Adjustment, Code Enforcement, Hester Wagner Comm. House Workshop, Permit & Inspection Committee, Planning and Zoning, Town Beautification Committee
  - 4) Appointments & Resignations – None
  - 5) Proclamations/Resolutions – None
- Motion Approved

XIII. Unfinished Business – None

XIV. New Business

- 1) Ordinance 2020-01 – Amending 2018-19 Final Budget – 1<sup>st</sup> Reading – at table  
 Motion by Commr Calenda to read for 1<sup>st</sup> reading, 2<sup>nd</sup> by Commr Sinton  
 Motion approved

Mayor Salmon read Ord. 2020-01

Motion by Commr Calenda to adopt on 1<sup>st</sup> reading, 2<sup>nd</sup> by Commr Sinton  
 Roll Call Vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None.  
 Vote was 6 Yes 0 No  
 Motion Approved

XV. Review of Newly Assigned Action Items

Grant Opportunity – Mr. Barrett and Mayor Salmon  
 West Wind Road – talk to engineer – Mayor Salmon  
 HWCH – bids next month – HWCH Committee  
 Workshop on Hall Road property – TC/T Griswold

XVI. Approval for Payment – no action taken – Mayor can approve both items under her limits

- A) Florida Monthly Legal Update & Review, \$1,332.00
- B) L-TRON Corp, Microphone/Scanner Kit, \$1,070.25

XVII. Adjournment: adjourned at 8:00 pm

ATTEST:

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*Heidi A. Salmon*  
 Mayor

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*Gail E. Griswold*  
 Town Clerk/Treasurer