

**TOWN OF MELBOURNE VILLAGE**  
**MINUTES**  
**Regular Commission Meeting**  
**Tuesday January 28, 2020**  
**7:00 PM - Town Office**

I. Called to Order at 7:09 pm by Mayor Salmon

II. Pledge of Allegiance led by Mayor Salmon

III. Roll Call: Present were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon, Excused was Commr Jones.

IV. Mayor's Report – Mayor Salmon reported on the bridge status and town tasks. She related that the Transportation Planning Organization (TPO) is soliciting the town's transportation needs for the next 25 years.

V. Additions/Deletions and Re-ordering – Move Waste Pro to Appearance

VI. Business Tax Receipt Applications/Appearances/Presentations – Platt Loftis, Waste Pro advised of the CPI increase of 1.81%.

**Motion** by Commr Sinton to approve contingent upon a review by attorney. 2<sup>nd</sup> by Commr Calenda.

**Motion Approved.**

VII. Public Forum – Mary Jane Moon doesn't have room for replacement trees. Referred to George Tompkins for a report. She also noted that the website was behind in posting of minutes. They will be updated within a week.

VIII. Correspondence

A. Proposed New Garage – Comm. Jones – will be considered under PW report.

B. Public Works Temp Employee – Commr Jones: The Commission determined no action unless George reports he needs additional help.

C. Regional Floodplain Management Meeting Invitation. Appoint designee. Mayor Salmon appointed Commr Sinton to represent the Town.

D. Email Update – Bill Barrett: Mayor Salmon outlined status.

IX. Commission & Verbal Committee Reports

Traffic Committee – Stop signs at West Pine and South Drive are on hold until some improvements to curve can be made.

HWCH – Still looking for a contractor.

Beautification Committee – Commr Calenda will meet with remaining committee members.

X. Review of Previously Assigned Action Items – (At Table)

XI. Department Reports

A. Police Department – Chief Loos: Reviewed report.

Vern Goding donated \$15,150 for in car video systems.

**Motion** by Commr Sinton to accept and then purchase. 2<sup>nd</sup> by Commr Calenda.

Roll call vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None.

Vote was 6 Yes, 0 No.

**Motion Approved**

**Motion** by Commr Sinton to approve moving Officer Veina to full-time and hire Officer Lanza at same rate as Officer Veina from reserve to part-time and appoint Sarivola as a reserve officer. All subject to Officer Radig's leaving and all background checks. 2<sup>nd</sup> by Commr Calenda.

Roll call vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None.

Vote was 6 Yes, 0 No.

**Motion Approved**

B. Public Works – Town Supt. George Tompkins

1. Discuss Mower Issue: Mayor Salmon presented issue of unstable mower currently in use.

**Motion** by Commr Dix to buy a Skag for \$8404.00. 2<sup>nd</sup> by Commr Calenda.

Roll call vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon.

Vote was 6 Yes, 0 No.

**Motion Approved**

2. **Public Works building:** Commission discussed options.

**Motion** by Commr Calenda to accept the proposal for Big Building Direct for \$17,373.00 and slab for \$9,000. 2<sup>nd</sup> by Commr Sinton.

Roll call vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None.

Vote was 6 Yes, 0 No.

**Motion Approved**

C. Administration – Town Clerk, Gail Griswold – Report noted.

D. Treasurers' Report – Treasurer, Gail Griswold – Report noted.

E. Building Department – Town Clerk, Gail Griswold (At Table) – Report noted.

XII. Consent Agenda

A. Opportunity for Audience input regarding Consent Agenda – None

B. Opportunity for Commission to Remove Items from Consent Agenda – None

**Motion** by Commr Calenda to approve. 2<sup>nd</sup> by Commr Murphy.

C. Recommended Actions:

1. Approval of Minutes: For Filing

(a) Regular Commission Meeting – December 17, 2019 (At Table)

2. Acceptance of Financial Statements – DECEMBER – SUBJECT TO AUDIT
3. Approval of Reports: FOR FILING ONLY
  - a) Department Reports: Public Works, Police Department, Building Department
  - b) Finance Committee – January 27, 2020 (At Table)
  - c) Beautification Committee – July 15, 2019, and January 20, 2020
  - d) Traffic Committee – November 19, 2019, and January 16, 2020 (At Table)
  - e) Town Review Board Committee – November 13, 2019, and January 20, 2020
  - f) *No Meetings this month* – Board of Adjustment, Code Enforcement, Planning & Zoning, and Permit & Inspection Committee
4. Appointments & Resignations – Resignation of Kathryn Merry, Chair and Secretary of Beautification Committee and Stephen Peffer; Resignation of Charles Wymer from Planning & Zoning and Town Review Board. Appointment of Tony Calenda, Paul Merry, and David Jones to Planning & Zoning. Resignation of Ryan Pylman from Public Works.
5. Proclamations – None

**Motion Approved**

XIII. Unfinished Business

- A. Review and revision of Dayton Bridge Replacement Project budget:  
Estimate about \$1,000.00 over budget. Mayor will wait and see how actuals go before requesting additional funds.

1) Town Checklist. Mayor Salmon reviewed a checklist of items that needed to be done to inform the residents and stay on top of the project.

2) Pedestrian Bridge Update. Mayor Salmon reviewed status of questions about moving the footbridge.

XIV. New Business

A) Space Coast TPO Long Range Transportation Plan Meeting Feb 19. Question: What are your town's transportation and land use needs between now and 2045? Discussion of possible needs included 192, Wickham and trail at new foot bridge.

B) Waste Pro 2020 Rate Schedule – addressed earlier

XV. Review of Newly Assigned Action Items

Mary Jane Moon trees – George Tompkins to report.

Website – Gail Griswold to update by February 5<sup>th</sup>.

Town Beautification Committee – Commr Calenda to reach out to committee.

Letter to Vern Goding – Mayor Salmon.

Letter to AHF for Founders' Day building and grounds use – Admin.

XVI. Approval for Payment – MCCi \$2,264.25, and Sage \$1,641.95

**Motion** by Commr Sinton to approve payment. 2<sup>nd</sup> by Calenda.

Roll call vote: Voting Yes were Commr Calenda, Dix, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon; Voting No were None.

Vote was 6 Yes, 0 No.

**Motion Approved**

XVII. Adjournment at 9:02 pm



Heidi A. Salmon

Mayor

ATTEST:



Gail E. Griswold

Town Clerk/Treasurer