

**TOWN OF MELBOURNE VILLAGE**  
**AGENDA**  
**Regular Commission Meeting**  
**Tuesday March 24, 2020**  
**7:00 PM - Town Office**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayor's Report – (Given Verbally At Table)
- V. Additions/Deletions and Re-ordering
- VI. Business Tax Receipt Applications/Appearances/Presentations – None
- VII. Public Forum
- VIII. Correspondence - None
- IX. Commission & Verbal Committee Reports
- X. Review of Previously Assigned Action Items (At Table)
- XI. Department Reports
  - A) Police Department – Chief Gary Loos
  - B) Public Works – Town Superintendent, George Tompkins
  - C) Administration – Town Clerk/Treasurer, Gail Griswold
  - D) Treasurers' Report – Town Clerk/Treasurer, Gail Griswold
    - 1) Audit Update
  - E) Building Department – Town Clerk/Treasurer, Gail Griswold
- XII. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

  - A) Opportunity for Audience input regarding Consent Agenda
  - B) Opportunity for Commission to Remove Items from Consent Agenda
  - C) Recommended Actions:
    - 1) Approval of Minutes: For Filing
      - (a) Regular Commission Meeting – February 25, 2020
    - 2) Acceptance of Financial Statements – FEBRUARY - SUBJECT TO AUDIT
    - 3) Approval of Reports: FOR FILING ONLY
      - (a) Department Reports: Public Works, Police Department, Building Department
      - (b) Finance Committee – March 23, 2020 (At Table)
      - (c) Town Review Board – March 18, 2020 (At Table)
      - (d) Traffic Committee – February 13, 2020, March 10, 2020 (At Table)
      - No Meetings this month* – Beautification Committee, Board of Adjustment, Code Enforcement, Planning and Zoning, Permit & Inspection Committee
    - 4) Proclamations/Resolutions – Resolution 2020 Census
- XIII. Unfinished Business
- XIV. New Business
- XV. Review of Newly Assigned Action Items
- XVI. Approval for Payment
  - A) Florida Municipal Insurance Trust (FMIT) – 3rd Installment Billing 19/20 - \$14,361.50

## XVII. Adjournment

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*