

TOWN OF MELBOURNE VILLAGE

Minutes

Commission Meeting

Tuesday, April 28, 2020

7:00 PM - Town Office

I. Call to Order at 7:05 pm

II. Pledge of Allegiance led by Mayor Salmon

III. Roll Call: Present in room were Commr Jones, Murphy, Sinton, Vice Mayor Carroll, Mayor Salmon, On Zoom were Commr Calenda and Commr Dix.
Atty Richardson, TC/T Griswold, and at least 1 resident attended via Zoom, Chief Loos And TS Tompkins were present in room. (This meeting took place during the more stringent of the gathering restrictions of the Covid-19 Pandemic)

IV. Mayor's Report – (Given Verbally at Table)

Mayor Salmon reviewed the status of emergency assistance available from the county and the state. She will be applying for CARES funds through the county and the Chief will apply for DOJ funds available through FDLE. She will consult with Lobbyist Bill Barrett about other State programs which might benefit the Town.

V. Business Tax Receipt Applications/Appearances/Presentations – Doug Reynolds, Divide Lot

The Commission received a request from Doug Reynolds to divide lot 249, at 6100 Live Oak Ave, to provide two buildable lots. The lot is a corner lot and meets the requirements for area and road frontage for both proposed lots. No part of the existing house and accoutrements will encroach on the new 2nd lot.

Motion by Commr Sinton to table issue to next meeting. 2nd by Vice Mayor Carroll.
Motion Withdrawn by maker with consent.

Motion by Commr Calenda to approve subject to legal review of documents for sufficiency. 2nd by Commr Dix.

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, Jones, Vice Mayor Carroll, Mayor Salmon; Voting No were None
Vote was 7 Yes 0 No - Motion Approved
Atty Richardson will review documents for filing.

VI. Public Forum

Commr Sinton reported on the Indian River Lagoon Basin 5 year Action Plan. We are requested to schedule a conference call with State officials concerning this. We had a waiver last round but will not likely get one this time. Mayor Salmon, George Tompkins, and Commr Sinton will schedule call.

A resident complained about vehicles on the county access road along the L-5 canal. George Tompkins will speak to county about locking gate.

Commr Jones raised concerns about the condition of Hall road. There was some overly enthusiastic leveling done which seems to have caused more problems than it cured. This has been stopped.

VII. Commission & Verbal Committee Reports

A) LSE Local State of Emergency Extension
Extensions are being issued weekly during emergency.

B) Department Updates and activities during Local State of Emergency

Hester Wagner Community House (HWCH) – the project was assumed by the Public Works department after the committee turned it back over last month. PW was able to obtain a viable contractor within the budget originally approved for the project. The Mayor approved the contractor and they proceeded to work to level and stabilize the foundation. During the course of this the contractor determined that the deck needed major work and that many of the studs of the building were in need of repair or replacement.

Some questions were raised about the selection process of proceeding with a contractor without commission review. Reference to the original authorization in Feb 2019 determined that the approval did not specify a contractor, just scope of work and approved expense of \$20,000.

The Contractor was on a conference call with the meeting and answered Commissioner questions about the additional work.

The improvements to the deck would run about \$3400. It was pointed out that the committee had not planned to keep the current deck, and that there was no gain to dealing with it right now, as the building does not interfere with access to repair or replace the deck.

Motion by Commr Sinton to add \$6,400 to the prior approval of \$20,000, making a total of \$26,400 to stabilize the foundation and repair/replace sections of the upright studs as needed. 2nd by Commr Calenda.

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Murphy, Jones, Vice Mayor Carroll, Mayor Salmon; Voting No was Commr Jones
Vote was 6 Yes 1 No - Motion Approved

C) Hurricane prep expense request

Police Department needs about \$500 for jackets and other protective gear, Public Works needs \$3000 for sand, sandbags, etc., and Street Captain Program needs \$100 for office supplies.
Motion by Commr Sinton to approve expenditure of \$4000. 2nd by Commr Calenda.

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, Jones, Vice Mayor Carroll, Mayor Salmon; Voting No were None
Vote was 7 Yes 0 No - Motion Approved

D) Chief Loos reviewed the activities of his department. Officer Radig and Reserve Officer Barnhardt have resigned and new reserve officers Sarivola and Caravano have been appointed.
Motion by Commr Jones to accept the resignations and the appointments of new reserve officers.

Roll Call Vote: Voting Yes were Commr Calenda, Dix, Jones, Murphy, Jones, Vice Mayor Carroll, Mayor Salmon; Voting No were None
Vote was 7 Yes 0 No - Motion Approved

E) Town Superintendent Tompkins reviewed his report

F) Admin- the Website will be up-dated.

G) Bridge Project & Pedestrian Bridge Project updates
Mayor Salmon is working on getting a permit to move the pedestrian bridge.

H) Census 2020
Melbourne Village is highest in response rate so far in Brevard.
We will post signs reminding people to file.

VIII. Consent Agenda – Any items will be moved to May Commission Meeting

IX. New Business

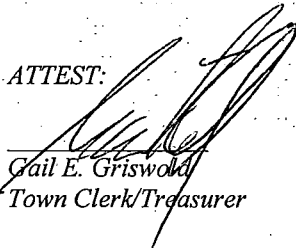
Request was made that the Town continue the parking lot Board after the emergency. Mayor Salmon will discuss with AHF

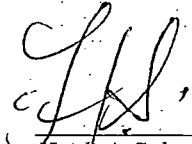
X. Review of Newly Assigned Action Items – Any items will be moved to May Commission Meeting

XI. Approval for Payment – Certified Structure & Foundation – approved earlier.

XII. Adjourned at 9:31 pm

ATTEST:


Gail E. Griswold
Town Clerk/Treasurer


Heidi A. Salmon
Mayor