



# TOWN OF MELBOURNE VILLAGE

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## REGULAR COMMISSION MEETING

### AGENDA

Tuesday March 28, 2023

6:30 PM

TMV Town Hall

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayor's Report
- V. Additions/Deletions and Re-ordering
- VI. Correspondence Appearances, Presentations –
  - A) Audit Presentation by Linda Crawford, CPA
  - B) Email from Gretchen Tuten – Piszczek recognition
  - C) Code Enforcement Presentation by Paula Bailey, Chair
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
  - A) Public Safety – Sheriff's Department – Lt Gish
  - B) Public Works - Bill Losee, Supervisor
  - C) Administration/Treasurer's Report – Heather Roberts, Town Clerk
  - D) Building Department – Chanda Kelley, Deputy Clerk
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

  - E) Opportunity for Audience input regarding Consent Agenda
  - F) Opportunity for Commission to Remove Items from Consent Agenda
  - G) Recommended Actions:
    - 1) Approval of Minutes: For Filing
      - (a) Regular Commission Meeting – February 28, 2023
      - (b) Personnel Manual Workshop – February 23, 2023
      - (c) Personnel Manual Workshop – March 8, 2023
      - (d) Finance Committee – February 21, 2023
      - (e) Code Enforcement Board – January 31, 2023
      - (f) Code Enforcement Board – February 16, 2023
      - (g) Beautification Committee – March 20, 2023
    - 2) Acceptance of Financial Statements – February 2023
    - 3) Approval of Reports: *FOR FILING ONLY*
      - (a) Department Reports: Public Works, Police Department, Administration/Treasurer's Report, Building Department.
- X. Commission & Verbal Committee Reports –
  - A) SCLOC Dinner February 13, 2023 – Malabar Grant/Valkaria

B) SCLOC upcoming Dinner – April 10, 2023, attendance, at Cape Canaveral

XI. Action Item Review

XII. Unfinished Business

XIII. New Business –

- A) Updated Purchasing Policy
- B) William Betts welcome to TRB
- C) Beautification Committee – Resignation of Laura Parkel and welcoming of Paula Schrader
- D) Letter of support Re: Campbell Drive zoning
- E) Investment Fund Recommendation
- F) BCSO – Police Department Equipment Surplus

XIV. Approval for Payment -

XV. Adjournment

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*