



TOWN OF MELBOURNE VILLAGE

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REGULAR COMMISSION MEETING

MINUTES

Tuesday April 23, 2024

6:30 PM

AHF Hall

- I. Call to Order: 6:32 PM
- II. Pledge of Allegiance: Led by Mayor Ditty.
- III. Roll Call: present were Commissioners Anderson, Calenda, Muzzone, Perrine, Yorio, Vice Mayor Foster and Mayor Ditty.
- IV. Mayor's Report: (at table) Mayor read in full.
- V. Additions/Deletions and Re-ordering: Mayor Ditty reordered Unfinished Business, Hudson Furniture to VI. Correspondence Appearances, Presentations A); added Proclamation to IX and Consent Agenda to New Business X. D). Public Works Maintenance Technician.
- VI. Correspondence Appearances, Presentations:
 - A) Hudson Furniture (see attachments pg. 53 through 61) – The Commission discussed the options for borders between Hudson's Furniture and the affected residence on Britnee Court. Mr. Hudson did a brief presentation noting the clearing of the lot that he completed and a few options to border the properties. The commission agreed the town would like an 8ft. high concrete wall to border the residence in question, 8ft chain link around the rest of the Hudson property, and install a chain link gate at the entranceway of the lot as it will keep individuals from accessing the property as well as headlights and noise from affecting the homeowner. Code Enforcement will now oversee the situation.
- VII. Public Forum (3-minute limit each) None
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department – Lt. Gish read report in full.
 - B) Public Works/Code Enforcement – Jeff Conklin, Public Works Supervisor, read report in full. Mayor Ditty read Code Enforcement report in full.
 - C) Administration/Treasurer's Report – Heather Roberts, Town Clerk, read report in full.
 - D) Building Department – Heather Roberts, Town Clerk, read report (in Finance Packet) in full.
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

 - A) Opportunity for Audience input regarding Consent Agenda
 - B) Opportunity for Commission to Remove Items from Consent Agenda
 - C) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – March 26, 2024
 - (b) Special Commission Meeting – April 10, 2024
 - (c) Finance Committee Meeting – March 19, 2024
 - (d) Joint Workshop New Town Charter – March 13, 2024
 - (e) Beautification Committee Report – April 16, 2024
 - 2) Acceptance of Financial Statements – March 2024
 - 3) Approval of Reports: *FOR FILING ONLY*
 - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department.
 - 4) Appointments & Resignations

5) Proclamations/Resolutions: Mayor Ditty read a Proclamation recognizing the 55th Annual Professional Municipal Clerks Week, May 5-11, 2024, in honor of Heather Roberts, Town Clerk, and Suzy Headon, Deputy Town Clerk, and all municipal clerks for their service.

Vice Mayor Foster made a **MOTION** to accept the consent agenda as listed above with addition of the Proclamation and deletion of page 12 is a duplicate of April 10th Special Commission Meeting Minutes. Commissioner Calenda seconded the **MOTION**. All the commission were in favor. **MOTION** passed.

X. New Business:

- A) HWCH new rates: Heather Roberts, Town Clerk, is going to present the proposal to the Finance Committee to change the current \$100 deposit to \$200. She will type up a resolution and have the Town Attorney look it over. The town will also be implementing a new cancellation policy. This will be voted on at the Special Commission meeting on 5/17/24.
- B) Dayton Blvd. sidewalk finishing. Sod & Fill: two bids were presented in packet as companies A and B.

Vice Mayor Foster made a **MOTION** to approve Company A for the sod and fill on Dayton, changing from St. Augustine to Bahia and not to exceed \$2,800. Commissioner Anderson seconded the **MOTION**. Roll call was taken. All the commission were in favor. **MOTION** was passed.

- C) PW Building Add Electrical: Tabled for further clarification on bay lights and included equipment in order for bids to be comparable.
- D) Public Works Maintenance Technician:

Vice Mayor Foster made a **MOTION** to approve the hiring of Scott McCarthy for the Public Works Maintenance Technician position. The position is full-time, starting pay of \$16.00 per hour, medical benefits, with a review after 90 days. Commissioner Muzzone seconded the **MOTION**. Roll call was taken. All the commission were in favor. **MOTION** was passed.

XI. Unfinished Business:

- A) Hudson Furniture – moved to VI. A) Correspondence Appearances, Presentations.

XII. Commission & Verbal Committee Reports –

- A) SCLOC Dinner report– April 8, 2024, Hosted by City of Cape Canaveral
- B) SCLOC upcoming Dinner – May 13, 2024, Hosted by the Cities of Indialantic & Melbourne Beach


XIII. Action Item Review: Mayor Ditty went over the Action Items (see action item report).

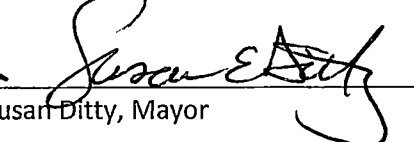
XIV. Approval for Payment: None

XV. Adjournment: 8:38 PM

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.

ATTEST:


Heather Roberts, Town Clerk


Susan Ditty, Mayor