



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County • Florida 32904-2513

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REGULAR COMMISSION MEETING

Agenda

Tuesday February 25, 2025

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report:
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence, Appearances, Presentations:
 - A) Mr. Purden, 386 Dayton Blvd, re: Savannah Culvert
 - B) Paula Bailey, re: Solicitor Town Code
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department
 - B) Public Works– Jeff Conklin, Public Works Supervisor
 - C) Code Enforcement – Camille Moore, Code Enforcement Official
 - D) Administration/Treasurer's Report – Heather Roberts, Town Clerk
 - E) Building Department – Heather Roberts, Town Clerk (in Finance Packet)
 - F) ARPA Report – Heather Roberts, Town Clerk (in Finance Packet)
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

 - A) Opportunity for Audience input regarding Consent Agenda
 - B) Opportunity for Commission to Remove Items from Consent Agenda
 - C) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – January 28, 2025
 - (b) Finance Committee Meeting – January 21, 2025
 - (c) Town Review Board Meeting – December 21, 2024
 - (d) Beautification Meeting – January 21, 2025

- 2) Acceptance of Financial Statements – January
- 3) Approval of Reports: *FOR FILING ONLY*
 - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department
- 4) Appointments & Resignations: Leslie Fay appointment to the Beautification Committee.
- 5) Proclamations/Resolution:
- X. New Business:
 - A) Discussion on Commission Meeting Location
 - B) Proclamation of Flood Awareness Week
 - C) Review of Capital Strategy Group Contract
 - D) Waste Pro Recycling Day Change to Thursday starting March 10, 2025
 - E) Founders' Day Organization
 - F) Crane Rd Pass through
 - G) Business Tax License for Serene Lawns
- XI. Unfinished Business
- XII. Commission & Verbal Committee Reports:
 - A) SCLOC Dinner- February 10, 2025, Hosted by the City of Rockledge
 - B) SCLOC Dinner – March 10, 2025, Hosted by the Cities of Malabar & Grant-Valkaria
 - C) SCLOC – Co Hosting in June, discuss responsibilities
- XIII. Action Item Review:
- XIV. Adjournment:

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.