



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County • Florida 32904-2513

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REGULAR COMMISSION MEETING

Revised Agenda

Tuesday March 25, 2025

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report: (at table)
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence, Appearances, Presentations:
 - A) Audit Presentation FY 23/24 – Moran & Smith, Chris Moran and All Revell
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department
 - B) Public Works– Jeff Conklin, Public Works Supervisor (at table)
 - C) Code Enforcement – Camille Moore, Code Enforcement Official
 - D) Administration/Treasurer's Report – Heather Roberts, Town Clerk
 - E) Building Department – Heather Roberts, Town Clerk (in Financial Statement)
 - F) ARPA Report – Heather Roberts, Town Clerk (in Financial Statement)
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

 - A) Opportunity for Audience input regarding Consent Agenda
 - B) Opportunity for Commission to Remove Items from Consent Agenda
 - C) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – February 25, 2025
 - (b) Finance Committee Meeting – February 18, 2025
 - (c) Town Review Board Workshop – January 10, 2025
 - (d) Town Review Board Meeting – February 21, 2024
 - (e) Special Commission Meeting – March 11, 2025 (at table)
 - (f) Workshop: Personnel Manual – March 11, 2025

- 2) Acceptance of Financial Statements – February
- 3) Approval of Reports: *FOR FILING ONLY*
 - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department
- 4) Appointments & Resignations: Mary Bean is resigning from the Code Enforcement Board.
- 5) Proclamations/Resolution:
- X. New Business:
 - A) FPL Letter dated February 28, 2025
 - B) Civic Plus Town Website (at table)
 - C) Contract Renewal for CAP Gvt
 - D) Sandhill Crane Crossing sign discussion
 - E) First reading of Ordinance 2025-01 Solicitors
- XI. Unfinished Business
 - A) Quotes for Additional Culvert Repairs (at table)
- XII. Commission & Verbal Committee Reports:
 - A) SCLOC Dinner- March 10, 2025, Hosted by the City of Malabar & Grant-Valkaria
 - B) SCLOC Dinner – April 14, 2025, Hosted by the City of Cape Canaveral
 - C) SCLOC – Co Hosting in June, discuss responsibilities
- XIII. Action Item Review:
- XIV. Adjournment:

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.