



# TOWN OF MELBOURNE VILLAGE

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## REGULAR COMMISSION MEETING

### Agenda

Tuesday May 27, 2025

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report: (at table)
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence, Appearances, Presentations:
  - A) Purden Email and Response
  - B) Dee Smith Email
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
  - A) Public Safety – Sheriff's Department Lt Castiello (at table)
  - B) Public Works– Jeff Conklin, Public Works Supervisor
  - C) Code Enforcement (at table)
  - D) Administration/Treasurer's Report – Heather Roberts, Town Clerk (at table)
  - E) Building Department – Heather Roberts, Town Clerk (in Financial Statement)
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

  - A) Opportunity for Audience input regarding Consent Agenda
  - B) Opportunity for Commission to Remove Items from Consent Agenda
  - C) Recommended Actions:
    - 1) Approval of Minutes: For Filing
      - (a) Regular Commission Meeting – April 22, 2025
      - (b) Workshop: Job Descriptions – April 17, 2024
      - (b) Finance Committee Meeting – April 16, 2025
      - (c) Town Review Board Meeting – April 11, 2024
      - (e) Beautification Committee Meeting – May 20, 2025
      - (f) Board of Adjustment Meeting – September 25, 2024
      - (g) Board of Adjustment Workshop – February 27, 2025

- 2) Acceptance of Financial Statements – April
- 3) Approval of Reports: *FOR FILING ONLY*
  - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer’s Report, Building Department
- 4) Appointments & Resignations:
  - A) Resignation of Peter Frontiero from Town Review Board
  - B) Resignation of Camille Moore Code Enforcement Official
- 5) Proclamations/Resolution:
- X. New Business:
  - A) Police Car
  - B) Summer Intern: James Ruby
  - C) Creation of New Committee: Non-Zoning Town Code Review Committee
  - D) BCSO Contract
  - E) Tortoise Crossing Sign
  - F) Greg Tunstall Raise
- XI. Unfinished Business
  - A) Job Descriptions (at table)
  - B) Civil Engineer Report – Dayton/Savannah (at table)
- XII. Commission & Verbal Committee Reports:
  - A) SCLOC Dinner- May 12, 2025, Hosted by the Cities of Indialantic & Melbourne Beach
  - B) SCLOC Dinner – June 9, 2025, Hosted by the Cities of West Melbourne & Melbourne Village
- XIII. Action Item Review:
- XIV. Adjournment:

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*