



# TOWN OF MELBOURNE VILLAGE

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## REGULAR COMMISSION MEETING MINUTES

Tuesday October 22, 2024

6:30 PM

AHF Hall

- I. Call to Order: 6:30 PM
- II. Pledge of Allegiance: Led by Mayor Ditty.
- III. Roll Call: present were Commissioners Calenda, Muzzone, Perrine, Yorio, Vice Mayor Foster and Mayor Ditty. Commission Anderson was excused.
- IV. Mayor's Report: (at table): Mayor Ditty read in full.
- V. Additions/Deletions and Re-ordering: None
- VI. Correspondence, Appearances, Presentations: None
- VII. Public Forum (3-minute limit each): Christine Kretz asked if the town was going to have to pay the special magistrate for the meeting being postponed. Mayor Ditty stated that the magistrate only bills for hours worked.
- VIII. Department Reports
  - A) Public Safety – Sheriff's Department – Sergeant Wheeler read in full
  - B) Public Works– Jeff Conklin, Public Works Supervisor read in full
  - C) Code Enforcement – Camille Moore, Code Enforcement Official – Mayor Ditty read in full
  - D) Administration/Treasurer's Report – Heather Roberts, Town Clerk (at table) read in full
  - E) Building Department – Heather Roberts, Town Clerk (in Finance Packet) read in full
  - F) ARPA Report – Heather Roberts, Town Clerk (in Finance Packet) read in full

Mayor Ditty stated that the AHF approved the town to use the AHF hall for the upcoming requested events and commission meetings.
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any item so removed will be considered under new business).

  - A) Opportunity for Audience input regarding Consent Agenda
  - B) Opportunity for Commission to Remove Items from Consent Agenda
  - C) Recommended Actions:
    - 1) Approval of Minutes: For Filing
      - (a) Regular Commission Meeting – September 24, 2024
      - (b) Final Budget Hearing – September 23, 2024 (at table)
      - (d) Emergency Meeting Hurricane Milton – October 7, 2024
      - (e) Beautification Committee Meeting – October 15, 2024
    - 2) Acceptance of Financial Statements – none due the cancellation of October Meeting
    - 3) Approval of Reports: *FOR FILING ONLY*
      - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department

- 4) Appointments & Resignations: Resignation of Paula Shrader from Beautification and Appointment of Lori Stoen to Beautification.

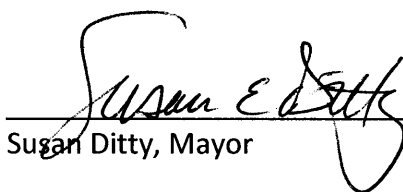
Vice Mayor Foster made a **MOTION** to accept the resignation of Paula Shrader from the Beautification Committee, and the appointment of Lori Stoen to the Beautification Committee. Commissioner Calenda seconded the **MOTION**. Roll call was taken. All commissioners were in favor. **MOTION** was passed.

- 5) Proclamations/Resolution: None

Commissioner Calenda made a **MOTION** to accept the consent agenda as listed above with one change to Page 24 of the At Table, in the 2<sup>nd</sup> ordinance, correcting Commissioner Calenda's name spelling. Vice Mayor Foster seconded the **MOTION**. All commissioners were in favor. **MOTION** passed.

- X. New Business:  
A) Tree Quotes - The Commission requested a more legible summary of work from Company B; the Town personnel to follow up with proposed vendor for further clarification, to be reviewed at the November Commission meeting.  
B) Legislative Priorities – Mayor Ditty noted if the commissioner would like to submit any legislative priorities the Town will send a list to the Florida League of Cities for consideration.
- XI. Unfinished Business  
A) All Pro Ditch Clearing Update – All Pro Land Clearing cleared completed the approved days of work, which covered most of the main ditches; public works will complete any additional work.
- XII. Commission & Verbal Committee Reports:  
A) SCLOC Dinner- October 14, 2024, Hosted by the City of Melbourne  
B) SCLOC Upcoming Dinner – November 11, 2024, Hosted by the City of Titusville
- XIII. Action Item Review: Mayor Ditty reviewed and updated
- XIV. Adjournment: 7:56 PM

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*

  
Susan Ditty, Mayor

ATTEST:

  
Heather Roberts, Town Clerk