



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County • Florida 32904-2513

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REGULAR COMMISSION MEETING

Agenda

Tuesday September 24, 2024

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report: (at table)
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence, Appearances, Presentations:
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department – Lt. Gish
 - B) Public Works– Jeff Conklin, Public Works Supervisor
 - C) Code Enforcement – Camille Moore, Code Enforcement Official (at table)
 - D) Administration/Treasurer's Report – Heather Roberts, Town Clerk (at table)
 - E) Building Department – Heather Roberts, Town Clerk (in Finance Packet)
 - F) ARPA Report – Heather Roberts, Town Clerk (in Finance Packet)

IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

- A) Opportunity for Audience input regarding Consent Agenda
- B) Opportunity for Commission to Remove Items from Consent Agenda
- C) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – July 23, 2024
 - (b) Regular Commission Meeting – August 27, 2024
 - (c) Special Commission Meeting – September 11, 2024
 - (d) Town Review Board Meeting – August 23, 2024
 - (e) Town Review Board Workshop – September 6, 2024
 - (f) Beautification Committee Meeting – September 17, 2024
 - 2) Acceptance of Financial Statements – August 2024
 - 3) Approval of Reports: *FOR FILING ONLY*

- (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department
- 4) Appointments & Resignations:
- 5) Proclamations/Resolution:
- X. New Business:
 - A) Mike Smith request to use Town Smoker
 - B) Recycle Brevard –Recycling small electronics
 - C) Notice of unsafe Structure
- XI. Unfinished Business
- XII. Commission & Verbal Committee Reports:
 - A) SCLOC Dinner- September 9, 2024, Hosted by the Cities of Satellite Beach & Palm Shores
 - B) SCLOC Upcoming Dinner – October 14, 2024, Hosted by the City of Melbourne
- XIII. Action Item Review:
- XIV. Approval for Payment: None
- XV. Adjournment:

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.