



TOWN OF MELBOURNE VILLAGE

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REGULAR COMMISSION MEETING MINUTES

Tuesday June 25, 2024

6:30 PM

AHF Hall

- I. Call to Order: 6:32 PM
- II. Pledge of Allegiance: Led by Mayor Ditty
Roll Call: present were Commissioners Calenda, Muzzone, Perrine, Yorio, Vice Mayor Foster and Mayor Ditty. Commissioner Anderson was excused.
- III. Mayor's Report: (at table):
Mayor Ditty read in full. Vice Mayor Foster read her invocation from the Space Coast League of Cities.
- IV. Additions/Deletions and Re-ordering: None
- V. Correspondence Appearances, Presentations:
 - A) Beautification Committee – HWCH
Celia Byrnes of the Beautification Committee asked for funds to remove a Hong Kong orchid from Printshop crossing. Commissioner Calenda made a **MOTION** to accept the proposal for the removal of the orchid, not to exceed \$1,000. Vice Mayor Foster seconded the **MOTION**. All the commission were in favor. **MOTION** passed.
- VI. Public Forum (3-minute limit each):
 - Christine Kretz discussed the police report taken by BCSO concerning the tree removal was not mentioned in the BCSO report. Tree removal occurred in June, the BCSO report received was for month of May.
 - Dani Noelle asked Mayor Ditty to elaborate regarding the tree report that Christine Kretz spoke about, Mayor Ditty explained what happened regarding the resident cutting down trees without a permit on South Drive.
 - Richard Jones thanked the Commission for hiring the lobbyist. He voiced his concerns regarding the new Charter, commission compensation and powers of the mayor. Mayor Ditty stated that the commission have been working on the charter for over 2 years and discussed Mr. Jones concerns. The Charter states under powers of the Mayor "...with the advice and consent of the Commission".
 - Steve Peffer agreed with and reiterated Mayor Ditty's comments regarding the proposed Charter.
- VII. Department Reports
 - A) Public Safety – Sheriff's Department – Mayor Ditty highlighted the main parts of the report. Also reported armed robbery of BP at Sheridan/Wickham to inform residents.
 - B) Public Works– Jeff Conklin, Public Works read in full.
 - C) Code Enforcement – Mayor Ditty read in full.
 - D) Administration/Treasurer's Report – Suzy Headon, Deputy Town Clerk read in full.
 - E) Building Department (in Finance Packet) – Mayor Ditty read in full.

F) ARPA Funds Activity (in Finance Packet) – Mayor Ditty read in full.

VIII. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

A) Opportunity for Audience input regarding Consent Agenda - None

B) Opportunity for Commission to Remove Items from Consent Agenda - None

C) Recommended Actions:

1) Approval of Minutes: For Filing

(a) Regular Commission Meeting – May 28, 2024 (At table). Table for approval at July Comm meeting Corrections needed.

(b) Finance Committee Meeting – May 21, 2024

(c) Town Review Board Meeting – March 7, 2024

(d) Beautification Committee Meeting – June 18, 2024

2) Acceptance of Financial Statements – May 2024

3) Approval of Reports: *FOR FILING ONLY*

(a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department, ARPA Report

4) Appointments & Resignations - None

5) Proclamations/Resolution - None

Vice Mayor Foster made a **MOTION** to accept the consent agenda as listed above with the removal of the May 28, 2024, minutes, to be revised and brought to the next commission meeting, Commissioner Calenda seconded the **MOTION**. All Commissioners were in favor. **MOTION** passed.

IX. New Business:

A) Salary Review for Jeff Conklin, Public Works Supervisor

Commission discussed that Jeff Conklin received his Stormwater Inspector certification. Commissioner Muzzone stated he has been doing an amazing job since he became public works supervisor. Increase was discussed in December, contingent on performance and achieving certification(s).

Vice Mayor Foster made a **MOTION** to increase Public Works Supervisor, Jeff Conklin's pay rate by \$1,000 annually. Commissioner Muzzone seconded the **MOTION**. Roll call was taken. All the commission were in favor. **MOTION** was passed.

B) Trim Proposed Operating Millage Rate – The finance committee reviewed and approved the initial millage calculation at the June meeting. Initial proposed operating millage rate is 9.0898 (10% over roll-back).

C) Proposed Charter Ordinance 2024-01 first reading: Mayor read the ordinance title in full.

Vice Mayor Foster made a **MOTION** to adopt Ordinance 2024-01, Proposed Charter Ordinance, with the removal section 6.05 Budget prohibitions. Commissioner Calenda seconded the **MOTION**. Roll call was taken. All Commissioners were in favor. **MOTION** was passed.

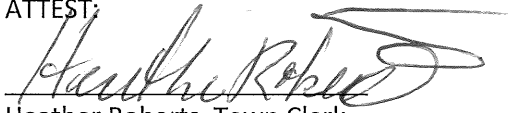
- X. Unfinished Business
A) Playground installation

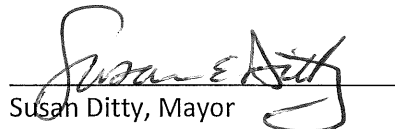
Vice Mayor Foster made a **MOTION** to hire 360 Recreation for the site prep and installation of the playground equipment with rubber mulch using ARPA funds in the amount of \$36,911.42. Commissioner Calenda seconded the **MOTION**. Roll call was taken. All the commission were in favor. **MOTION** was passed.

- XI. Commission & Verbal Committee Reports:
A) SCLOC Dinner- June 10, 2024, Hosted by Cities of West Melbourne and Melbourne Village. Town video well received. Thank you Debbie Seiler.
B) SCLOC Upcoming Dinner – July 8, 2024, Hosted by the City of Indian Harbour Beach
- XII. Action Item Review: Mayor reviewed action items.
XIII. Approval for Payment: None
XIV. Adjournment: 8:10 PM

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.

ATTEST:


Heather Roberts, Town Clerk


Susan Ditty, Mayor