

Courtesy Officer Name & # _____



8458 Lockhart Rd., Denham Springs, LA 70726 225-665-7427 Fax 225-665-6942
IMMOBILIZATION/BOOTING

Company Name: _____ Gate Code: _____

Address: _____

Phone: _____ Fax _____ E-Mail: _____

Contact Name: _____ Cell# _____ (Required)

I, _____, hereby authorize American Coachworks to conduct private property parking enforcement. I own and/or manage the property described below and have the authority to enter into this contract. I hereby authorize American Coachworks to immobilize all improperly parked and unauthorized vehicles parked on the following private property: _____

I direct American Coachworks to enforce the private property parking on a 24 hour a day basis whenever they are called to immobilize a specific vehicle or via random patrol under the conditions listed on the attached "Specifications for Private Property Immobilization."

A copy of this contract shall be maintained on the property premises at all times and will be available for inspection by law enforcement officers. American Coachworks will provide signage and notifications to owners as required by state law. I may cancel this service by written notice to American Coachworks at 8458 Lockhart Rd., Denham Springs, LA 70726.

If your property utilizes parking permits, it is the property management's duty to issue parking permits. The immobilization fees will be assessed on all vehicles that do not comply with this contract and must be paid before the vehicle is released. immobilization fees are assessed once a piece of our equipment has been attached to the vehicle.

It is my understanding that I will not incur any cost for the aforementioned services unless the apartment management chooses to reimburse the vehicle owners. It is my understanding that American Coachworks will seek payment for immobilization and/or removal and storage from the owner of said vehicles. This contract signed this ___ day of _____, 2020 . This contract will expire December 31,2025.

_____ Private Property Owner or Manager



**IMMOBILIZATION/BOOTING
ADDENDUM TO BOOTING CONTRACT WITH
AMERICAN COACHWORKS**

- It is your responsibility to inform residents that borrowed, newly purchased and/or rented vehicles without a permit must be parked in visitors.
- The permits **MUST** be visible. If they are placed in the tinted area of the windshield, they are not visible at night. A non-visible permit is the same as it not being there.
- In order to be compliant, all handicapped space **MUST** comply with ADA laws. Attached is an explanation of those laws. We cannot boot in a non-compliant space.

Effective September 2023

Ann Spink

American Coachworks

225-964-1862

SPECIFICATIONS FOR PRIVATE PROPERTY IMMOBILIZATION
Agreement between American Coachworks and

- _____ **Random Patrol including Common Areas**– mobilize vehicles without parking permits and not in visitor parking, not parked in a designated spot, multi-space parking or double parked.
- _____ **Random Patrol Common Areas only** –immobilize all vehicles not parked in a designated parking space.
- _____ **Shopping Center Immobilization I** –immobilize vehicles marked “For Sale”, vehicles that appear to be abandoned, car-pooling or commuter vehicles that are not in a specific parking spot (these vehicles are parked away from the stores)
- _____ **Shopping Center Immobilization II** –immobilize vehicles that regularly use the lot for car-pooling or commuting. This will be determined by the location in which the vehicle is parked or acknowledgment of employees of the businesses located in the shopping center. Care will be taken to not immobilize customer’s or employee’s vehicles but cannot be guaranteed. Payment will be required on all vehicles immobilized.
- _____ **Shopping Center Booting III** – Boot (immobilize) Big Rig Tractors, Trailers, Motor Homes,
School Buses, Buses (all oversized vehicles) when left on property after regular business hours. During regular business hours, management must call to have these type vehicles booted.
- _____ **Commercial Building** – vehicles in the parking lot after normal business hours; and vehicles that are parked and their drivers walk to another business.
- _____ **When Called** – only when the owner or manager calls for a specific vehicle.

Additions - Please immobilize

- Trailers
- Boats
- Handicap Spaces

- Fire Lanes
- In front of dumpsters
- On Grass

Special Instructions: (specify hours)

This is an addendum to the Private Property Contract.