**Notes from 5/1/24 PAG Meeting**

* **Attendees:** Greg, Brian, Kevin, Jim, Darlene, Bob, Joan, Lori, Diane, Mark M. with guest appearances by Cindy and Ken
* **Tournament Updates (Bob/Joan):**
  + Selected the date for the tournament next year: weekend of 2/15 -2/16
  + Based on feedback from this year, the team is reviewing some potential changes for next year including the following:
    - Potentially adding another level between Intermediate and Advanced – this may increase the cost and the amount of effort / labor; need to investigate this further
    - Adding a youth bracket
    - Creating an online volunteer sign-up sheet
    - Add more people for set up and take down; these should be separate teams
    - Keep this team to about 12 people to plan and coordinate the work and augment with additional volunteers
    - This group meets weekly for 6-7 weeks before the tournament
    - Need to formalize keeping the courts moving and avoid downtime if possible; this may be easier if we get the additional permanent courts before next February
    - May raise the price by $5 to cover a dinner guest; avoids the hassle of collecting money for the meal
  + Write up on the tournament was submitted to the Wellen Park magazine
  + The tournament costs about $1500 in miscellaneous expenses to put on; made about $6,000 after expenses were paid
  + Should consider submitting a budget for this and planning the funding up front and simplifying the reimbursement process
* **Infrastructure Update (Jim):**
  + The plan for the court reconfiguration was highly accepted by the Board, community the Infrastructure Committee (GP) and the community; they want to submit the budget proposal at the next board meeting
  + This plan includes adding 3 additional permanent courts by moving the basketball court over to where the temporary courts are located. This will give the kids 2 half-court hoops to play on but will retain the tennis court and the lines for pickleball as well. The community is behind us because it will give dedicated space for the kids to play on.
  + The budget had to be increased by $13K because of the condition of the courts; water not draining and root infiltration around the courts; sprinklers have also been impacting the courts
  + Left over money from other projects is approx. $65-70k; the budget to reconfigure the courts is closer to $55k with 10% contingency - $12,500 for pulling out the shrubs
  + Typically need to resurface the courts every 4-8 years so GP should be planning for this
  + Request to put in pavers to replace the pea stone – submitted to the secretary of the GP Infrastructure Committee; trying to get it done this year or worse case next year
  + Storage container / shed – Jim put this on hold for now to focus on getting the court project passed
* **Leagues and Scheduling Update (Diane):**
  + Created a new document which shows all of the leagues throughout the year; this provides a great view by day and type (mixed, M, W)
  + Greg asked for the drills to be added
  + John Blake moving his league in the fall to Monday’s at 6:30
  + Changed Beginner to Early Intermediate to encourage more participation
  + Will post on the website and encourage people to contact the league leaders directly
  + **Tony and Tina are resigning from the Wellen Cup – this is not being addressed by the league team; the Board needs to address this**
  + May be short on a men’s only league
* **Finance Update (Kevin):**
  + $13,400 – is our current balance
  + Apparel is a good money maker – working to create an online store; might not be as profitable but may be easier to manage
  + Reviewing whether we can move to an interest-bearing account, however may impact taxes
  + Investigating moving to a 404C (Mark):
    - You’re either a for profi
    - You don’t pay sales tax
    - There is a detailed guide to open a 404c: the key is you have to follow the rules – need to be careful about this or you will get kicked out
    - Question is whether GP HOA will allow us to become a 404c
    - You do need a Board – at least 3 people; a set address; mission statement; One meeting a year – so many people present; published notes
    - Annual filing that you need to do
    - Can set up venmo, etc… in the name of the non-profit?
    - Donations less than $600 – they would want a non-profit code to be able to write it off – under that amount you don’t need this
    - Need to have quickbooks to file regular financial reporting and controls in place with authorities well defined
    - If we keep under $50k, it’s pretty simple
    - Letters to the people who made the donations is the most tedious – may need to do this – that can be a lot of work
  + **Board decided to not become a non-profit at this time**
  + Right now, the account it is under a personal account – John is getting taxed on this currently
  + **Approval was given for buying nets for the 4 permanent courts**
  + Agreement to add Mark to the Finance Team with Kevin; should look for at least 1 more person to add to this group
* **Social Update (Darlene)**:
  + End of season party – not just for pickleball – open happy hour – will be on 5/5 at the pool and patio
  + Impromptu pickleball – 4:00 on Sunday
  + Nothing else planned until the fall
* **Skills and Drills (Greg):**
  + Drills/skills – add this on Monday night in winter/spring; may need to be rotational on the schedule
* **PAG Governance (Lori**):
  + Agreed on the structure of the PAG
  + Need to change all the references from committee to something else; consider “team or group”
  + Also want to remove the terms for the positions and leave it open
  + Committees or groups can determine the membership that will work for them
  + Do need to make allowances for community to participate
  + Need to fill the Secretary position – Brian to check with Kim or Lori to fill
  + Should determine which slides to include on the website
  + Brian and Greg should create a communication to update the community in the next few weeks
  + Lori recommends having virtual meetings over the summer to keep things moving forward