

## **BFPC Board Meeting Minutes January 6, 2020**

1. The meeting was called to order at 12:08 p.m. All board members were in attendance.
2. Jean and Barbara introduced an agenda template to follow for each meeting.
3. A motion to accept the 12/15/2019 meeting minutes was approved.
4. Officer Updates (*includes old business/follow-ups & new business*):
  - President – Jean Hamilton
    - Jean welcomed the six new board members and thanked them for volunteering their time, efforts, talents.
    - Housekeeping items:
      - Try to keep meetings to one hour and to rotate meeting locations among board members' homes. Use meeting agenda template and obtain discussion topics in advance to keep meetings on track.
      - Wrap up transition items (e-mail forwarding, log-ins) and follow-ups over the next few weeks.
      - Reach out to Jean for help or with any questions.
    - Jean shared her vision for the coming year and asked for other's input. Vision includes:
      - Keeping five social events per recommendation of last year's survey (one per quarter plus the board election event in November).
      - Continue with popular events such as Shark Challenge, Wednesday Night Social Drop-In, Instructional Clinics (3 complimentary). Continue with Programs that offer something for all skill levels.
      - Expand Inter-Community Play to include more skill levels.
      - Find another venue for the Holiday Party.
      - Support outreach to Brunswick Forest development to build and fund additional courts (e.g., inquiries/petitions only to the developer).
      - Reorganize and update our website.
    - Dink for Pink: We agreed to donate \$500 toward food for the tournament. The 2019 board agreed to this amount and Jan had confirmed this with Marty Smith. Jean will discuss with Marty hanging the new banner purchased the end of last year at the front of the table showing the clubs support.
    - Training: Continue to work with those interested in providing members with training. The trainer name, photo, and contact info can be added to our website. There can be no club sponsorship or partnership of a trainer's for-pay clinic due to liability issues. It is okay to introduce and encourage members to follow-up with trainers for more training while trainers are volunteering at a club sponsored complimentary event (trainers can pass out business cards; refer them to their website, etc.).

- Vice-President – John Lafakis
  - John has been making calls looking for a new venue for the holiday party that is one level, non-masonry, with convenient parking that is within budget. He is also contacting caterers.
  - Pete Gilinson asked for help getting the word out the he is looking for those interested in a league for men 70 and over. The board agreed to add this in the next newsletter.
  - Bagel/Breakfast/Membership Drive: The date has been set for February 23 from 9:00 a.m. to 12:00 p.m. at the Fitness Center. John will be meeting with the social committee to plan. It was noted that we will need to tape off the courts.
- Treasurer – Debbie Watkins
  - Debbie provided the Profit and Loss Standard report for 2019 as well as the budget for 2020. She felt the operation/admin expense budgeted for \$1,200 could be decreased to \$700. She said we have approximately \$5,700 in cash with a surplus of approximately \$4,000. Noting the need for seed money for money toward down payments for our events, she felt there would be about \$2,000 for the new venue.
  - Debbie will coordinate the BFPC \$500 donation payment for Dink for Pink.
- Secretary – Barbara Brostrom
  - The board will forward their agenda items for the next meeting to Barb if they choose to do so. She will add these and forward to board along with a reminder of the next meeting date/time one week prior.
- Director of Communications – Sher Coromilas
  - Sher will send a reminder to renew registration to membership via email.
  - Sher will work on the next newsletter with a target send date of January 15 or before. This will include information for Dink for Pink as well as the Bagels/Breakfast/New Membership event.
  - Sher will coordinate the petition to add more courts. Jean to provide wording for this.
  - Sher will move the Bylaws away from the minutes on our website to make it easier to find.
- Director of Competition – Anthony Piccillo
  - Anthony and Cliff are working together to gear up for 2020 club activities. They are meeting with Cathie Carpenter to review templates used.
  - Jean asked that they meet with Tom Powell regarding the inter-community events to show club support.
- Director of Programming – Cliff Simpson

5. The next meeting will be held at 12:00 p.m. on Monday, February 3 at Debbie Watkins' home: 1390 Star Grass Way in Shelmore.

6. The meeting was adjourned at 1:45 PM.