

# **DETROIT AREA STEELHEADERS, INC.**

P.O. BOX 1255,  
Sterling Heights, MI 48311-1255

## **LARGE DONATION REQUEST FORM**

### **Please fill out the following information:**

Organization Name \_\_\_\_\_

Project/Program Name \_\_\_\_\_

Contact Person Name & Title \_\_\_\_\_

Contact Address \_\_\_\_\_

Contact Phone \_\_\_\_\_ E-mail \_\_\_\_\_

How much money are you requesting from DAS? \_\_\_\_\_

When would this donation be required? \_\_\_\_\_

### **On a separate piece of paper, please provide the following information:**

1. A brief description of your organization's mission and history.
2. A brief description of the project/program/operating expense you are submitting for consideration.
3. Is this a one-time project need or will there be a need for future donations?
4. Please provide a rough budget and timeline for the project.
5. How many people are working on this project?
6. Where else have you gone to request funding?
7. How much of your own organization's money will be used?
8. Are you going to produce a report at the end of the project?
9. In what form will you provide a project accounting to DAS?
10. How will you acknowledge and publicize a DAS donation if given?

**PLEASE NOTE: If your request is for more than \$1,000 you are required to include the organization's most current financial statements, as well as a copy of its 501C(3) form if applicable.**

**You can snail mail both sheets of this request to the address above or if you prefer you can scan and e-mail pdf versions to: [donations@detroitsteelheaders.com](mailto:donations@detroitsteelheaders.com)**