



ANNUAL REPORT 2019-2020

East Central Newcomer Welcome Centre Inc.



**EAST CENTRAL NEWCOMER
WELCOME CENTRE INC.**

TABLE OF CONTENTS

Message from our Board of Directors _____	3
Board of Directors	3
Message from our Executive Director _____	4
Overview _____	5
Our Vision	5
Our Mission.....	5
Our Values	5
Our Current Staff.....	6
Our Programs and Services _____	7
Enhanced Settlement and Integration Supports.....	7
Satellite Office.....	7
Settlement Worker in Schools (SWIS)	8
Events & Activities	9
Forums.....	10
Festival of Cultures	11
Our Impact _____	12
Diversity in East Central Saskatchewan.....	12
Financial Statements _____	16

MESSAGE FROM OUR BOARD OF DIRECTORS

Chair's Message

On behalf of the Staff, Executive Director, and the Board of Directors of the East Central Newcomer Welcome Centre Inc. (ECNWCI), it is with privilege and honour to present you the 2019 – 2020 Annual Report.

As a non-profit agency, the financial commitment and support from the Saskatchewan province's Ministry of Immigration and Career Training (ICT) and the Federal government's Immigration, Refugees and Citizenship Canada (IRCC) assure the sustainability of the much needed social services delivery in the East Central region. With this note, we extend our thanks to ICT and IRCC in providing ECNWCI necessary resources in meeting its mission in the community.

Words are not enough to recognize the selfless works done and have been doing by the board members, management, and staff at ECNWCI. Thank you for guaranteeing the ease in settlement and successful integration of the diverse newcomer population in the area. The unabated, oftentimes creative, delivery of the social services provided despite the health threat caused by the unprecedented pandemic proves exactly your selflessness. For this, thank you so much!

Gratitude is extended as well to our community partners in continuing to share the vision of an inclusive community, values diversity, and advocates equal and equitable opportunities for all.

Sincerely,


 SherJan Maybanting
 Chair, Board of Directors



Board of Directors

SherJan Maybanting
 Chairperson

Lisa Washington
 Vice Chairperson

Claire Maddison
 Secretary

Dr. Mukesh Mirchandani
 Member-at-Large

Sheena Johnson-Brown
 Member-at-Large

MESSAGE FROM OUR EXECUTIVE DIRECTOR

Executive Director's Message

It is my pleasure to present the East Central Newcomer Welcome Centre Inc. 2019 - 2020 Annual Report.

The ECNWCI has continued to provide settlement services to immigrants in our region to support them achieve their goals. The assistance might be in the form of providing information, supports in lessening barriers, socio-cultural activities, sports and leisure activities, referrals, orientation and other ways to make it easier for them to face whatever challenges they have in their day to day lives.

We continued to develop and maintain partnerships with community organizations to establish great working relationships to assist the same clients we serve. We are hoping that through these connections, all organizations which provide services to immigrants will become one strong group which will be fore fronting in establishing a welcoming community. I am hoping that within the next year, there will be a committee which will lead in taking steps in transforming the east central region into a real welcoming community for newcomers and immigrants.

We were faced with a new challenge, Covid19, towards the end of the fiscal year. There were so many unknowns. We had to modify our work plans to continue to accommodate the clients' needs. The staff worked hard to continue to provide the services that clients' needed. We had to ensure that no client was without any supports during these difficult times. The key were flexibility and creativity in delivering services by using the resources available.

We are looking at the next fiscal year positively even under the shadows of the pandemic. We have the resources, committed staff members and supports from our funders, Immigration, Refugees and Citizenship Canada and the Ministry of Immigration and Career Training to achieve our mission and the clients' goals.



Edith Montesclaros
Executive Director



OVERVIEW

The East Central Newcomer Welcome Centre Inc. is a non-profit agency which provides information and services to newcomers, immigrants and refugees in the East Central Saskatchewan region leading towards successful settlement and integration in the community. The service area is a 150 km radius around Yorkton. We strive to welcome and assist newcomers and foster a sense of community by working with service providers, communities, employers and government partners in order to provide settlement services across the East Central region of Saskatchewan.

Our Vision

Welcoming and safe communities where newcomers to Canada can succeed.

Our Mission

To work with partners to provide newcomers to Canada with settlement services, fostering a sense of shared community and assisting immigrants to adapt to their new lives and opportunities.

Our Values

Provide client centered services with respect and understanding.

We strive at all times to be:

Client-focused

We provide assistance and support to individuals and families new to Canada, so they may meet their social, educational and employment goals, leading to opportunities for success.

Inclusive

We welcome, without reservation, all newcomers who require our services and strive to ensure our programs and organization are diverse and inclusive.

Respectful

We respect the rights of our clients and we respect each other as individuals.

Compassionate

We care about the wellbeing of everyone we serve, and the communities in which they live.

Our Current Staff

The East Central Newcomer Welcome Centre Inc currently employs eight staff members.



Pictured above is the current ECNWCI staff (from left to right):

- Edith Montesclaros, Executive Director;
- Shanley Allard, Community Connections Worker;
- Upamdeep Kaur, Settlement Advisor;
- Leah McNeill, Settlement Worker in Schools;
- Anshu Raina, Newcomer Liason Worker;
- Freda Balan, Administrative Assistant;
- Jeisel Tolentino, Settlement Worker in Schools;
- Babatunde Olaleye, Settlement Worker.

OUR PROGRAMS AND SERVICES

Enhanced Settlement and Integration Supports

Staff members are readily available to assist newcomers, immigrants and refugees with their needs such as accessing various information, orientation to Canadian life, referrals to other community services, housing and accommodation, connecting to community or cultural groups, faith and others. Newcomers, immigrants and refugees are given assistance with their settlement and integration needs at no cost.



Services provided are:

- Initial needs assessment;
- Goal setting;
- Information and orientation;
- Referrals to language classes;
- Referrals to government and community services;
- Referrals to ECNWC programs, and those of other service providers;
- Interpretation;
- Solution focused counseling, support and orientation;
- Connection to cultural, sports and leisure activities;

Satellite Office

ECNWC schedules regular satellite office sessions in larger centres in the region to provide services to newcomers, immigrants and refugees residing outside Yorkton. This service ensures that newcomers with transportation barriers are able to access services.

A “larger centre” is defined as a community outside Yorkton which has a larger number of newcomer, immigrant and refugee residents compared to other communities. The following are considered larger centres: Melville, Esterhazy, Preeceville, Moosomin, Churchbridge and Kamsack. Canora, Norquay and Invermay are considered medium size centres.

The Settlement Worker (SW) and Settlement Advisor (SA) take turns in conducting the Satellite Office sessions. Each larger community is visited every three months. Satellite Office are conducted in the medium size communities every six months.

Settlement Worker in Schools (SWIS)

This program, in partnership with the Good Spirit School Division and the Christ the Teacher Catholic School Division, provides newcomer students and their families with valuable services aimed at a smooth transition to the Canadian school system and their settlement in their new community.

The program's main objectives are:

- Provide newcomer families with essential services required to support their immediate and ongoing needs such as transitioning into Canadian schools.
- Support family involvement in the student's school life.
- Increase newcomer's ability to access appropriate and timely community services and provide services and benefits in the newcomer's first language or by arranging interpreters and translators.
- Increase community awareness and involvement in the integration process by increasing cultural literacy through educating target groups such as school staff, students, and parents.
- Foster positive attitudes and association with their new communities.
- Strengthen immigrant's ability to cope with the challenges of integration.
- Identify possible challenges in communication between school and parents and plan, implement and reinforce processes meet this challenge.

SWIS Programs and Highlights from 2019 - 2020 include:

- **Headstart Homework Hub (Triple H)**
 - After-school homework program ran by volunteers that occurs once weekly.
- **School Peer Leader Training**
 - Provided students with training to help other newcomer students succeed in the Canadian school system by using peer leadership skills.
- **Letting Go**
 - Provided parents with information on their child pursuing post-secondary education and living away from home.
- **Orientation Workshop for Newcomers (OWN)**
 - Provided students and parents with information and support to meet the newcomer student's transition into the Canadian school setting.
- **Student Loans Workshop.**
 - Provided students and parents with information and support completing student loan applications for University and post-secondary education.



Events & Activities

The East Central Newcomer Welcome Centre Inc. offers many opportunities for our clients and their families to enjoy different events or activities throughout the year! These events assist our clients become familiar with and comfortable in the community and are excellent networking opportunities to meet other newcomers and community members.

Some of the events this past year included: Pumpkin Carving, Gingerbread Decorating, Easter Egg Hunt, Paint Night, Cricket Match, Tobogganing, Learn to Curl and Strawberry Picking.



Forums

Various topics and issues of interests and importance to newcomers, immigrants and refugees are presented in scheduled forums throughout the year. Speakers who specialize in specific topics are invited to provide information that will be beneficial to the attendees.

The ECNWCI pursues partnerships with other agencies in the community to provide these information sessions and settlement supports to newcomers.

Forums in 2019 - 2020 included:

- Citizenship Test Tutorials
- Canada Federal Elections
- Orientation Workshop for Newcomers
- Volunteer Workshop
- Doing your Taxes (CRA)
- H & R Block, Service Canada
- IRCC, SINP and Employer Services
- Career Counselling



The ultimate goal of most newcomers is to acquire their Canadian Citizenship. The ECNWCI offers Canadian Test Tutorials on regular intervals per year. The Centre encourages newcomers who already submitted their Canadian Citizenship test application to attend the tutorial.

An Information Sharing Forum was organized for newcomers in the region and was very well attended. Representatives from IRCC, SINP and Employer Services attended to share information and answer questions.



The Orientation Workshop for Newcomers is always a popular event for our clients. This is an opportunity to meet city officials and learn more about the City of Yorkton. Officials from the City of Yorkton, Public Health, the RCMP and SGI attended to present to our newcomers.

Festival of Cultures

The largest event this past year was the Festival of Cultures in November 2019. This event is vital in increasing awareness and celebrating the many cultures in our area! The Festival of Cultures is the largest cultural celebration in East Central Saskatchewan and a great opportunity for our newcomers to showcase their culture through different food, performances, traditional art and cultural displays. This annual event also coincides with the Saskatchewan Multicultural Week.

The 2019 Festival of Cultures was very successful. We had 12 different countries showcase their culture along with a Canadian exhibit where guests could participate in a mock Canadian Citizenship Test. We were faced with numerous challenges as a result of a change in venue but because of hard work and determination we overcame the challenges and the event was a great success. Our volunteer numbers increased tremendously this year, especially in the youth, this was also a contributing factor to the events success.

The Festival of Cultures is always well attended by the general public and brings our community together to celebrate all cultures and the diversity in East Central Saskatchewan!

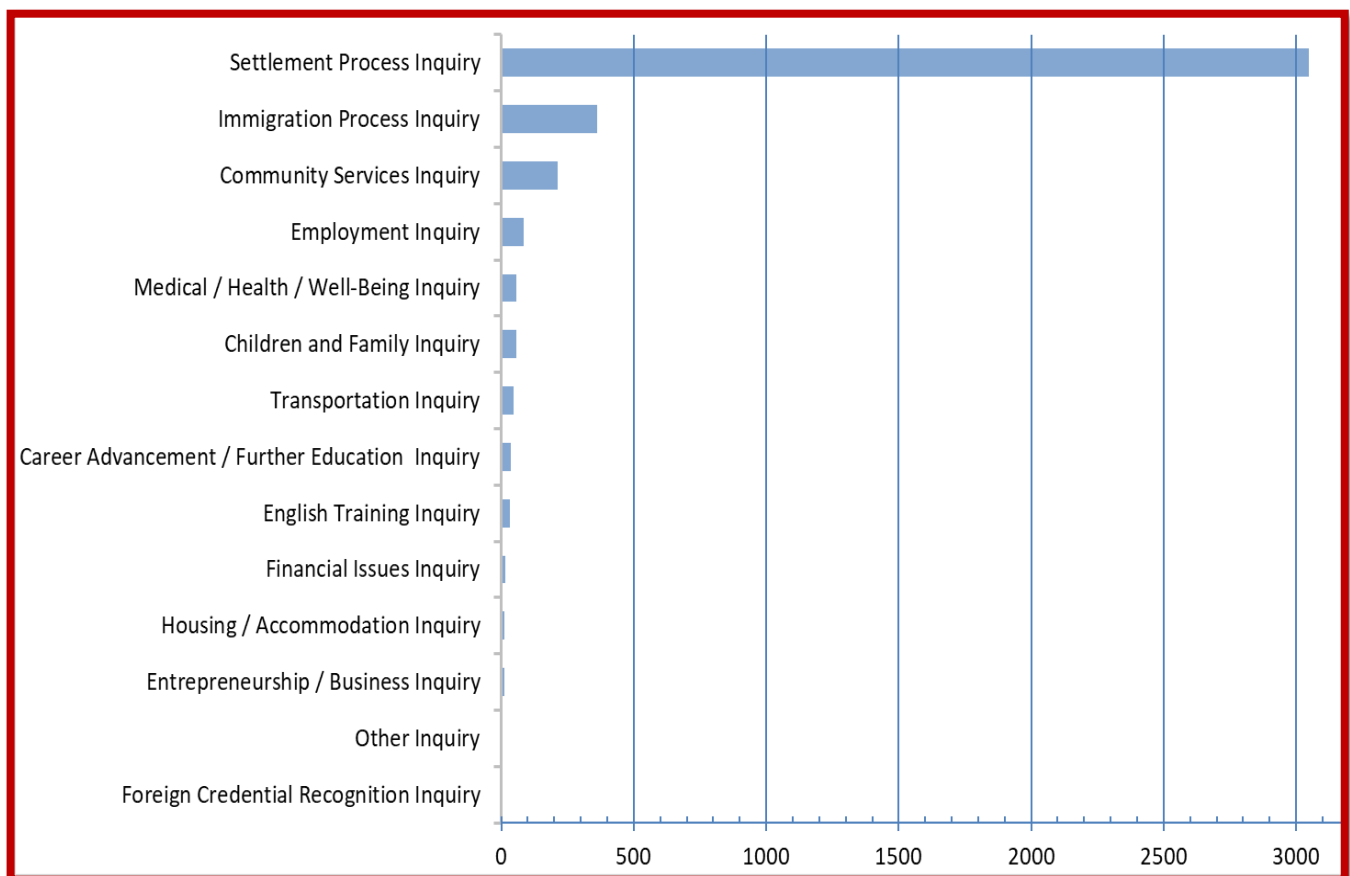


OUR IMPACT

Diversity in East Central Saskatchewan

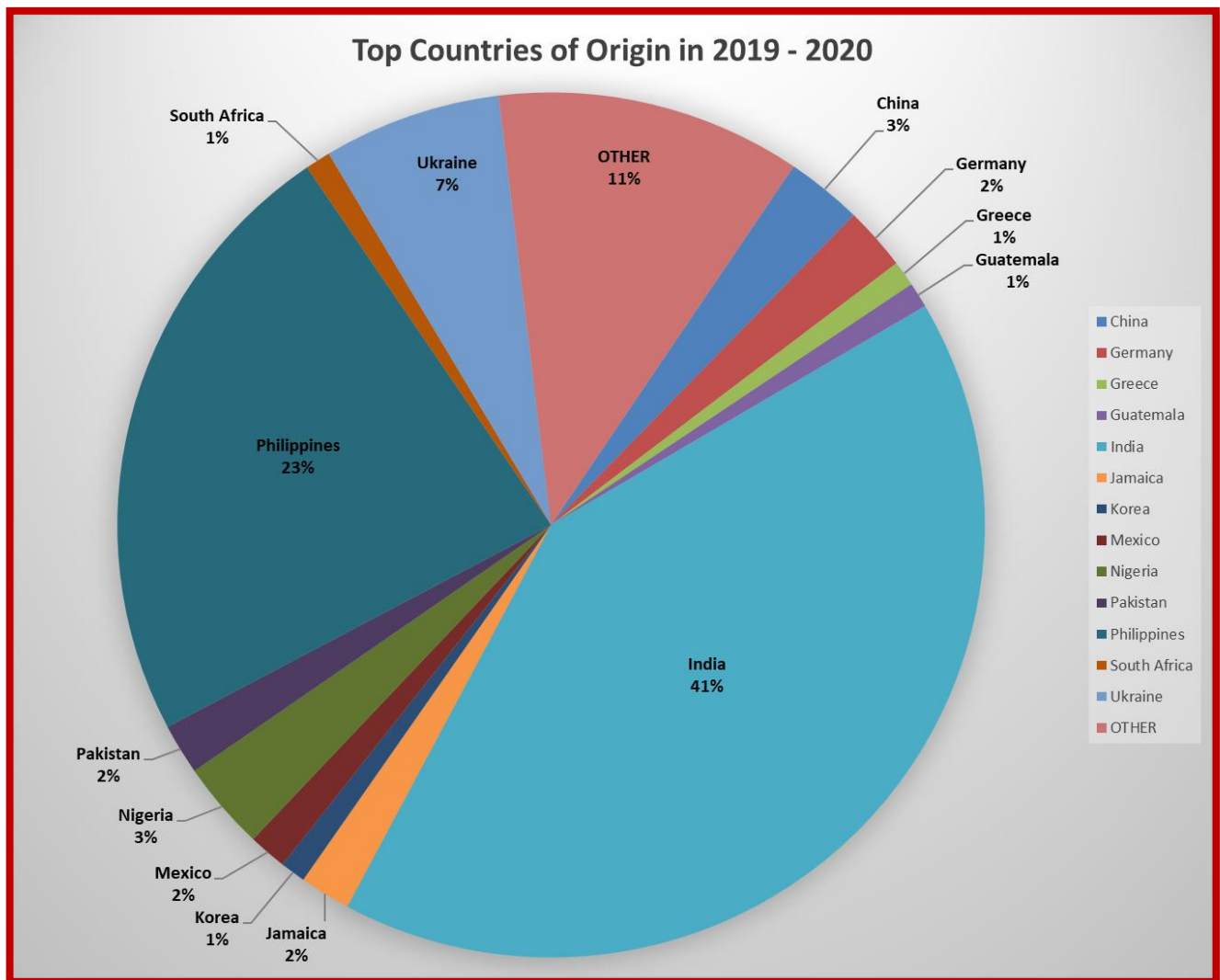
Every year, we assist around 1000 newcomers with their settlement needs here in East Central Saskatchewan. We assist newcomers from over 50 different countries. These large numbers contribute immensely to the diversity in our area. Our area is very appealing to newcomers as we have seen large economic growth over the last couple of years and the majority of our clients have been successful with their integration into the workforce and economy here.

During the 2019 - 2020 fiscal year (April 1, 2019 to March 31, 2020), we received over 3,000 service inquiries from our clients. We receive a variety of inquiries every year but the majority of service inquiries are about the settlement process or the immigration process. See the Service Inquiry Chart below to illustrate the type of inquiries we received this past year.



During the 2019 - 2020 Fiscal Year, India was the top country of origin among our clients. We typically see large number of International Students who register with our office every fall. In 2019 - 2020, approximately 80% of the International Students we assisted were from India. That large number of International Students from India significantly contributes to India being the top country of origin during this time frame.

The Top Countries of Origin Chart below illustrates the top countries where our clients originated from. Like previously mentioned, India was the top country of origin, Philippines was second and the Ukraine third. The "other" category includes any country where only 1 client originated from.

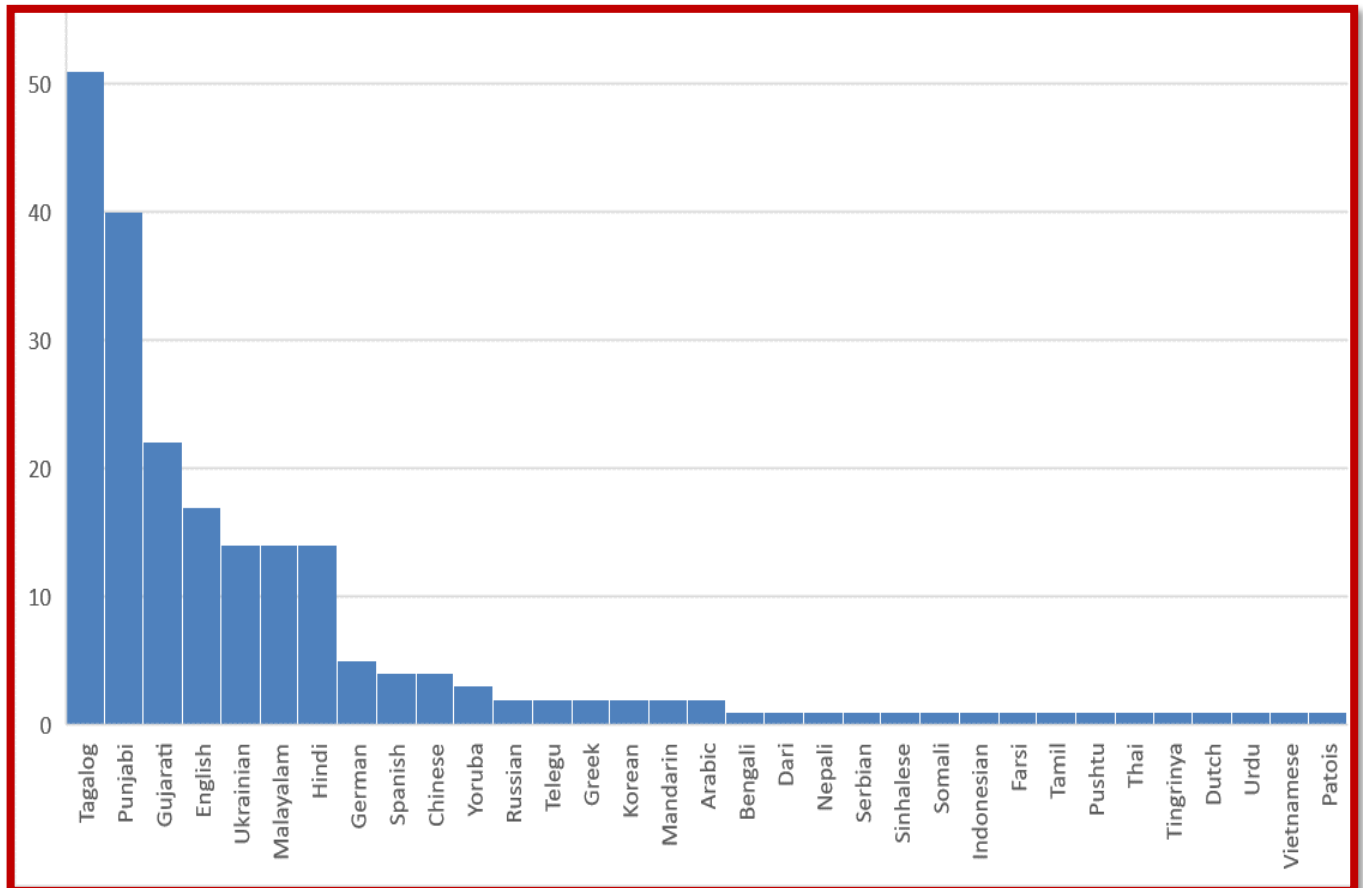


The term “mother tongue” is used for the language that a person learned as a child (usually from their parents). This is also referred to as their native language.

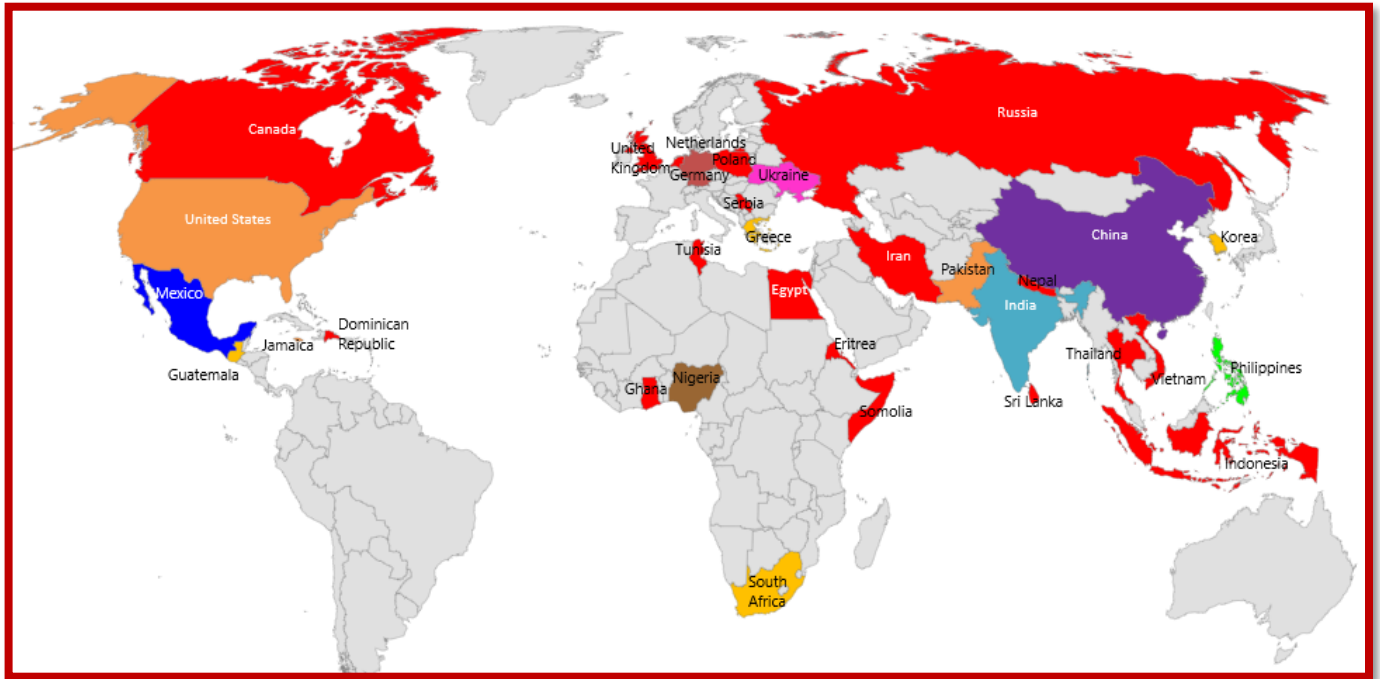
In 2019 - 2020, Tagalog was the highest reported “mother tongue” language among our clients. Tagalog is an Austronesian language spoken as a first language by the ethnic Tagalog people, who make up a quarter of the population of the Philippines, and as a second language by the majority. Its standardized form, officially named Filipino, is the national language of the Philippines, and is one of two official languages alongside English.

The second highest reported language amongst our client is Punjabi. Punjabi is an Indo-Aryan language with more than 125 million native speakers in the Indian subcontinent and around the world. It is the native language of the Punjabi people, an ethnolinguistic group of the cultural region of Punjab, which encompasses northwest India and eastern Pakistan.

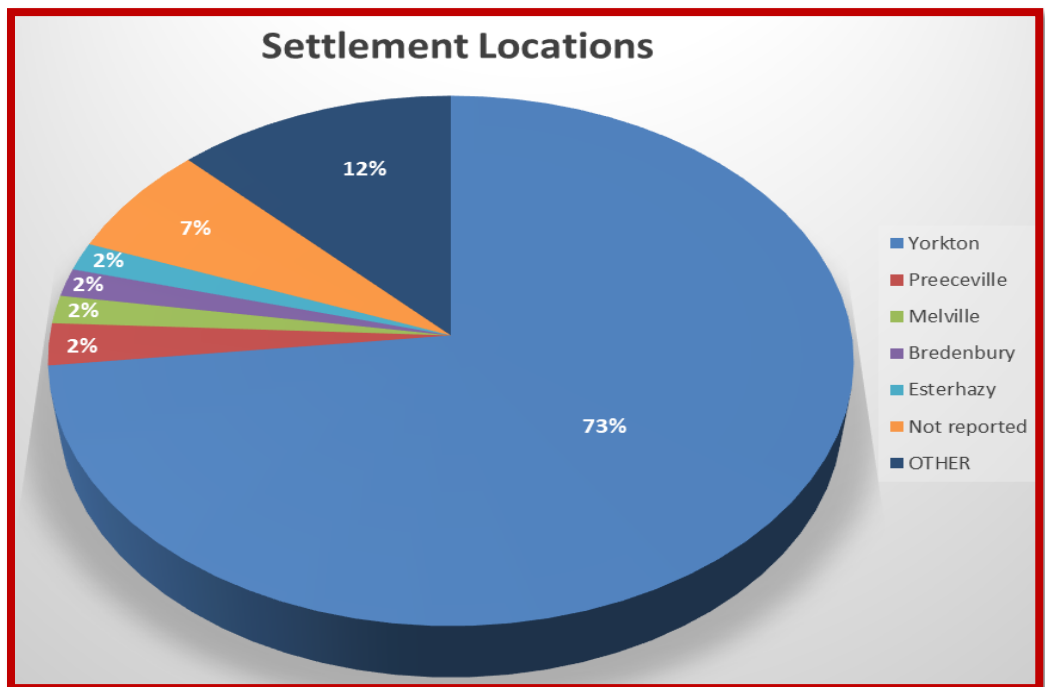
This chart below illustrates the multiple languages that our clients speak.



East Central Saskatchewan is a very diverse area. The map below shows the countries of all our clients during 2019 - 2020. It is quite impressive to see a visual of the multiple countries that our clients represent and the distances they moved to call Saskatchewan home!



Our clients settle throughout East Central Saskatchewan but the vast majority settle in the City of Yorkton. Yorkton acts as a regional service centre for the surrounding communities and has all the services and amenities that our clients require. The Settlement Locations Chart below shows the top 5 settlement locations throughout our region amongst our clients.





EAST CENTRAL NEWCOMER WELCOME CENTRE INC.

FINANCIAL STATEMENTS

For the year ended March 31, 2020

EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
TABLE OF CONTENTS
For the year ended March 31, 2020

	Page
STATEMENT OF RESPONSIBILITY	3
INDEPENDENT AUDITOR'S REPORT dated June 5, 2020	4 - 5
FINANCIAL STATEMENTS	
Statement of Financial Position	6
Statement of Operations and Changes in Net Assets	7
Statement of Cash Flows	8
Notes to the Financial Statements	9 - 13
Schedule 1 - Statement of Operations for Immigration, Refugees and Citizenship Canada (IRCC)	14
Schedule 2 - Statement of Operations for Minister of Immigration and Career Training (ICT)	15
Schedule 3 - Statement of Operations - Unrestricted	16

STATEMENT OF RESPONSIBILITY

The accompanying financial statements are the responsibility of the Board Members of East Central Newcomer Welcome Centre Inc. and have been prepared in compliance with legislation, and in accordance with Canadian accounting standards for not-for-profit organizations.

In carrying out its responsibilities, the Board Members maintain appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The Board Members of the organization met with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

Sensus Chartered Professional Accountants Ltd., as the organization's appointed external auditors, have audited the financial statements. The Auditor's Report is addressed to the Board Members and appears on the following page. Their opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such tests and other procedures as they consider necessary to obtain reasonable assurance that the financial statements are free of material misstatement and present fairly the financial position and results of the organization in accordance with Canadian accounting standards for not-for-profit organizations.



Director



INDEPENDENT AUDITOR'S REPORT

To the Board Members of:
East Central Newcomer Welcome Centre Inc.
Yorkton, Saskatchewan

Opinion

We have audited the financial statements of East Central Newcomer Welcome Centre Inc., which comprise the statement of financial position as at March 31, 2020 and the statement of operations and changes in net assets, and statement of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of East Central Newcomer Welcome Centre Inc. as at March 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of the financial statements section of our report. We are independent of East Central Newcomer Welcome Centre Inc. in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing East Central Newcomer Welcome Centre Inc.'s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate East Central Newcomer Welcome Centre Inc. or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing East Central Newcomer Welcome Centre Inc.'s financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian auditing standards, we exercise our professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the East Central Newcomer Welcome Centre Inc.'s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the East Central Newcomer Welcome Centre Inc.'s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the East Central Newcomer Welcome Centre Inc. to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Yorkton, Saskatchewan
June 5, 2020


Chartered Professional Accountants Ltd.



EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
STATEMENT OF FINANCIAL POSITION
 As at March 31, 2020

	2020	2019
ASSETS		
CURRENT		
Cash	\$ 106,853	\$ 87,252
Accounts receivable (Note 3)	61,484	2,684
Prepaid expenses	<u>4,977</u>	<u>2,470</u>
	173,314	92,406
CAPITAL ASSETS (Notes 2 and 4)	<u>4,160</u>	<u>5,057</u>
	<u>\$ 177,474</u>	<u>\$ 97,463</u>
LIABILITIES		
CURRENT		
Accounts payable (Note 7)	\$ 42,127	\$ 39,775
Deferred contributions (Notes 2 and 5)	127,309	52,648
Deferred contributions related to capital assets (Notes 2 and 6)	<u>4,160</u>	<u>5,057</u>
	<u>173,596</u>	<u>97,480</u>
NET ASSETS		
UNRESTRICTED NET ASSETS	<u>3,878</u>	<u>(17)</u>
	<u>\$ 177,474</u>	<u>\$ 97,463</u>



EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
 For the year ended March 31, 2020

	2020 Budget Unaudited (Note 10)	2020 Actual	2019 Actual
REVENUE			
Grants - Immigration, Refugees, and Citizenship Canada	\$ 295,584	\$ 299,101	\$ 286,554
- Minister of Immigration and Career Training	193,911	203,857	183,303
- Saskatchewan Lotteries		10,564	2,331
Interest		95	89
	<u>489,495</u>	<u>513,617</u>	<u>472,277</u>
OPERATING EXPENSES			
Administration	1,067	6,053	7,281
Advertising	1,540	1,250	7,917
Amortization		897	897
Audit		4,069	3,920
Insurance	650	9,092	5,349
Miscellaneous	900	1,622	3,289
Rental - building	52,023	53,805	39,718
Rental - equipment	900	1,460	1,338
Repairs and maintenance	6,480	6,634	7,097
Salaries and benefits	397,150	396,783	352,497
Supplies	4,585	3,870	8,217
Telephone	4,400	7,373	7,280
Training	3,100	844	1,378
Travel	14,200	12,554	22,054
Utilities	2,500	3,416	4,062
	<u>489,495</u>	<u>509,722</u>	<u>472,294</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$</u>	3,895	(17)
UNRESTRICTED NET ASSETS, BEGINNING OF YEAR		(17)	
UNRESTRICTED NET ASSETS, END OF YEAR		<u>\$ 3,878</u>	<u>\$ (17)</u>



EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
STATEMENT OF CASH FLOWS
 For the year ended March 31, 2020

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts from funders	\$ 509,985	\$ 469,857
Cash paid to suppliers and employees	(490,479)	(400,327)
Interest received	<u>95</u>	<u>89</u>
CHANGE IN CASH	19,601	69,619
CASH, BEGINNING OF YEAR	<u>87,252</u>	<u>17,633</u>
CASH, END OF YEAR	<u>\$ 106,853</u>	<u>\$ 87,252</u>

EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
 For the year ended March 31, 2020

1. DESCRIPTION OF ORGANIZATION

East Central Newcomer Welcome Centre Inc. provides services to immigrants, newcomers and refugees towards their smoother settlement and integration in their new community. The organization is exempt from income taxes under section 149(1)(l) of the *Income Tax Act*.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the Canadian accounting standards for not-for-profit organizations. The following are considered to be the more significant accounting policies:

Revenue recognition

East Central Newcomer Welcome Centre Inc. follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Grants are recognized as revenue when the amounts are known, entitlement to the funding is established, and the expenses to which the funding received have been incurred.

Contributions of cash to purchase depreciable assets or donations of the depreciable capital asset themselves are recognized over the useful life of the asset on the same basis as amortization on the asset. Donations of material and equipment are reported at fair market value.

Capital assets

Capital assets are initially recorded at cost. Amortization is recorded using the straight-line method. The rates are intended to amortize the cost of asset over their estimated useful lives.

Computer equipment	4 years
Office furniture	10 years

Deferred revenue

Deferred revenue consists of grants received from IRCC, ICT and the IRCC contribution for capital expenditures. The IRCC and ICT funding received is the excess amount received in the year over the actual expenses that were incurred. The IRCC capital expenditure reimbursement was received as a reimbursement for the purchase of the capital assets. This amount is to be recognized as revenue over the useful life of the assets.

Use of estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Significant estimates include those used when accounting for amortization of capital assets. All estimates are reviewed periodically and adjustments are made to the statements of operations as appropriate in the year they become known.

EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
 For the year ended March 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

3. ACCOUNTS RECEIVABLE

	2020	2019
ICT - grant	\$ 59,402	\$
GST	<u>2,082</u>	<u>2,684</u>
	<u>\$ 61,484</u>	<u>\$ 2,684</u>

4. CAPITAL ASSETS

	Balance, Beginning of year	Additions	Disposals	Balance, End of year
Computer equipment	\$ 1,858			\$ 1,858
Office furniture	<u>4,320</u>			<u>4,320</u>
	<u>6,178</u>			<u>6,178</u>
ACCUMULATED AMORTIZATION				
Computer equipment	581	465		1,046
Office furniture	<u>540</u>	<u>432</u>		<u>972</u>
	<u>1,121</u>	<u>897</u>		<u>2,018</u>
NET BOOK VALUE	<u>\$ 5,057</u>			<u>\$ 4,160</u>

EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
For the year ended March 31, 2020

5. DEFERRED CONTRIBUTIONS

Deferred contributions represent externally restricted unspent resources received in the current year related to future expenditures. Changes in the deferred contributions balance are as follows:

	IRCC	ICT	2020	2019
Balance, beginning of year	\$ 37,312	\$ 15,336	\$ 52,648	\$ 15,982
Add: Funding received during the year	388,240	188,577	576,817	505,715
Less: Amounts recognized as revenue in the year for expenses incurred	<u>(298,243)</u>	<u>(203,913)</u>	<u>(502,156)</u>	<u>(469,049)</u>
Balance, end of year	\$ <u>127,309</u>	\$ <u> </u>	\$ <u>127,309</u>	\$ <u>52,648</u>

6. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent restricted contributions which East Central Newcomer Welcome Centre Inc. used to purchase their computer equipment and office furniture. The changes in the deferred contributions balance for the year are as follows:

	IRCC	2020	2019
Balance, beginning of year	\$ 5,057	\$ 5,057	\$ 5,954
Less: Amounts amortized into revenue	<u>(897)</u>	<u>(897)</u>	<u>(897)</u>
Balance, end of year	\$ <u>4,160</u>	\$ <u>4,160</u>	\$ <u>5,057</u>

EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
For the year ended March 31, 2020

7. ACCOUNTS PAYABLE

	2020	2019
Accrued wages and vacation	\$ 22,871	\$ 18,003
Government remittances	13,807	12,769
Accrued audit fee	3,750	3,750
PEPP	1,443	1,152
Trade	<u>256</u>	<u>4,101</u>
	<u>\$ 42,127</u>	<u>\$ 39,775</u>

8. RELATED PARTIES

During the year, the organization had transactions with IRCC and ICT as they provide funding to East Central Newcomer Welcome Centre Inc. These transactions are considered to be in the normal course of operations and were measured at the exchange value of the grants received of \$299,101 from IRCC (2019 - \$286,554) and \$203,857 from ICT (2019 - \$183,303), which approximates the arm's length equivalent value.

9. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments.

Credit risk

East Central Newcomer Welcome Centre Inc. does not provide credit to its clients.

For grants receivable, the organization assesses, on a continuous basis, amounts receivable on the basis of amounts it is virtually certain to receive based on their estimated realizable value.

Liquidity risk

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. It stems from the possibility of delay in realizing the fair value of financial instruments. At this time, the organization has more than adequate current assets to cover its current liabilities, therefore liquidity risk is minimal.

The organization manages its liquidity risk by constantly monitoring cash flows and financial liability maturities, and by holding assets that can be readily converted into cash.

Accounts payable are generally paid within 30 days.

10. BUDGET

The budget figures presented for comparative purposes are unaudited and are those approved by the funding organizations.



EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
 For the year ended March 31, 2020

11. COMMITMENTS

On November 22, 2017 the East Central Newcomer Welcome Centre Inc. signed a 37 month and five day lease term commencing December 27, 2017 for the use of the facility. Monthly payments are \$2,290 occupancy cost plus applicable taxes. Under the terms of the contract, the East Central Newcomer Welcome Centre Inc. is responsible for the risk of damage to the building caused by them. The minimum lease payments to expiration are as follows:

2021	\$ <u>20,610</u>
------	------------------

12. SUBSEQUENT EVENT

Subsequent to year end, the COVID-19 pandemic impacted Canada and caused significant disruptions to the Canadian economy. As of the audit report date, the organization has not suffered any significant disruptions, and we are therefore unable to estimate the effect of the pandemic on the organization's operations. While the disruption is currently expected to be temporary, there is considerable uncertainty about the duration of the disruption. As a result, the related financial impact and duration cannot be reasonably estimated at this time.



EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
SCHEDULE 1 - STATEMENT OF OPERATIONS FOR IMMIGRATION, REFUGEES, AND CITIZENSHIP
CANADA (IRCC)
 For the year ended March 31, 2020

	2020 Budget Unaudited (Note 10)	2020 Actual	2019 Actual
REVENUE			
Grant	\$ 295,584	\$ 299,101	\$ 286,554
Interest		39	38
	<u>295,584</u>	<u>299,140</u>	<u>286,592</u>
OPERATING EXPENSES			
Administration	1,067	2,634	3,157
Advertising	100	195	6,115
Amortization		897	897
Audit		1,628	2,318
Insurance		5,343	3,496
Miscellaneous		172	
Rental - building	27,150	20,657	15,756
Rental - equipment		584	535
Repairs and maintenance		326	199
Salaries and benefits	253,632	250,408	226,927
Supplies	1,585	1,073	3,010
Telephone		2,986	2,912
Training	350	389	1,065
Travel	11,700	10,568	18,580
Utilities		1,280	1,625
	<u>295,584</u>	<u>299,140</u>	<u>286,592</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$</u>	<u>\$</u>	<u>\$</u>



EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
SCHEDULE 2 - STATEMENT OF OPERATIONS FOR MINISTER OF IMMIGRATION AND CAREER
TRAINING (ICT)
For the year ended March 31, 2020

	2020 Budget Unaudited (Note 10)	2020 Actual	2019 Actual
REVENUE			
Grant	\$ 193,911	\$ 203,857	\$ 183,303
Interest		56	51
	<u>193,911</u>	<u>203,913</u>	<u>183,354</u>
OPERATING EXPENSES			
Administration		3,100	4,124
Advertising	1,440	293	1,801
Audit		2,441	1,602
Insurance	650	3,749	1,853
Miscellaneous	900	1,050	3,184
Rental - building	24,873	31,051	23,962
Rental - equipment	900	876	803
Repairs and maintenance	6,480	6,308	6,898
Salaries and benefits	143,518	144,013	125,572
Supplies	3,000	2,067	2,964
Telephone	4,400	4,387	4,368
Training	2,750	455	312
Travel	2,500	1,986	3,474
Utilities	2,500	2,137	2,437
	<u>193,911</u>	<u>203,913</u>	<u>183,354</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>



EAST CENTRAL NEWCOMER WELCOME CENTRE INC.
SCHEDULE 3 - STATEMENT OF OPERATIONS - UNRESTRICTED
 For the year ended March 31, 2020

	2020 Budget Unaudited (Note 10)	2020 Actual	2019 Actual
REVENUE			
Grant - Saskatchewan Lotteries	\$ _____	\$ <u>10,564</u>	\$ <u>2,331</u>
	_____	<u>10,564</u>	<u>2,331</u>
OPERATING EXPENSES			
Administration		319	
Advertising		762	
Miscellaneous		400	
Rental - building		2,097	
Salaries and benefits		2,361	
Supplies		730	<u>2,348</u>
	_____	<u>6,669</u>	<u>2,348</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ _____	\$ <u>3,895</u>	\$ <u>(17)</u>