Florida APCO Board Meeting
Conference Call

Thursday December 19, 2024 13:00 hrs.

Roll Call: Ivorie, Kathy, Brandie, Vonda, Gail, Samantha, Jenny
Absent: Jennifer, James, Trae, Megan

Approval of Minutes: Approval of minutes from 10/24/2024. Kathy motioned and Gail 2nd

Board Reports:

- Treasury Report: Chapter acct $135,722.95, Conf Acct $40,401.32 and nothing on credit cards
  *Made deposit for conference space. Two separate $7,000 transactions to total $14,000 due to our limit being $10,000 per transaction.
  *accountant followed up advising we are not late with our taxes, however, there seems to be no rush

- Secretary Report: No update at this time. James was not on the call.

Committee Reports:

- ProCHRT: Bill was filed SB86 which amends the peer support statue to include "support personnel".
  - Still working on a sponsor for a stand alone bill. Been in conversations with several House Representatives for this.
- Training: Had meeting 12/17. Gail discussed a better flow on how the 2-minute trainings are approved and then disseminated to the members.
  - It was decided that Gail still email the board with the 2-minute trainings for review. In that email to include a deadline and if she does not hear from anyone, by the deadline to go ahead and have Trae post.
- TERT: James was not on the call.
- Public Affairs/Social Media/Newsletter: Trae was not on the call
- Membership: Trae not on call
- Wellness: Brittany Naso contacted Josephine to step down as co-chair. Josephine advised she had a Brittney McGerry that is interested in being the new co-chair.
  - Ivorie will follow up with Jennifer on this.
  - Josephine has done a good job at appointing tasks to the committee members.
- Conference Planning: A location has been committed to and the 2025 conference will be held at the Hilton Fort Lauderdale Marina. The dates are 4/27 through 5/2
  - The conference prices will mirror the 2023 conference.
  - Brandie will be working on getting Cvent prepared so that we can post a link by mid-January to start the registration process. To include pricing for Cvent.
  - Vonda provided tentative dates for call for papers that everyone agreed with.
    - January 17th – February 21st, 2025.
    - Notices to presenters to go out March 3rd
  - Have to put together the awards announcement with deadlines.
  - Possible theme of Cruise Ship

- Voting for board members at large (3), president-elect and treasurer (odd year).

Executive Council: Vonda has nothing to report. Will be attending her first meeting as our executive council representative.

Vendor Representatives: Jenny, as soon as we have everything ready with the links for conference she will let the vendors know.

General Discussion:

- Kathy – the meetings need to be more consistent especially with conference planning in full force. We may need to select a specific day of the week, once a month like we use to do.
  - Everyone agreed that having something scheduled in advance is easier to maneuver.
  - Kathy or Ivorie will get with Jennifer to see what day of the week works best so that we can schedule consistent meetings moving forward.
- Florida APCO emails are still not forwarding, which has caused some issues with input from the board when it comes to training, feedback from the board and meeting attendance.
  - Will have to bring to James's attention again. If allowed, copy the agency email to board emails due to the emails not properly forwarding.
- By laws will have to go out 30 days prior to conference. If we can get that set up as soon as possible. Those in attendance agreed that it cannot be delayed any longer.

Kathy motioned to adjourn and Gail 2nd at 14:00.

Next meeting is to be determined ASAP.