

# MIDWEST AMATEUR GYMNASTICS ASSOCIATION RULES & POLICIES

## I. OPERATING CODE

### A. NAME

1. The name of this organization shall be "THE MIDWEST AMATEUR GYMNASTICS ASSOCIATION"

### B. PURPOSE

1. The purpose of this organization shall be to promote, serve and administer gymnastic programs for boys and girls at all levels of ability throughout Minnesota and surrounding territories. This shall be done by:

- a) Interpretations of this publication are the express duty and responsibility of the Executive Board of this organization.
- b) Carrying out the purposes and objectives of the Midwest Amateur Gymnastics Association.
- c) Providing for the expansion and improvement of gymnastics and to conduct appropriate gymnastics programs.
- d) Organizing and sanctioning competitions for girls and boys at all levels of ability at local, state and regional levels.
- e) Providing for the technical organization and development of specific guidelines, rules and policies while providing a network of communications necessary for the interpretation and implementation of these objectives.

### C. Executive Board

1. The Executive Board will have overall responsibility for the direction of the boys and girls gymnastics program of the M.A.G.A. and as guided by the policies and statements from the M.A.G.A. Rules and Policies.

2. As elected by the membership, the board will have the responsibility to interpret these policies, and to enforce all rules and penalties herein, to the best of their ability.
3. The Executive Board shall consist of the following officers; President, Past President, Vice President, Secretary, Treasurer, Membership Director and one Representative at Large.
4. Elections and Terms of Office:
  - a) Elections of executive officers are to be held at spring meeting.
  - b) Terms of office are for two years.
  - c) Rotation for President: Vice President becomes President following year, President becomes Past President.
5. Duties of Officers
  - a) Past President:
    - Shall serve in an advisory capacity and will attend board meetings and have a vote on board decisions.
  - b) President:
    - Interpret the "Rules and Policies" of the M.A.G.A.
    - Interface with all other gymnastics related organizations and serve as the M.A.G.A. liaison to those organizations.
    - Be responsible for the correct functioning of all M.A.G.A. sub-committees.
    - Be responsible for running all meetings of the organization.
  - c) Vice President:
    - Shall serve in the same capacity as President in the absence of President.
    - The Vice President is directly responsible to the President.
    - Be responsible for writing agenda for M.A.G.A. meetings.
    - Conducts Judges Rating System for State Meet Judges.
  - d) Secretary:
    - Maintain all reporting systems, including minutes of all meetings.
    - Notify general membership of minutes of all board meetings and general meetings.
    - Maintain current member insurance records per MAGA requirements

e) Treasurer:

- Have State Meet Financial Statements available for those clubs who wish to see them.
- Maintain all M.A.G.A. finances.

f) Registrar / Statistician: *Non - Board Position (as of Spring 2018)*. ScoreFlippers will be implementing the INSIGHT to be used.

- Collect and record all gymnast registration/fees.
- Maintain statistical records of M.A.G.A. gymnasts competing in M.A.G.A. competitions.
- Collect Team Rosters.
- Collect Master Team Competition Schedules.
- Registrar: Will be using the INSIGHT system. Facilitates registration, dues, financial reports, participation reports, Gym, Team and Athlete eligibility.
- Statisticians position to be paid position, amount to be set by the Executive Board.
  - Facilitates, Collects and Maintains meet info, stats, and Tournament rankings.

g) Membership Director:

- Supply M.A.G.A. membership, executive board and possible new members with current M.A.G.A. Rules and Policies, application forms and other informational materials.
- Supply Meet / Tournament procedure, requirement and hosting scripts.

h) Representative at Large:

- A coach or club director that represents members at Executive Board meetings.
- Has a vote at Executive Board meetings.

## **D. MEETINGS**

### 1. Members:

a) Meetings to be held the 3<sup>rd</sup> Sunday in September for the fall.

**8/4/2003 amendment:** A \$50 fine will be given if a club is not represented at the Fall Meeting.

### 2. Executive Board

a) As necessary for situations that may arise.

### 3. Calls for Vote

a) Calls for vote by written ballot must be by request at meetings.

### 4. Amendments to these "Rules and Policies"

a) Will pass with 2/3 majority vote of membership in attendance.

### 5. ITEMS FOR INCLUSION ON MEETING AGENDAS

a) Must be mailed (E-mailed) or called into Vice President no later than two weeks prior to scheduled meeting.

b) Items not on agenda will be addressed at the next scheduled meeting.

## **E. PETITIONS**

1. General petitions may be made to the Executive Board for items that may come up during the season.

Examples; Gymnast joining club after Jan. 1st.

2. All petitions must be made to the board by February 1st.

### 3. Procedure

a) Mail/email copy of WRITTEN PETITION to each member of the executive board.

b) A determination will be made at the next scheduled board meeting where the executive board will review the petition and take action on it.

c) The executive board will issue a written response to the petition.

d) WRITTEN RESPONSE FROM THE BOARD MUST BE IN THE HAND OF THE COACH BEFORE A GYMNAST MAY COMPETE. THE COACH MUST PRESENT THE WRITTEN BOARD RESPONSE TO THE HOST TEAM / MEET DIRECTOR IF REQUESTED.

4. Special Note

a) A gymnast who is registered with another M.A.G.A. club and/or has competed with an M.A.G.A. club during the current season will be ineligible for team competition if his/her petition is granted to switch clubs. The gymnast may compete for individual awards.

## **F. POLICY INFRACTIONS**

### 1. REPORTING PROCEDURES

a) A \$5.00 FINE will be imposed for each gymnast/each infraction.

### 2. COACHES / CLUB ETHICS

- a) Coaches, clubs or programs found to be running their programs in an unethical manner may result in suspension of that program from M.A.G.A.
- b) Code of Ethics found in the National Federation High School Rule Book are to apply.
- c) Coaches and Programs are to follow 'Spirit' of the rules.

### 3. COMPETITION INFRACTIONS

a) "See Section X. 'Examples of Reporting Infractions, Competition and/or Eligibility Infractions'".

## II. M.A.G.A. MEMBERSHIP & REGISTRATION

### A. Club Responsibility

1. Membership packets available from Membership Director. Packet includes copy of proper score sheets, athlete registration forms, copy of Rules & Policies, etc. Packets available upon request.
2. NO DUAL CLUB MEMBERSHIPS are permitted in the M.A.G.A.
  - a) M.A.G.A. clubs may petition up to TEN gymnasts to compete outside the M.A.G.A. (USA Gymnastics)
  - b) Those gymnasts competing outside M.A.G.A. MAY NOT compete in M.A.G.A. meets.
3. There is a TEAM registration fee of \$65.00 per year.
4. Any gymnast or club found to be in violation of eligibility rules will be suspended from M.A.G.A. competitions indefinitely and will return all honors and awards.
  - a) Reinstatement is possible only after one divisional meet has been sacrificed AND upon review and acceptance of a petition to the executive board.
5. The following should be sent to the statistician by assigned deadlines.

(Review Policy Infractions, Sect I, F.1.a).

  - a) Team Rosters

To include gymnast name, team name, club name, and age group  
Rosters must be turned in **BEFORE** the first competition if first competition is before December 1<sup>st</sup> **OR** no later than December 1<sup>st</sup>.  
Clubs may register as many teams as they have staff for note; you must be able to safely cover any number of teams that could end up in the same division meet.
  - b) Once a gymnast has competed, he/she must stay on that team, no crossover is allowed.
  - c) AGE GROUPS: Gymnast's age JAN. 1 of that competitive season

NOVICE	9 and under
CHILDREN	10 and 11 years old

JUNIOR 12 and 13 years old

SENIOR 14 and over

d) TEAMS COMPETITION SCHEDULE

I. Turned in before first meet or by Jan. 1st whichever comes first.

II. Notify Statistician of any changes.

6. Association Meetings

a) Must attend or send representative to all general meetings.

**Amendment 8/4/03: \$50.00 fine for any club not represented at the Fall meeting**

b) Executive Board has the power to revoke a clubs membership if attendance is poor.

## **B. Athlete Membership and Registration**

1. The following must be sent to the Statistician before Dec 1st or your clubs first meet (whichever is first).

a. M.A.G.A. registration form for each gymnast.

b. \$45.00 per gymnast M.A.G.A. Registration fee.

- ONLINE REGISTRATION ONLY
- Check NO LONGER ACCEPTED

c. Team roster

d. Team competition schedule

e. \$65.00 for each team being registered.

2. M.A.G.A. application will **not** be accepted from gymnasts who are active members of the USGF or Minnesota State High School Team. If a gymnast is on a roster for a High School team they are ineligible for age group gymnastics.

3. Gymnasts competing in the season cannot compete outside the MAGA from Sept. 1 - April 1.

4. Membership fees are non-refundable and non-transferable.

5. Late registrations are accepted from new members only after filing a petition, in writing, with the Executive Board and upon their acceptance in writing. (See Section I, E. Petitions)

## III. COMPETITION GUIDELINES

**NOTE – Invitational** must be set up at time of **meet scheduling** and must provide team awards as well as individual awards.

### A. Pre-Meet Organization

1. Host clubs are required to provide a written invitation to visiting teams 2 weeks prior to the meet and must include;
  - **Posting details via INSIGHT will commence with 2018-2019 Season**
  - Directions to meet
  - Warm up and meet schedule
  - Equipment provided
  - Any facility limitations
  - Meet fees for gymnasts: (Fees at host teams discretion.)
  - Admission fee for spectators.
  - Number of Judges and which group they are from.
  - Number of **GYMNASTS** allowed from each team + **TOTAL number competing.**
2. Any changes in meet format must be relayed well in advance of the competition.
3. Visiting clubs are required to provide the host club with the TEAM roster one week prior to the meet.
4. Host clubs must provide programs complete with competing gymnasts and score sheets.

### B. Suggested Meet Procedures

1. Warm-ups
  - a. Provide a minimum of 30 minutes for stretching and bar settings.
  - b. Timed warm-ups should allow 2 minutes per gymnast/per rotation.
  - c. Follow Olympic order whenever possible. (Vault, Bars, Beam and Floor)

## 2. The Meet

- a. Follow Olympic Order
  - Host club follows Olympic order with visiting team rotating on the other event.
  - If more than two teams, DRAW for the order.
- b. If two events run at the same time, order should be vault/bars and then beam/floor.
- c. Judges must be certified MSHSL officials for scores to count towards team divisional qualifications.
- d. All scores must be flashed.
- e. A number or scorecard should be presented to the judge by the gymnast or coach.
- f. Designate 10 gymnasts per team to count towards the team score.
- g. Top 4 scores from the designated 10 from each event count towards final team score.
- h. All other gymnasts compete for individual age group awards only.
- i. Team gymnasts also compete for individual awards.
- j. Changes in competition format are allowed **IF** all parties agree. (no less than 2 weeks prior to meet)
- k. Any changes in the number of teams or gymnasts MUST BE mailed/emailed to all participants well in advance of the meet.

## **C. Minnesota State High School League Rules apply to all M.A.G.A. competitions**

### 1. Exceptions to HS rules;

- a. Equipment settings are allowed to fit the gymnasts.
  - Uneven Bars settings must fit within MSHSL guidelines.
  - Table Vault may be set at any height for all age groups.
  - Beam may be lowered for Novice and Children
- b. Courtesy Score
  - A 2.0 score is the lowest score given, this includes VOID routines.



## **D. REPORTING MEET RESULTS**

1. Host teams are responsible for reporting all stats (meet results).
2. **Host team must enter scores into INSIGHT by ScoreFlippers** the day of competition.
  - For gyms using alternative scoring software: Scores must be posted on INSIGHT within 24-hours of meet completion. **HOST TEAM RESPONSIBILITY!**
3. Complete score sheets must be given to each visiting club at the conclusion of the meet.
4. Score sheets must include
  - a. Gymnasts full name
  - b. Date of the meet
  - c. Judges names
  - d. Individual event scores
  - e. All Around TOTALS
  - f. Names of all teams competing and team scores
5. If guidelines are not met, HOST team will forfeit all scores for that meet Team and Individual qualifying scores. **PLUS** penalties may be assessed. (See Section I, F.1.a)
6. Unacceptable stats will be returned (wrong forms, incomplete information, etc.) which will then result in assessed penalties.

## **IV. OBTAINING A STATE MEET HOST SITE**

1. Forms to apply for hosting a state meet are available on the MAGA website:  
[www.magagymnastics.com](http://www.magagymnastics.com).
2. Completed bids to host a Divisional Championship Meet must be mailed or emailed to the President two weeks prior to the scheduled **spring** meeting (Div 4, 5, 6 weekend).
3. Conclusion of hosting a division weekend tournament requires an expense/income balance sheet be provided to the M.A.G.A. Treasurer. This information is available to general membership if requested.



## **V. M.A.G.A. BOYS COMPETITION**

1. Season: January 30 - June 15
2. Gymnasts must register with M.A.G.A.
3. Rules: MSHSL rules for boys
4. Age Groups: same as girls
5. Boys State first weekend in June

## **VI. STATE MEET FORMAT**

### **1. Division Determination**

- a. There will be 10 Divisions for team competition.
- b. Teams will be placed in a Division based on their average team score from current season.
  - **Average** calculated using the top 3 Meet Scores. Must have 4 qualifying meet team scores.
- d. Division groups will be determined by the Executive Board according to **this average**.
- e. State Meet Sites must have an even number of teams competing.
  - Board may have to compensate a host site if number of teams is uneven.
- f. NO TEAM REFUNDS FOR STATE MEET COMPETITIONS
- g. A club may have more than one team in one division. It is clubs responsibility to safely handle the situation should it arise. Organization must be able to effectively and safely coach both teams.

### **2. Tournament Format**

- a. Team Qualifiers:
  - The Top 120 Teams will Qualify for 9 Divisions.
  - 12 Teams will be in division 10 the weekend of Individual Championships.
- b. Meets take place over three weekends
  - Weekend 1: Divisions 7-8-9 East / West (8 Teams per div.)
  - Weekend 2: Divisions 4-5-6 East / West (8 Teams per div.)

- Weekend 3: Divisions 1-2-3
  - Weekend 4: Division 10 - Individuals
- c. Each Division will allow 10 gymnasts per team.
- d. There will be Individual Awards for each Division.
- e. Individual Championships
- Top 12 All-Around from each age group determined by Division Meet scores.
  - The next 12 gymnasts from each age group on each event will also qualify.
  - There will be a total of 24 competitors on each event from each age group at the Championships.

## **VII. COACH OF THE YEAR & EVALUATION**

1. One award per hosted Divisional
2. One vote PER CLUB / per division that they are competing.

**Amendment 3/12/04:** Evaluation forms must be given to club coach and turned in to the meet manager during the divisional championship meet

## **VIII. TIE BREAKING PROCEDURES**

- Div 1-9: For individual events, break the tie first with Chief Judge score, then by the All-Around score. If there is still a tie, it stands. If a tie in the all-around, use Chief judge score total to break ties. If still a tie, it stands.
- Team ties...go to 5 scores. If still a tie, it stands.
- Div 10: Tie is broken by the All-Around score only. If it is still a tie, it stands.
- Individuals: Tie is broken by the Chief Judge. If still a tie, it stands.
- Awards: Do not skip place for tied awards. Example, 1 2T, 2T, 3, 4, 5,

## **IX. COMMITTEES**

1. Ethics
2. Girls Competition
3. Boys Competition
4. HS Competition
5. Pre-Team Competition
6. Meet Scheduling

## **X. EXAMPLES OF REPORTING INFRACTIONS, COMPETITION INFRACTIONS AND ELIGIBILITY INFRACTIONS**

- Set forth examples of what the different infractions are the consequences of those infractions.
- **Note:** these are examples only and that the executive board still carries the responsibility of interpreting each situation as it may arise.
- Possible examples listed below:

### **1. Reporting**

- Late forms
- Incomplete forms, registration or ?
- Improper meet reporting forms
- Meet score sheets not complete
- Scores not called in after day of meet
- Meet score sheets not mailed in within assigned deadline by host team (can also become a competition infraction)

## **2. Competition & Eligibility**

- Switching gymnasts from one team to another
- Competing MN USGF registered gymnasts
- Club competing more than 6 gymnasts outside MAGA or without notifying the board.
- Conducting program in an unethical manner
- Competing gymnasts for team score who are ineligible for team
- Coaches/programs who continually 'abuse' the 'spirit' of the rules (and the intent)

### **Amendment: 11/19/02:**

Any clubs being terminated from MAGA Association must have a 2-year probationary period and any new infractions with in the probationary period will result in immediate club termination.